



CHAIR ROBERT GONZALES
VICE CHAIR PATTY LOPEZ
COMMISSIONER ERICA FRIEND
COMMISSIONER NATASHA SANCHEZ-BROOKS
COMMISSIONER JULIE CUELLAR

CITY OF SAN FERNANDO

PARKS, WELLNESS, AND RECREATION COMMISSION REGULAR MEETING AGENDA SUMMARY THURSDAY, AUGUST 8, 2024 – 6:30 PM

CITY HALL COUNCIL CHAMBERS
117 MACNEIL STREET
SAN FERNANDO, CALIFORNIA 91340

PUBLIC PARTICIPATION OPTIONS

Please visit the City's YouTube channel to live stream and watch previously recorded Parks, Wellness, and Recreation Commission meetings, which is also available with Spanish subtitles at: <https://www.youtube.com/c/CityOfSanFernando>

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including in-person translation services, or other services please call the Recreation and Community Services Department at (818) 898-7349 or email at LMoreno@sfcity.org at least 2 business days prior to the meeting.

SUBMIT PUBLIC COMMENT IN PERSON:

Members of the public may provide comments in person in the City Council Chambers during the Public Comments section of the Agenda by submitting a comment card to the Board Secretary.

SUBMIT PUBLIC COMMENT VIA EMAIL:

Members of the public may submit comments by email to LMoreno@sfcity.org no later than **12:00 p.m. the day of the meeting**, to ensure distribution to the Parks, Wellness, and Recreation Commission prior to consideration of the agenda. Comments received via email will be distributed to the Parks, Wellness, and Recreation Commission and made part of the official public record of the meeting.

CALL-IN TO PROVIDE PUBLIC COMMENT LIVE AT THE MEETING:

Members of the Public may **call-in between 6:30 p.m. and 6:45 p.m.** Comments will be heard in the order received, and limited to three minutes. If necessary, the call-in period may be extended by the Chair.

Call-in Telephone Number: (669) 900-6833
Meeting ID: 986 1620 1615
Passcode: 988843

When connecting to the Zoom meeting to speak, you will be placed in a virtual "waiting area," with your audio disabled, until it is your turn to speak and limited to three minutes.

PARKS, WELLNESS, AND RECREATION COMMISSION

Regular Meeting Notice and Agenda – August 8, 2024

Page 2 of 5

CALL TO ORDER

ROLL CALL

TELECONFERENCE REQUESTS/DISCLOSURE

Recommend consideration of requests received for remote teleconference meeting participation made by members of the City’s legislative bodies, as permitted under the provisions of Assembly Bill (AB) 2449, Government Code Section 54953, and the City of San Fernando adopted Resolution No. 8215, effective March 1, 2023.

PLEDGE OF ALLEGIANCE

Led by Chair

APPROVAL OF AGENDA

Recommend that the Parks, Wellness, and Recreation Commission approve the agenda as presented.

PRESENTATIONS

Staff Introduction: Marisol Diaz, Recreation and Community Services Program Coordinator

DECORUM AND ORDER

City Commissioners are appointed by City Council and must be free to discuss issues confronting the city in an orderly environment. Members of the public attending City Commission meetings shall observe the same rules of order and decorum applicable to the City Council ([SF Procedural Manual](#)). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing a City Commission or while attending a City Commission meeting, may be removed from the room if the Presiding Officer so directs the Sergeant-At-Arms and such person may be barred from further audience before the City Commission.

PUBLIC STATEMENTS – WRITTEN/ORAL

Members of the public may **provide comments in person in the City Council Chambers** during the Public Comments section of the Agenda by submitting a comment card to the Board Secretary.

PARKS, WELLNESS, AND RECREATION COMMISSION

Regular Meeting Notice and Agenda – August 8, 2024

Page 3 of 5

Members of the public may submit comments by email to LMoreno@sfcity.org no later than **12:00 p.m. the day of the meeting**, to ensure distribution to the Parks, Wellness, and Recreation Commission and made part of the official public record of the meeting.

Members of the public may provide a **live public comment by calling in between 6:30 p.m. and 6:45 p.m. CALL- IN INFORMATION: Telephone Number: Telephone Number: (669) 900-6833, Meeting ID: 986 1620 1615; Passcode: 988843**

CONSENT CALENDAR

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the Parks, Wellness, and Recreation Commission wishes to discuss any item, it should first be removed from the Consent Calendar.

- 1) CONSIDERATION TO APPROVE PARKS, WELLNESS, AND RECREATION COMMISSION MEETING MINUTES FOR:**
 - a. May 9, 2024
 - b. July 11, 2024

ADMINISTRATIVE REPORTS

2) PRESENTATION ON THE PROCESS AND PROCEDURES OF FACILITY RENTALS AND SPECIAL EVENTS

Recommend that the Parks, Wellness, and Recreation Commission receive and file this Informational report.

3) CESAR E. CHAVEZ MEMORIAL

Recommend that the Parks, Wellness, and Recreation Commission:

- a. Discuss Ad Hoc Committee Updates;
 - b. Continue to meet with Pueblo Y Salud until a renovation plan for the Memorial Plaza can be developed; and
 - c. Provide staff direction as appropriate.
- ### **4) PRESENTATION AND DISCUSSION REGARDING POLICIES AND PROCEDURES RELATED TO COOLING CENTERS AND PETS**

PARKS, WELLNESS, AND RECREATION COMMISSION

Regular Meeting Notice and Agenda – August 8, 2024

Page 4 of 5

Recommend that the Parks, Wellness, and Recreation Commission receive and file this informational update.

5) PROGRAMS AND ACTIVITIES AT “SAN FERNANDO FAMILY CENTER AT PUIG’S HOUSE” UPDATE

Recommend that the Parks, Wellness, and Recreation Commission receive and file this informational update.

6) DEPARTMENT PROGRAMS AND SERVICES UPDATE

Recommend that the Parks, Wellness, and Recreation Commission:

- a. Receive and file a report updating the programs, services activities, and business conducted by the Recreation and Community Services Department; and
- b. Provide staff direction as appropriate.

STAFF COMMUNICATION

COMMISSIONER UPDATES/REQUESTS TO AGENDIZE ITEM FOR DISCUSSION AT A FUTURE MEETING

Commissioner(s) may request to agendize an item for discussion at a future meeting, subject to approval by the Commission. Requests should align with the commission's scope of responsibility, adhere to City Council policies, and consider the availability of staff resources and budget constraints.

ADJOURNMENT The meeting will adjourn to its next regular meeting.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Dated: _____ at: _____

Signed By: _____

PARKS, WELLNESS, AND RECREATION COMMISSION

Regular Meeting Notice and Agenda – August 8, 2024

Page 5 of 5

Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet Web site (www.sfcity.org). These are also available for public reviewing prior to a meeting at the Recreation and Community Services Department Public Counter. Any public writings distributed by the Parks, Wellness, and Recreation Commission to at least a majority of the Commissioners regarding any item on this regular meeting agenda will also be made available at the Recreation and Community Services Department Public Counter located at 208 Park Avenue, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's Web Site at www.sfcity.org. In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/ accommodation to attend or participate in this meeting, including auxiliary aids or services please call the Recreation and Community Services Department Office at (818) 898-7349 or LMoreno@sfcity.org at least 48 hours prior to the meeting.



CITY OF SAN FERNANDO
PARKS, WELLNESS AND RECREATION COMMISSION

REGULAR MEETING MINUTES
MAY 9, 2024
ZOOM MEETING STREAMED ON YOUTUBE

THE FOLLOWING MINUTES ARE A SUMMARY OF ACTIONS TAKEN BY THE PARKS, WELLNESS AND RECREATION COMMISSION. VIDEO AND AUDIO OF THE ACTUAL MEETING ARE AVAILABLE FOR LISTENING AT: <https://www.youtube.com/c/CityOfSanFernando>

OATH OF OFFICE

Staff administered the Oath of Office to incoming Commissioner Julie Cuellar prior to the meeting.

CALL TO ORDER/ROLL CALL

Vice Chair Patty Lopez called the meeting to order at 6:32 p.m. Administrative Assistant, Linda Bowden-Moreno, called the roll call.

The following persons were recorded as present:

PRESENT:

Commissioners Patty Lopez, Natasha Sanchez-Brooks and Julie Cuellar.

ABSENT:

Commissioners Robert Gonzales and Erica Friend

ALSO PRESENT:

Recreation and Community Services Director Julio Salcedo, Administrative Assistant Linda Bowden-Moreno, and Office Clerk Soledad Chavez.

PLEDGE OF ALLEGIANCE

Vice Chair Patty Lopez invited the Girl Scout Troop to lead in the Pledge of Allegiance.

PARKS, WELLNESS AND RECREATION COMMISSION

Regular Meeting Minutes – May 9, 2024

Page 2 of 5

APPROVAL OF AGENDA

Commissioner Sanchez-Brooks motioned to approve the agenda for the May 9, 2024 Parks, Wellness and Recreation Commission Regular Meeting. Vice Chair Patty Lopez seconded the motion. The motion passed unanimously with the following roll call vote:

AYES: P. Lopez, N. Sanchez-Brooks, J. Cuellar

NOES:

ABSENT: R. Gonzales, E. Friend

ABSTAIN:

PRESENTATIONS

Welcome and introduction of incoming Commissioner Julie Cuellar.

PUBLIC STATEMENTS – WRITTEN/ORAL

Ricardo Benitez, member of the public, spoke regarding his support and love of this community. He welcomed incoming Commissioner Julie Cuellar and also commented on the nice event held at Rudy Ortega Park on May 5th.

CONSENT CALENDAR

1. APPROVAL OF MINUTES

Commissioner Sanchez-Brooks motioned to approve the Consent Calendar approving the Minutes of the April 11, 2024 Parks, Wellness and Recreation Commission Meeting. Commissioner Julie Cuellar seconded the motion. The motion passed unanimously with the following roll call vote:

AYES: P. Lopez, N. Sanchez-Brooks, Julie Cuellar

NOES:

ABSENT: R. Gonzales, E. Friend

ABSTAIN:

ADMINISTRATIVE REPORTS

PARKS, WELLNESS AND RECREATION COMMISSION

Regular Meeting Minutes – May 9, 2024

Page 3 of 5

2. UPDATE ON THE SAN FERNANDO PARK OPPORTUNITY PLAN (SF POP) – Robert Douglas with KDI provided a presentation updating on the various community engagements consisting of three focus groups, walk audits and meetings with staff. Focus groups consisted of youth from the TBC program and seniors from the community. Some of the top priorities identified include more activities including dances, dog parks, community gardens, safety concerns, and skate parks. Priority locations were discussed during the walk audit.

KDI is currently conducting GIS studies to identify available spaces while considering demographics and population in the City. Next steps include review of the priorities and site selection, coordinating an additional walk audit of top sites, and scheduling community design workshops.

Commissioner Sanchez-Brooks had questions regarding the number of participants in the focus groups and the next steps regarding priorities identified in those meetings. She also discussed the need to include the young adult demographic (ages 18 – 28) in gathering input on priorities.

Commissioner Cuellar had questions regarding the time of the focus group meetings. She also inquired about lots identified as public or private land. Commissioner Cuellar mentioned that many residents have been vocal about the need for a dog park in this City.

Vice Chair Lopez thanked KDI for their efforts in gathering community input. She supports the idea of a dog park and also mentioned the need for a space at the swap meet for youth waiting for afterschool pickup. She inquired about bilingual community engagement opportunities and all materials to be available in Spanish.

3. UPDATE ON THE LAS PALMAS PARK REVITALIZATION PROJECT – J. Salcedo discussed the concept plan of the Las Palmas Park Revitalization Project approved by Council.

Commissioners had questions regarding adequate seating around the playground, the number of picnic tables, what changes are planned for the concession stand, the life expectancy of playground flooring and maintenance plan.

RJM Design Company confirmed that benches will be installed around the playground area, a total of twelve picnic tables will be installed (three shelters, each with four picnic tables), concession stand remodel will include replacement of counter tops/cabinets and installation of additional electrical outlets, playground flooring is expected to last 10-15 years with a coordinated maintenance plan in place, the curb by the picnic area will be removed and replaced with a level sidewalk. In regards to rehab of the mural, this item is not part of the scope of work and would require a specialized consultant.

PARKS, WELLNESS AND RECREATION COMMISSION

Regular Meeting Minutes – May 9, 2024

Page 4 of 5

Commissioner Sanchez-Brooks had questions regarding shading for the benches around the playground area.

Commissioner Cuellar had questions about the design options and asked if this is the finalized design.

4. CESAR E. CHAVEZ MEMORIAL – J. Salcedo provided an update on this item. The Ad Hoc Committee members and staff met to review the MOU with Pueblo Y Salud (PYS) detailing the expectations and responsibilities of PYS and the City. A spreadsheet was created with the details and shared with the Ad Hoc. The next step is to schedule a meeting with PYS and the Ad Hoc Committee.

J. Salcedo informed the Commission that the Cesar Chavez Day of Service is planned for this weekend at the monument. The event will include educational components and an opportunity to clean up the memorial.

5. DEPARTMENT PROGRAMS AND SERVICES UPDATE – Staff provided a report and presentation to receive and file providing updates on the programs, activities and events. All information on programming and activities is available on the City website.

STAFF COMMUNICATION

J. Salcedo shared that the upcoming summer season will bring lots of great events such as concerts and movies at the park, the Day Camp program, senior activities and more. Commissioners will be kept informed as the season approaches.

COMMISSIONER UPDATES/REQUESTS TO AGENDIZE ITEM FOR DISCUSSION AT A FUTURE MEETING

Commissioner Sanchez-Brooks thanked staff and looks forward to all the upcoming events. She also requested an update on the Pioneer Park Project and a calendar of summer events.

Commissioner Cuellar thanked staff for so many great events and activities offered to the community.

PARKS, WELLNESS AND RECREATION COMMISSION

Regular Meeting Minutes – May 9, 2024

Page 5 of 5

Vice Chair Lopez requested to add an agenda item on the process and rules of renting facilities. She also requested a copy of today's KDI presentation.

ADJOURNMENT

Vice Chair Lopez adjourned the Parks, Wellness and Recreation Commission meeting at 7:38 p.m.



CITY OF SAN FERNANDO
PARKS, WELLNESS AND RECREATION COMMISSION

REGULAR MEETING MINUTES
JULY 11, 2024
ZOOM MEETING STREAMED ON YOUTUBE

THE FOLLOWING MINUTES ARE A SUMMARY OF ACTIONS TAKEN BY THE PARKS, WELLNESS AND RECREATION COMMISSION. VIDEO AND AUDIO OF THE ACTUAL MEETING ARE AVAILABLE FOR LISTENING AT: <https://www.youtube.com/c/CityOfSanFernando>

CALL TO ORDER/ROLL CALL

Chair R. Gonzales called the meeting to order at 6:35 p.m. Administrative Assistant, Linda Bowden-Moreno, called the roll call.

The following persons were recorded as present:

PRESENT:

Commissioners Robert Gonzales, Patty Lopez, Natasha Sanchez-Brooks and Julie Cuellar.

ABSENT:

Commissioner Erica Friend

ALSO PRESENT:

Recreation and Community Services Director Julio Salcedo, Recreation Supervisor Maribel Perez, SFPD Sergeant CJ Chiasson, Administrative Assistant Linda Bowden-Moreno, and Office Clerk Soledad Chavez.

PLEDGE OF ALLEGIANCE

Chair R. Gonzales led in the Pledge of Allegiance.

APPROVAL OF AGENDA

Vice Chair P. Lopez motioned to approve the agenda for the July 11, 2024 Parks, Wellness and Recreation Commission Regular Meeting. Commissioner J. Cuellar seconded the motion. The motion passed unanimously with the following roll call vote:

PARKS, WELLNESS AND RECREATION COMMISSION

Regular Meeting Minutes –July 11, 2024

Page 2 of 7

AYES: R. Gonzales, P. Lopez, N. Sanchez-Brooks, J. Cuellar

NOES:

ABSENT: E. Friend

ABSTAIN:

PRESENTATIONS

None

PUBLIC STATEMENTS – WRITTEN/ORAL

Ricardo Benitez, member of the public, commented that he attended the Board of Supervisors meeting on July 9th, where it was discussed that a measure will be added to the November ballot. He is asking to support this measure to add an additional 4 members to Board of Supervisors.

Sean Rivas, Planning and Preservation Commissioner, thanked the Recreation and Community Services team for a great Fourth of July event and for providing Cooling Centers for the Community.

CONSENT CALENDAR

1. APPROVAL OF MINUTES

Chair R. Gonzales pulled the consent calendar and noted a clerical error on the May 9, 2024 meeting minutes regarding comments he made at a previous meeting. Chair also wanted to confirm the protocol for commissioners wanting to add agenda items for future meetings and also discussed the request by Vice Chair P. Lopez to add an item regarding Special Events and Facility Rental process.

Vice Chair P. Lopez requested to pull the May 9, 2024 minutes due to her request to add the agenda item regarding Facility Rentals and Special Events.

J. Salcedo reported that the protocol to agendize an item is for a Commissioner is to make a motion and secure a second by another Commissioner to add the agenda item. The item requested by Vice Chair P. Lopez was address in June of 2023. The agenda report was provided

PARKS, WELLNESS AND RECREATION COMMISSION

Regular Meeting Minutes –July 11, 2024

Page 3 of 7

in hardcopy form to each Commissioner today, addressing all the procedures, forms, and protocols for all facility rentals for public and private special events. Vice Chair P. Lopez has been made aware that if she is unable to find the information she needs in the agenda report, she may add the item to the agenda with the support of another Commissioner.

Staff will edit the minutes from the May 9, 2024 PWRC meeting and make the corrections cited by Chair R. Gonzales.

This item is tabled to the next meeting.

ADMINISTRATIVE REPORTS

2. SAN FERNANDO POLICE DEPARTMENT UPDATE ON PARK ACTIVITY – Sergeant CJ Chiasson provided an update on the activity and crime in the parks located in the City of San Fernando. A copy of the Quarterly Crime Trends Report and Park Crime Map was provided.

Commissioner N. Sanchez-Brooks thanked SFPD Sergeant CJ Chiasson for his report and the SFPD for protecting the community.

Commissioner J. Cuellar commented that there seems to be a need for additional patrol at Cindy Montanez Natural Park due to an increase gang activity and graffiti. She asked if this park is locked in the overnight hours. She asked if there is overnight parking at Recreation Park and requested more patrol at the parks in general.

Vice Chair P. Lopez discussed concerns regarding unhoused individuals under the bridge along Foothill Blvd., suggested better lighting in those areas, incidents of vehicles parking in handicapped spaces without a placard, and asked if pushcart food vendors need to have a permit or business license.

Chair R. Gonzales had questions regarding parking citations at Pioneer Parks for overnight parking on private property and the need for added signage for parking restrictions. He also inquired about adding Kalisher Pocket Park to the update report.

Commissioner N. Sanchez-Brooks commented on the need for additional signage at Pioneer Park to deter overnight parking.

PARKS, WELLNESS AND RECREATION COMMISSION

Regular Meeting Minutes –July 11, 2024

Page 4 of 7

Chair R. Gonzales thanked Sergeant CJ Chiasson for this informative quarterly report.

3. UPDATE ON THE PIONEER PARK PLAYGROUND RENOVATION – M. Perez presented an update and presentation on this project. Demolition is complete and construction is under way. This project has been a long time coming from securing funding, gathering community input, selecting a design, presenting designs to this Commission and to City Council with recommendations. Option No. 7 providing robust shade sail installation was approved by City Council. Signage has been posted to notify the public.

Commissioner N. Sanchez-Brooks is happy to see shading sails over the playground. She commented on the need for shade covering the seating areas. Perhaps adding trees would be a prudent option. Staff will look into the possibility of relocating benches closer to existing shading and look for added shading down the road.

Vice Chair P. Lopez asked about the length of time to finalize this project. Staff expects to schedule ribbon cutting in early fall.

Chair R. Gonzales commented on how well this Commission worked together to make recommendations and gather feedback. Chair appreciates Council's consideration in extending the budget to include the large shade structure.

4. CESAR E. CHAVEZ MEMORIAL – Chair R. Gonzales directed staff and the Ad Hoc Committee members to meet following tonight's meeting to link up calendars and schedule a meeting.

5. DEPARTMENT PROGRAMS AND SERVICES UPDATE – Staff provided a report and presentation to receive and file providing updates on the programs, activities and events. All information on programming and activities is available on the City website.

Commissioner Sanchez-Brooks thanked staff and looks forward to all the upcoming events.

Commissioner Cuellar commented on observing a dangerous situation at the Fourth of July event where vehicles were at stand still on the train tracks while watching the drone show. In the distance the train was approaching while vehicles were stopped dangerously close to the train tracks. Perhaps parking enforcement can be secured for future events to prevent vehicles from parking on the train tracks.

Commissioner J. Cuellar inquired about available workshops offered in English by the Dept. of Mental Health.

PARKS, WELLNESS AND RECREATION COMMISSION

Regular Meeting Minutes –July 11, 2024

Page 5 of 7

Vice Chair P. Lopez had questions regarding attendance of senior programs, cost of activities, membership dues, and discount opportunities.

Chair R. Gonzales commented on the success of the baseball trophy day and thanked the individuals who donated the photo backdrop.

STAFF COMMUNICATION

M. Perez reported that the Lopez Adobe will be open to the public on Saturday, July 27, 6pm-8pm.

J. Salcedo thanked staff members Marisol Diaz and Patty Garcia for their leadership and execution of this year's great Fourth of July event. He reminded everyone to make use of the Cooling Centers and to look out for the most vulnerable people such as seniors and children.

J. Salcedo informed the Commission that an Afterschool Teen Program is in the developing stages and will operate out of Recreation Park in the afterschool hours. This program will offer tutoring, volunteer opportunities, a leadership component and more. Also in the works is a Tiny Tots Sports Program for children 3 to 5 years old.

COMMISSIONER UPDATES/REQUESTS TO AGENDIZE ITEM FOR DISCUSSION AT A FUTURE MEETING

Commissioner N. Sanchez-Brooks commented on the need to address the safety of pets during excessive heat. Perhaps a social media announcement of some sort to inform the public of keeping pets safe by providing water and shade, and avoiding walks on hot concrete.

Commissioner N. Sanchez-Brooks motioned to add an item to request on update on the policies and procedures related to pets and Cooling Centers. Vice Chair R. Gonzales seconded the motion. The motion passed unanimously with the following roll call vote:

AYES: R. Gonzales, P. Lopez, N. Sanchez-Brooks, J. Cuellar

NOES:

ABSENT: E. Friend

ABSTAIN:

PARKS, WELLNESS AND RECREATION COMMISSION

Regular Meeting Minutes –July 11, 2024

Page 6 of 7

Commissioner N. Sanchez-Brooks asked when KDI would be providing an update on the open spaces survey. Staff expects KDI will be attending the next meeting with an update.

Commissioner N. Sanchez-Brooks inquired about the process of recommending a new activity or program for youth such as classes on nature or cooking. Staff recommended Commissioners motion to add agenda items on any particular class or activity to allow input and discussion from the Commission.

Vice Chair P. Lopez motioned to add an item providing a presentation on the process and procedures of facility rentals and special community events. Commissioner J. Cuellar seconded the motion. The motion passed unanimously with the following roll call vote:

AYES: R. Gonzales, P. Lopez, N. Sanchez-Brooks, J. Cuellar

NOES:

ABSENT: E. Friend

Vice Chair P. Lopez requested that water be made available at future Commission meetings.

Vice Chair P. Lopez asked which schools will be involved with the Afterschool Teen Program and funding sources. J. Salcedo reported that the program is open to all children ages 12 – 17 in the City and that City Council approved the funding request to start up this program.

Commissioner J. Cuellar motioned to add an item to provide an update on programming and activities planned at the San Fernando Family Center at Puig’s House. Vice Chair P. Lopez seconded the motion.

AYES: R. Gonzales, P. Lopez, N. Sanchez-Brooks, J. Cuellar

NOES:

ABSENT: E. Friend

Chair R. Gonzales thanked staff and stated that the Cesar Chavez Ad Hoc agreed to compare calendars and schedule a meeting after this PWRC meeting adjourns.

ADJOURNMENT

PARKS, WELLNESS AND RECREATION COMMISSION

Regular Meeting Minutes –July 11, 2024

Page 7 of 7

Chair R. Gonzales adjourned the Parks, Wellness and Recreation Commission meeting at 7:57 p.m.



MEMORANDUM

To: Chair Robert Gonzales and Commissioners

From: Julio Salcedo, Director of Recreation and Community Services

Date: August 8, 2024

Subject: Presentation on the Process and Procedures of Facility Rentals and Special Events

RECOMMENDATION

It is recommended that the Parks, Wellness and Recreation (PWR) Commission receive and file an informational presentation on the process and procedures of Facility Rentals and Special Events.

BACKGROUND/ANALYSIS

This item was agendaized for the August 8, 2024 PWR Commission Meeting and was originally added to the agenda by Vice Chair Patty Lopez.

BUDGET IMPACT

There is no impact to the budget by discussing this item.



MEMORANDUM

To: Chair Robert Gonzales and Commissioners

From: Julio Salcedo, Director of Recreation and Community Services

Date: 8/8/24

Subject: Cesar E. Chavez Memorial

RECOMMENDATION

It is recommended that the Parks, Wellness and Recreation (PWR) Commission receive and file an update on the Cesar E. Chavez Memorial by Ad Hoc Committee Members Chair Robert Gonzales and Vice Chair Patty Lopez.

BACKGROUND/ANALYSIS

The Ad Hoc Committee has met previously with Pueblo Y Salud to discuss the development of a renovation plan for the Cesar E. Chavez Memorial. The Ad Hoc has met with RCS Director Julio Salcedo to review the existing MOU with Pueblo Y Salud. The Ad Hoc agreed to meet after the July 11, 2024 PWR Commission meeting to sink calendars and schedule a meeting. This item was originally added to the agenda by Vice Chair Patty Lopez.

BUDGET IMPACT

There is no impact to the budget by discussing this item.



MEMORANDUM

To: Chair Robert Gonzales and Commissioners

From: Julio C. Salcedo, Director of Recreation and Community Services

Date: August 8, 2024

Subject: Presentation and Discussion Regarding Policies and Procedures Related to Cooling Centers and Pets

RECOMMENDATION:

It is recommended that the Parks, Wellness and Recreation (PWR) Commission receive and file this informational update on the current policies and procedures related to cooling centers and pets.

BACKGROUND/ANALYSIS: On July 11, 2024, Commissioner Natasha Sanchez-Brooks requested to agendize this item for the August 8, 2024 PWR Commission Meeting.

BUDGET IMPACT: There is no impact to the budget by discussing this item.



MEMORANDUM

To: Chair Robert Gonzales and Commissioners

From: Julio C. Salcedo, Director of Recreation and Community Services

Date: August 8, 2024

Subject: Programs and Activities at “San Fernando Family Center at Puig’s House” Update

RECOMMENDATION:

It is recommended that the Parks, Wellness and Recreation (PWR) Commission receive and file this informational update on the programs and activities at the “San Fernando Family Center at Puig’s House”.

BACKGROUND/ANALYSIS: On July 11, 2024, Commissioner Julie Cuellar requested to agendize this item for the August 8, 2024 PWR Commission Meeting.

BUDGET IMPACT: There is no impact to the budget by providing this update.



AGENDA REPORT

To: Chair Robert Gonzales and Commissioners

From: Julio Salcedo, Recreation and Community Services Director
By: Maribel Perez, Recreation and Community Services Supervisor
Linda Bowden-Moreno, RCS Administrative Assistant

Date: August 8, 2024

Subject: Department Programming, Services, Activity, and Business Updates

RECOMMENDATION:

It is recommended that the Parks, Wellness, and Recreation Commission:

- a. Receive and file a report updating the programs, services, activities, and business conducted by the Recreation and Community Services Department; and
- b. Provide staff guidance or recommendations, as appropriate.

BACKGROUND:

1. The mission of the Recreation and Community Services Department (RCS) is to develop and implement enriching community, cultural, and recreational opportunities that foster the overall well-being and personal development of our community.
2. The RCS Department conducts a wide array of programs, services, activities, and business throughout the year. Staff provides a monthly update on items discussed at the Parks, Wellness, and Recreation Commission (PWRC) meetings and welcomes any guidance or recommendations regarding the items presented.

DEPARTMENT UPDATES:

Programs and Services

The RCS Department provides a variety of programming and services for the San Fernando community. All Los Angeles County Department of Public Health protocols and Best Practices guidelines for operating recreational facilities are strictly adhered to. Safety is the top priority for RCS staff when conducting activities for the community. All program participants and park

visitors are made aware of safety guidelines being implemented to ensure patrons feel safe while participating in the Department's programs.

SAVE THE DATE!

City of San Fernando 113th Birthday Celebration

The 'First City of the Valley' Celebrates its 113th Birthday. Don't miss out on this very special celebration. Festivities will include live music entertainment, mariachi musicians, folklórico dancers, food vendors and more. Dignitaries and guest speakers will kick off the event for an unforgettable evening.

Casa de Lopez Adobe

August 31, 2024

6:00 pm- 9:00 pm

Cooling Centers

Heat can become dangerous, especially for seniors, children, pets, people who work outside, and those with certain health conditions. The City of San Fernando provides relief from extreme heat by activating cooling centers at Recreation Park located at 208 Park Avenue and Las Palmas Park located at 505 South Huntington Street. Cooling Center hours are 9:00 am to 7:00 pm. For more information call (818) 898-1290.

Simple tips to staying cool

- Drink plenty of cool water! Stay hydrated.
- Wear loose, light-colored clothing that will keep you cool. Wear sunscreen and a hat for protection.
- Check on neighbors who might be vulnerable to the heat, especially those without air conditioning.
- Never leave children or pets in a car - not even for one minute. Temperatures inside a car can quickly skyrocket to deadly levels.
- Never walk your dog on a hot surface (pavement, asphalt, etc.) If you can't walk barefoot on these surfaces comfortably, your **dog** feels the same way!
- If you work or play outside, take frequent breaks to hydrate and cool off in the shade.
- Don't forget the pets! Keep pets indoors if possible. If kept outside, give them plenty of water and shade to rest in. Never walk your dog on hot pavement. If it's too hot for your bare feet, it's too hot for your dog's paws.
- Symptoms of heat-related illness include dizziness, fatigue, faintness, headaches, muscle cramps, and increased thirst. If you experience these symptoms, seek medical attention.

Summer Movies at the Park

Participants came out for an evening of outdoor fun and family friendly movies during the Summer Movie Nights series. Lawn chairs and blankets were spread about the parks as the evening provided the perfect back drop for movies under the stars. Family favorites like *Sonic*

the Hedgehog, The Grinch, and Super Mario Bros. Movie made for a fun and enjoyable outdoor movie experience.

Summer Concerts at the Park

Join us for a great series of summer concerts on August 10, 17 and 24. This year's concerts will feature outstanding live music with a variety of genres such as Salsa, Oldies, Latin Rock and more. Mark your calendars and get your dancing shoes ready!

Summer Day Camp

The Summer Day Camp program has wrapped up as students prepare to head back to school. Children ages 5-13 years enjoyed arts & crafts, science, cooperative games, swimming, sports and field trips. Be on the lookout for the Winter Day Camp Program scheduled during school winter break. Space is limited. More information will be provided as winter break approaches.

The Better Banking Class for Teens

The Independent Advantage program provided by Gain Federal Credit Union, offered several financial courses in July designed for high school students to learn modern money skills. Real-world tools were utilized in teaching students how manage future finances in preparation for adulthood. Classes were well attended and may be offered again in the near future.

Teens for a Better Community

Teens for a Better Community (TBC) is up and running again! We are excited to invite all high school students to our upcoming Fall Semester Kickoff Meeting! At this first meeting of the semester, we'll dive into the program details, enjoy some snacks, and explore exciting volunteer opportunities.

TBC Fall Semester Kickoff Meeting

- Date: Wednesday, August 28, 2024
- Time: 6:00 PM – 7:30 PM
- Location: Las Palmas Park – 505 S. Huntington St. San Fernando, CA 91340

Teens for a Better Community (TBC) hosted a teen camping trip to Leo Carrillo State Beach from July 19 to 21. Transportation, food and camping equipment were provided. Camping offers countless benefits, including physical exercise, mental relaxation, and the opportunity to explore the beauty of nature. The group of 25 participants enjoyed this beautiful location situated along the Malibu coast and the Santa Monica Mountains. Look for more camping opportunities offered by Recreation and Community Services Department.

SENIOR SERVICES

Los Angeles Regional Food Bank Distribution

The Regional Food Bank monthly distribution was held on August 5, 2024 from 9:00am-11:00am. This program continues to serve seniors age 60+ on a monthly basis at Las Palmas Park. This drive-through food program provides a free food kit containing nutritious items such as meats, canned fruits and vegetables, cereals and grains. The program serves an average of over 200 seniors monthly. Due to the Labor Day holiday, the next distribution will be held on Tuesday, September 3, 2024. For more information on food assistance programs please contact Las Palmas Park at 818-898-7340.

Senior Meals

In partnership with ONEgeneration, Las Palmas Park continues to host the Elderly Nutrition Program (ENP) for seniors. Free nutritious hot meals are served Monday through Friday. The program also provides meals five days a week for folks that are homebound, registration and home assessment required. The program is free for senior 60+ with a suggested donation of \$3.

Monthly Birthday Celebrations

Every first Wednesday of the month, staff coordinates a monthly birthday celebration for the seniors. Participants and celebrants enjoy coffee, tea and yummy birthday cake. All this is made possible by the continuous support from Pink Tree Insurance.

Monthly Matinee

Every first Thursday of the month Las Palmas Park is transformed into a matinee featuring family friendly films and treats. The activity is open to the public, showtime is at 12pm.

Platicas de la Vida con Café

In partnership with the Department of Mental Health, Las Palmas Park is hosting workshops to discuss and offer assistance to those dealing with emotional trauma, anxiety, and everyday life situations. Classes are held in Spanish at 9am, this month's sessions will be held August 8 and 22.

Senior Club News

- The Senior Anniversary Dance was held on July 27th at Las Palmas Park. Participants enjoyed a delicious catered dinner and a live music performance by *Maiko and Friends*. The Las Palmas Club celebrated its 54th anniversary and is still going strong! Applications for new members are being accepted at this time. Contact Las Palmas Park at 818-89-7340 for more information.

- The August Senior Dance is on Saturday, August 17 at Las Palmas Park – Gym. Doors will open at 6pm. Maiko and Friends will be performing from 7pm-11:45pm. Ticket prices are \$15 for members and \$25 for non-members. Dance tickets are available for purchase at Las Palmas Park Front Desk. Hope to see you there!
- Senior Club Monthly Meetings occur on the first Sunday of each month at 1:00 pm. Seniors interested in becoming active and involved in the Senior Club may attend meetings or call 818-898-7340 for more details.
- Senior Trips: A group of about 40 participants enjoyed a wonderful excursion to Reno, NV. This tour included transportation, hotel accommodations, meal vouchers and visits to Lake Tahoe and Virginia City. A list of upcoming trips is available at Las Palmas Park lobby. Please call 818-898-7340 for details.

Ongoing Senior Programs

The following senior activities are ongoing. For more details, please call Las Palmas Park at 818-898-7340 or visit the City Website at www.sfcity.org.

- Music Class
- Clase de Canto
- Bingo
- Arthritis Exercise
- Crafty Ladies
- Manejo Personal de Diabetes
- Walkable Wednesday
- Classes de Ingles
- Adult Coloring
- Senior Zumba
- Chair Yoga

SOCIAL SERVICES

Teens for a Better Community (TBC)

Teens for a Better Community

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RECREATION

Leisure & Fitness Classes

Classes are currently in session and available for registration in-person by visiting one of the park offices or online by visting www.sfcity.org/sfrecreation.

- **3 Wins Fitness San Fernando**
Mon, Wed & Fri | 8:15am | Recreation Park
- **Total Body Conditioning**
Mon-Thur | 7:00pm | Recreation Park
- **Inclusive Zumba**
Mon & Wed | 6:00pm | Recreation Park
- **Folklorico**
Wed & Fri | 7pm | Las Palmas Park
- **Shotokan Karate**
Saturdays | 9am | Las Palmas Park
- **Senior Music**
Tuesdays | 9am | Las Palmas Park
- **Clase de Canto**
Thursdays | 9am | Las Palmas Park

Inclusive Zumba hosted a summer potluck and dance party on July 17th. Participants and parents came together to enjoy some good food before hitting the grass for an outdoor dance session. Regular class will resume on August 12th. Attach pics from file

Academic Drawing will resume in August with a new name, Academic Art, and class structure. The revamped program will serve youth ages 7-14 with a 10-week course focusing on various elements including drawing, proportions, painting, water colors, and mixed media. Incorporating the outdoors and landscapes into the lessons. New course begins August 7th.

Cyndy's Mixed Line Dance class is back! A fresh take on a classic dance, combining different styles of music with dynamic footwork that incorporates the fundamentals of line dance but with a twist. Immersive full-body dancing to the rhythm of latin, pop, country, rock & roll, and big band. All skill levels welcome.

New 8-week session begins August 7th at Las Palmas Park.

****New Class Alert****

Introducing Ukulele for Kids! This fun and engaging class is designed to introduce children to the joy of music through the playful sounds of the ukulele. An experienced instructor will guide your child through the basics of playing this delightful instrument, fostering a love for music and developing essential musical skills. Ukulele provided during class.

Sports Programs

Mission City Baseball Summer Clinic

Batter up! The Mission City Baseball clinic brings fun to the youth of San Fernando during the baseball off season. The clinic started the 4-week session of camp-style fun and training on July 16th. Focusing on baseball fundamentals and skill development, the clinic will run on Tuesday and Thursdays from 6-7:30p at Las Palmas Park through August 8th. Powered by Game Speed Athletics.

Youth Basketball Summer Season

We are reaching the last few weeks of the Youth Basketball Summer Season. Our volunteer and staff coaches have kept our young athletes engaged, focused, and loving the sport. Come watch the exciting matches every Saturday from 9-5pm at Recreation Park. Championship week starts Saturday August 17th. Photo link from Ernie

Adult Coed Softball

The City of San Fernando Adult CoEd Softball Summer Season came to an end on Tuesday, July 23rd with the finalists leaving it all out on the field. Team Mission City and Field of Memes matched up for the championship, with Mission City taking the game and title of "Summer 2024 Champions".

Registrations are now open for the Fall season, scheduled to begin August 20th.

Men’s Wooden Bat Softball

Swing for the fences in classic style! San Fernando is bringing back the Men’s Wooden Bat Softball League on Wednesday nights at Recreation Park. Register today and join other softball enthusiasts as they come together to play the game the way it was meant to be played and experience the game in its purest form.

Fall season is scheduled to begin August 21st.

Adult Basketball Fall Season

Dribble, shoot, and score every Wednesday night at the Recreation Park Adult Basketball League! Whether you're a seasoned baller or your team is looking to get back on the court, join a community of passionate players for weekly games. Lace up your sneakers and bring your A-game – it's time to hoop it up.

Fall league begins September 4th, register today!

SPECIAL INTERESTS

Lopez Adobe

The Lopez Adobe was open for self-guided tours on Saturday, July 27th from 6-8pm. Visitors enjoyed a refreshing popsicle after their tour. On August 31st, the Adobe will host the City’s Birthday celebration, offering guided tours, entertainment and birthday activities.

Recreation Month 2024

July was Parks and Recreation Month and this year’s theme was “Where You Belong”. The City of San Fernando Department of Recreation and Community Services honors the hard working staff for their dedication in serving the community of San Fernando.

BUDGET IMPACT:

The programs, services, activity, and business updates in this report are part of the Department’s work plan and funds have been allocated for such work in the FY 2023-2024 budget.

CONCLUSION:

It is recommended that the Parks, Wellness, and Recreation Commission receive and file the Department Update Report and provide any guidance or recommendations as appropriate.