



MAYOR CELESTE T. RODRIGUEZ  
VICE MAYOR MARY MENDOZA  
COUNCILMEMBER JOEL FAJARDO  
COUNCILMEMBER MARY SOLORIO  
COUNCILMEMBER VICTORIA GARCIA

## CITY OF SAN FERNANDO CITY COUNCIL

MEETING AGENDA  
SPECIAL MEETING – 5:15 PM  
REGULAR MEETING – 6:00 PM  
MONDAY, AUGUST 19, 2024

CITY HALL COUNCIL CHAMBERS  
117 MACNEIL STREET  
SAN FERNANDO, CA 91340

COUNCILMEMBER MARY SOLORIO  
REMOTE TELECONFERENCE LOCATION  
1425 HOLLISTER STREET  
SAN FERNANDO, CA 91340

Please visit the City's YouTube channel to live stream and watch previously recorded City Council meetings, which is also available with Spanish subtitles at: <https://www.youtube.com/c/CityOfSanFernando>

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including in-person translation services, or other services please call the City Clerk Department at (818) 898-1204 or email at [cityclerk@sfcity.org](mailto:cityclerk@sfcity.org) at least 2 business days prior to the meeting.

**CALL TO ORDER - SPECIAL MEETING      5:15 P.M. (CLOSED SESSION)**

**ROLL CALL**

**APPROVAL OF SPECIAL MEETING AGENDA (CLOSED SESSION)**

**PUBLIC STATEMENTS FOR SPECIAL MEETING (CLOSED SESSION)**

There will be a three (3) minute limitation for each member of the audience who wishes to make comments relating to City Business. Anyone wishing to speak, please fill out the blue form located at the Council Chambers entrance and submit it to the City Clerk. When addressing the City Council, please speak into the microphone and voluntarily state your name and address.

## SAN FERNANDO CITY COUNCIL

Special and Regular Meeting Notice and Agenda – August 19, 2024

Page 2 of 9

---

### RECESS TO CLOSED SESSION

A) CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956.9(D)(1) – EXISTING LITIGATION

Case Name: Rafael Solis v. City of San Fernando, et al.  
USDC Case No.: 2:24-cv-637 JLS (MAAx)

B) CONFERENCE WITH LABOR NEGOTIATOR PURSUANT TO G.C. §54957.6:

Designated City Negotiators: City Manager Nick Kimball  
Employees and Employee Bargaining Units:  
San Fernando Management Group (SEIU, Local 721)  
San Fernando Public Employees' Association (SEIU, Local 721)  
San Fernando Police Officers Association  
San Fernando Police Officers Association Police Management Unit  
San Fernando Police Civilian Association  
San Fernando Part-Time Employees' Bargaining Unit (SEIU, Local 721)  
All Unrepresented Employees

C) CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957.6 – CONFERENCE WITH LABOR NEGOTIATOR:

City Representative: City Attorney Richard Padilla  
Unrepresented Employee: City Manager

### RECONVENE FROM SPECIAL MEETING AND REPORT OUT FROM CLOSED SESSION

<b>REGULAR MEETING - PUBLIC PARTICIPATION OPTIONS</b>
---

### WATCH THE MEETING

Live stream with audio and video, via YouTube, at: <https://www.youtube.com/c/CityOfSanFernando>

### SUBMIT PUBLIC COMMENT IN PERSON

Members of the public may provide comments in person in the City Council Chambers during the Public Comments section of the Agenda by submitting a comment card to the City Clerk.

## **SAN FERNANDO CITY COUNCIL**

Special and Regular Meeting Notice and Agenda – August 19, 2024

Page 3 of 9

---

### **SUBMIT PUBLIC COMMENT VIA EMAIL**

Members of the public may submit comments **by email** to [cityclerk@sfcity.org](mailto:cityclerk@sfcity.org) no later than **12:00 p.m. the day of the meeting**, to ensure distribution to the City Council prior to consideration of the agenda. Comments received via email will be distributed to the City Council and made part of the official public record of the meeting.

### **CALL-IN TO PROVIDE PUBLIC COMMENT LIVE DURING THE MEETING**

Members of the public may **call-in between 6:00 p.m. and 6:15 p.m.** Comments will be heard in the order received, and limited to three minutes. If necessary, the call-in period may be extended by the Mayor. Note: This is audio only and no video.

**Call-in Telephone Number: (669) 900-6833**

**Meeting ID: 833 6022 0211**

**Passcode: 924965**

When connecting to the Zoom meeting to speak, you will be placed in a virtual “waiting area,” with your audio disabled, until it is your turn to speak and limited to three minutes.

**CALL TO ORDER - REGULAR MEETING**          **6:00 P.M. (OPEN SESSION)**

### **ROLL CALL**

### **TELECONFERENCING REQUESTS/DISCLOSURE**

Recommend consideration of requests received for remote teleconference meeting participation made by members of the City’s legislative bodies, as permitted under the provisions of Assembly Bill (AB) 2449, Government Code Section 54953, and the City of San Fernando adopted Resolution No. 8215, effective March 1, 2023.

### **PLEDGE OF ALLEGIANCE**

Led by City Clerk Julia Fritz

### **APPROVAL OF REGULAR MEETING AGENDA**

Recommend that the City Council approve the agenda as presented and move that all ordinances presented tonight be read in title only as authorized under Government Code Section 36934.

# SAN FERNANDO CITY COUNCIL

Special and Regular Meeting Notice and Agenda – August 19, 2024

Page 4 of 9

---

## **PRESENTATIONS**

- A. PRESENTATION OF A CERTIFICATE OF RECOGNITION TO COMMANDER IRWIN ROSENBERG FOR HIS SERVICE TO THE CITY OF SAN FERNANDO AND TO THE COMMUNITY
- B. INTRODUCTION OF NEW EMPLOYEES

## **DECORUM AND ORDER**

The City Council, elected by the public, must be free to discuss issues confronting the City in an orderly environment. Members of the public attending City Council meetings shall observe the same rules of order and decorum applicable to the City Council (SF Procedural Manual). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing the City Council or while attending the City Council meeting, may be removed from the room if the Presiding Officer so directs the sergeant-at-arms and such person may be barred from further audience before the City Council.

## **PUBLIC STATEMENTS**

Members of the public **may provide comments in person in the City Council Chambers** during the Public Comments section of the Agenda by submitting a comment card to the City Clerk.

Members of the public may submit comments by email to [cityclerk@sfcity.org](mailto:cityclerk@sfcity.org) no later than **12:00 p.m. the day of the meeting** to ensure distribution to the City Council and made part of the official public record of the meeting.

Members of the public may provide **a live public comment by calling in between 6:00 p.m. and 6:15 p.m. CALL-IN INFORMATION: Telephone Number: (669) 900-6833; Meeting ID: 833 6022 0211; Passcode: 924965**

## **CONSENT CALENDAR**

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the City Council wishes to discuss any item, it should first be removed from the Consent Calendar.

### **1) CONSIDERATION TO APPROVE CITY COUNCIL MEETING MINUTES:**

- a. March 18, 2024 – Regular

### **2) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER**

Recommend that the City Council adopt Resolution No. 24-082 approving the Warrant Register.

## **SAN FERNANDO CITY COUNCIL**

Special and Regular Meeting Notice and Agenda – August 19, 2024

Page 5 of 9

---

### **3) CONSIDERATION TO ADOPT A RESOLUTION SETTING THE PROPERTY TAX RATE REQUIRED TO MEET THE CITY'S OBLIGATION TO THE CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM FOR FISCAL YEAR 2024-2025**

Recommend that the City Council:

- a. Adopt Resolution No. 8327 establishing the amount necessary to be raised by taxation for the City's annual payment to the California Public Employees' Retirement System;
- b. Fix the property tax rate for Fiscal Year 2024-2025 at \$0.170462 per \$100 of assessed valuation; and
- c. Levy that tax rate upon all taxable property in the City.

### **4) CONSIDERATION TO APPROVE THE PURCHASE AND OUTFITTING OF A TESLA MODEL Y ELECTRIC POLICE VEHICLE FOR PATROL USE AND DIRECTED TRAFFIC ENFORCEMENT EFFORTS**

Recommend that the City Council:

- a. Adopt Resolution No. 8328 to appropriate Air Quality Management District fund balance in the amount of \$65,000 towards the purchase of a Tesla Model Y electric vehicle;
- b. Adopt Resolution No. 8329 to appropriate Equipment Replacement Fund balance in the amount of \$27,500 for the purchase, installation, and outfitting of emergency police equipment for the Tesla Model Y vehicle;
- c. Waive formal bid requirements and approve a purchase order with Tesla in the amount of \$62,803 for the purchase of the Tesla Model Y vehicle;
- d. Approve a purchase order with Dana Safety Supply in the amount of \$22,703 for the outfitting of emergency police equipment on the Tesla Model Y vehicle; and
- e. Authorize the City Manager, or designee, to execute the Purchase Orders and all related documents, including change orders for unforeseen expenses, up to the approved budget.

### **5) CONSIDERATION TO APPROVE A CONTRACT SERVICES AGREEMENT WITH CARRIER CORPORATION THROUGH SOURCEWELL FOR HEATING, VENTILATION, AND AIR CONDITIONING SYSTEM UPGRADES AT LAS PALMAS PARK**

Recommend that the City Council:

- a. Approve a Contract Services Agreement with Carrier Corporation (Contract No. 2284) through Sourcwell's Cooperative Purchasing Program Contract No. 070121 in the amount of \$385,225 for Heating, Ventilation, and Air Conditioning System Upgrades at Las Palmas Park;

## **SAN FERNANDO CITY COUNCIL**

**Special and Regular Meeting Notice and Agenda – August 19, 2024**

Page 6 of 9

---

- b. Approve a contingency not-to-exceed amount of \$14,775 for any change orders due to unforeseen conditions or change in work; and
- c. Authorize the City Manager, or designee, to execute the Agreement and all related documents.

### **6) CONSIDERATION TO AWARD A CONSTRUCTION CONTRACT TO ELECNOR BELCO ELECTRIC, INC. FOR THE CITYWIDE TRAFFIC SIGNAL SYNCHRONIZATION PROJECT**

Recommend that the City Council:

- a. Accept the lowest responsible bid and approve a Construction Contract with Elecnor Belco Electric, Inc. in an amount not-to-exceed \$912,750 for the Citywide Traffic Signal Synchronization Project (Contract No. 2285);
- b. Approve a project contingency in an amount not-to-exceed 10% of the contract amount, or \$91,275, to cover costs of unforeseen conditions; and
- c. Authorize the City Manager to execute the Construction Contract and all related documents.

### **7) CONSIDERATION TO AWARD A PROFESSIONAL SERVICES AGREEMENT TO TREEPEOPLE FOR PROJECT MANAGEMENT, PROJECT REPORTING, GRANT COORDINATION, COMMUNITY ENGAGEMENT, AND LANDSCAPE PLANTING AND ESTABLISHMENT FOR THE CARLISLE GREEN ALLEY PROJECT**

Recommend that the City Council:

- a. Award a Professional Services Agreement to TreePeople (Contract No. 2286) in an amount not-to-exceed \$270,020, for project management, project reporting, grant coordination, community engagement and workshops, and tree and shrub planting and establishment for the Carlisle Green Alley Project; and
- b. Authorize the City Manager to make non-substantive changes and execute the Agreement and any related documents.

### **8) CONSIDERATION TO ACCEPT PROJECT COMPLETION AND AUTHORIZE THE RECORDATION OF A NOTICE OF COMPLETION FOR THE HVAC UPGRADES AT THE POLICE DEPARTMENT**

Recommend that the City Council

- a. Accept the improvements as constructed by Willdan Energy Solutions for the San Fernando Police Department Facility HVAC Project, and consider the work completed;

## **SAN FERNANDO CITY COUNCIL**

Special and Regular Meeting Notice and Agenda – August 19, 2024

Page 7 of 9

---

- b. Authorize the issuance and filing of a “Notice of Completion” with the Los Angeles County Office of the Registrar-Recorder/County Clerk; and
- c. Authorize the release of the five percent retention amount of \$172,496.45 after the 35-day lien period from the date the Notice of Completion is recorded.

### **9) DISCUSSION CONSIDERATION TO APPROVE A FIRST AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH INTERWEST SAFEUILT COMPANY FOR ADDITIONAL ON-CALL SERVICES**

Recommend that the City Council:

- a. Approve a First Amendment to the Professional Services Agreement with Interwest SAFEuilt Company (Contract No. 2248(a)) to increase the annual maximum compensation from \$150,000 to \$240,000 for on-call services; and
- b. Authorize the City Manager, or designee, to execute the Amendment and all related documents.

### **10) CONSIDERATION TO APPROVE CO-SPONSORSHIP OF THE CENTER BY LENDISTRY PROGRAMS AND EVENTS RELATING TO THE ECONOMIC RECOVERY CORPS FELLOW AND USE OF THE CITY SEAL**

Recommend that the City Council:

- a. Approve Co-Sponsorship of The Center by Lendistry programs and events that would benefit and support the community;
- b. Approve the use of the City seal on Economic Recovery Corps Fellow business card and print material and social media pursuant to City Council Ordinance No. 1724; and
- c. Authorize the participation in, and use of the City seal, for TCbL programs and events, with City Manager approval.

## **ADMINISTRATIVE REPORTS**

### **11) DISCUSSION AND CONSIDERATION TO APPROVE A SECOND READING AND ADOPT ORDINANCE NO. 1727 AMENDING THE SAN FERNANDO MUNICIPAL CODE SECTION 2-908 DEFINITIONS AND SECTION 2-909, ARTICLE VII OF CHAPTER 2 TO INCREASE LOCAL CAMPAIGN CONTRIBUTION LIMITS FROM \$500 TO \$1,000 AND MODIFYING PROVISIONS FOR FUTURE CONSUMER PRICE INDEX ADJUSTMENTS TO THE SAME**

## **SAN FERNANDO CITY COUNCIL**

**Special and Regular Meeting Notice and Agenda – August 19, 2024**

Page 8 of 9

---

Recommend that the City Council adopt Ordinance No. 1727 that was introduced for first reading at the City Council meeting of August 5, 2024, in title only and waive further reading, amending the San Fernando Municipal Code Sections 2-908 (Definitions) and Section 2-909 (Contribution Limitations) of Article VII (Campaign Reform) of Chapter 2 (Administration) to Increase Local Campaign Contribution Limits from \$500 to \$1,000 and modifying provisions relating to future Consumer Price Index adjustments to the same.”

### **12) DISCUSSION REGARDING A COMMUNITY PRESERVATION COMMERCIAL PROPERTY EDUCATION PROGRAM**

Recommend that the City Council:

- a. Discuss the Community Preservation commercial property educational program; and
- b. Provide direction to staff, as necessary.

### **13) PRESENTATION OF THE CITY’S UPDATED 5-YEAR PAVEMENT MANAGEMENT PROGRAM**

Recommend that the City Council receive and file a report on the updated Pavement Management Program.

### **14) DISCUSSION AND CONSIDERATION TO APPROVE AN ALTERNATE DATE FOR THE SAN FERNANDO VALLEY MILE RUN/WALK EVENT**

Recommend that the City Council:

- a. Receive a presentation regarding the annual San Fernando Valley Mile Run/Walk event;
- b. Discuss alternate dates to host the event; and
- c. Provide direction to staff, as appropriate.

### **15) DISCUSSION ON TIMELINE AND UPDATES OF CITY COUNCIL APPROVED PROJECTS**

This item was agendized by Councilmember Victoria Garcia.

### **16) DISCUSSION REGARDING ALLOCATING \$50,000 FROM THE GENERAL FUND FOR POLICE DEPARTMENT OVERTIME TO ADDRESS RECENT CRIMINAL ACTIVITY**

This item was agendized by Vice Mayor Mary Mendoza.



**SAN FERNANDO CITY COUNCIL**

**Special and Regular Meeting Notice and Agenda – August 19, 2024**

Page 9 of 9

---

**STAFF COMMUNICATION INCLUDING COMMISSION UPDATES**

**GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES**

**ADJOURNMENT**

The meeting will adjourn to its next regular meeting on September 3, 2024.

**AFFIDAVIT OF POSTING**

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Dated: \_\_\_\_\_ at: \_\_\_\_\_

Signed By: \_\_\_\_\_

---

*Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet website [www.sfcity.org](http://www.sfcity.org). These are also available for public reviewing prior to a meeting in the City Clerk Department. Any public writings distributed by the City Council to at least a majority of the Councilmembers regarding any item on this regular meeting agenda will also be made available at the City Clerk Department at City Hall located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours.*

---