

**CITY OF SAN FERNANDO
CITY COUNCIL**

**MINUTES
SPECIAL MEETING – 5:15 P.M.
REGULAR MEETING – 6:00 P.M.
TUESDAY, SEPTEMBER 3, 2024**

**CITY HALL COUNCIL CHAMBERS
117 MACNEIL STREET
SAN FERNANDO, CALIFORNIA 91340**

**COUNCILMEMBER MARY SOLORIO
REMOTE TELECONFERENCE LOCATION
1425 HOLLISTER STREET
SAN FERNANDO, CA 91340**

CALL TO ORDER/ROLL CALL – SPECIAL MEETING 5:15 P.M. (CLOSED SESSION)

Mayor Celeste T. Rodriguez called the Special Meeting to order at 5:16 p.m.

Present:

Council: Mayor Celeste T. Rodriguez, Vice Mayor Mary Mendoza, and Councilmembers Joel Fajardo and Victoria Garcia

Staff: City Manager Nick Kimball and City Attorney Richard Padilla

Absent: Councilmember Mary Solorio

APPROVAL OF AGENDA

Motion by Councilmember Fajardo, seconded by Vice Mayor Mendoza to approve the agenda. The motion carried, with Councilmember Solorio absent.

PUBLIC STATEMENTS None

RECESS TO CLOSED SESSION (5:16 P.M.)

By consensus, Councilmembers recessed to Closed Session.

A) **CONFERENCE WITH LABOR NEGOTIATOR PURSUANT TO G.C. §54957.6:**

Designated City Negotiators: City Manager Nick Kimball

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Employees and Employee Bargaining Units:

San Fernando Management Group (SEIU, Local 721)

San Fernando Public Employees' Association (SEIU, Local 721)

San Fernando Police Officers Association

San Fernando Police Officers Association Police Management Unit

San Fernando Police Civilian Association

San Fernando Part-Time Employees' Bargaining Unit (SEIU, Local 721)

All Unrepresented Employees

B) CONFERENCE WITH LEGAL COUNSEL PURSUANT TO GOVERNMENT CODE SECTION 54956.9(D)(1) – EXISTING LITIGATION:

Case Name: Raul Barahona v City of San Fernando

WC Case No.: ADJ17283123

Claim No.: 22-167266

C) CONFERENCE WITH LEGAL COUNSEL PURSUANT TO GOVERNMENT CODE SECTION 54956.9(D)(1) – EXISTING LITIGATION:

Case Name: Jeffrey Pak v City of San Fernando

WC Case No.: ADJ15757346

Claim No.: 22-161642

D) CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957.6 – CONFERENCE WITH LABOR NEGOTIATOR:

City Representative: City Attorney Richard Padilla

Unrepresented Employee: City Manager

RECONVENE FROM SPECIAL MEETING AND REPORT OUT FROM CLOSED SESSION

City Attorney Padilla stated there was no reportable action as a result of the Closed Session meeting held on September 3, 2024, at 5:15 p.m. and noted that Councilmember Solorio participated in Agenda Item D.

ADJOURNMENT (6:00 p.m.)

The City Council adjourned the special meeting to the regular meeting.

CALL TO ORDER/ROLL CALL – REGULAR MEETING

6:00 P.M. (OPEN SESSION)

Mayor Celeste Rodriguez called the regular meeting to order at 6:00 p.m.

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Present: Council: Mayor Celeste T. Rodriguez, Vice Mayor Mary Mendoza and Councilmembers Joel Fajardo, Mary Solorio (Remote), and Victoria Garcia

Staff: City Manager Nick Kimball, City Attorney Richard Padilla, Police Chief Fabian Valdez, Director of Administrative Services Erica Melton, Director of Community Development Erika Ramirez, Director of Public Works Wendell Johnson, and City Clerk Julia Fritz

Absent: None

TELECONFERENCING REQUESTS/DISCLOSURE None

PLEDGE OF ALLEGIANCE

Led by City Clerk Julia Fritz

APPROVAL OF AGENDA

City Manager Kimball stated the staff would request that Consent Calendar Item 9 be pulled from the Agenda and be brought back at a future City Council meeting.

Motion by Councilmember Fajardo, seconded by Vice Mayor Mendoza to approve the agenda, as amended, to pull Consent Calendar Item No. 9 from the agenda for consideration. The motion carried, unanimously.

PUBLIC STATEMENTS

Angel Zobel-Rodriguez submitted a written comment in support of Agenda Item No. 12.

CONSENT CALENDAR

Councilmember Fajardo requested to pull Consent Calendar Item No. 3 for discussion. Councilmember Garcia requested to pull Consent Calendar Item Nos. 1 and 7.

Motion by Councilmember Fajardo, seconded by Councilmember Garcia to approve the Consent Calendar Items excluding Consent Calendar Item Nos 1, 7 and 9:

- 2) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER
- 4) CONSIDERATION TO AWARD A CONSTRUCTION CONTRACT TO ONYX PAVING COMPANY, INC. FOR FOG SEAL COATING OF CITY PARKING LOTS PROJECT

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- 5) CONSIDERATION TO ACCEPT THE DONATION FROM ASSEMBLYMEMBER LUZ RIVAS OF A MEMORIAL SIGN FOR THE PACOIMA WASH PEDESTRIAN BRIDGE
- 6) CONSIDERATION TO ADOPT A RESOLUTION APPROPRIATING FUNDING FOR POLICE DEPARTMENT OVERTIME
- 8) CONSIDERATION TO ADOPT A RESOLUTION AUTHORIZING SUBMITTAL OF A GRANT APPLICATION TO THE CALIFORNIA NATURAL RESOURCES AGENCY FOR THE YOUTH COMMUNITY ACCESS GRANT PROGRAM
- 9) CONSIDERATION TO APPROVE AN AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH BEAR COMMUNICATIONS, INC., DBA BEARCOM TO UPDATE, REPLACE, AND INCREASE SECURITY MEASURES FOR THE SAN FERNANDO POLICE FACILITY
- 10) CONSIDERATION TO APPROVE A TRANSFER AGREEMENT WITH THE LOS ANGELES FLOOD CONTROL DISTRICT FOR THE DISBURSEMENT OF FUNDS FOR THE SAFE, CLEAN WATER – MUNICIPAL PROGRAM

The motion carried, unanimously.

- 3) RECEIVE AND FILE STATUS UPDATES FOR ENHANCEMENTS, PROJECTS, AND CITY COUNCIL PRIORITIES

Motion by Councilmember Fajardo, seconded by Councilmember Solorio directed staff to include status updates at the next City Council meeting regarding: the East San Fernando Corridor Project; the status of the purchase of the backhoe; planting for the street corner pots with flowers; notifying residents on how to report encampments via Social Media, Postcard Mailers; and information on the Letter of Agency for property/business owners regarding encampments and to allow Police Department enforcement on the property. The motion carried, unanimously.

- 7) CONSIDERATION TO APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH HABITAT FOR HUMANITY OF GREATER LOS ANGELES TO ADMINISTER A HOME REHABILITATION PROGRAM

Motion by Mayor Rodriguez, seconded by Councilmember Fajardo to approve: a Professional Services Agreement (Contract No. 2287) with Habitat for Humanity of Greater Los Angeles, in an amount not-to-exceed \$50,000; to establish a Home Rehabilitation Program for a term of one year which may be extended by the City subject to its same terms and conditions for a maximum of two (2) additional one-year extension terms, provided the City issues written notice of its intent to extend; authorize the City Manager, or designee, to make non-substantial edits and execute all related documents; and directed staff to work with Habitat LA to leverage funding through other funding mechanisms/resources (e.g. Medicare/Medicaid/Edison) during the application process before using City funds. The motion carried, unanimously.

Motion by Councilmember Fajardo, seconded by Vice Mayor Mendoza to approve Consent Calendar Item No. 1:

1) CONSIDERATION TO APPROVE CITY COUNCIL MEETING MINUTES:

- | | |
|--|--------------------------------------|
| a. February 13, 2024 – Special Meeting | c. May 6, 2024 – Regular Meeting |
| b. April 2, 2024 – Regular Meeting Meeting | d. August 19, 2024 – Regular Meeting |

The motion carried by the following vote:

ROLL CALL

AYES:	Solorio, Fajardo, Mendoza, Rodriguez - 4
NAYES:	None
ABSENT:	None
ABSTAIN:	Garcia - 1

ADMINISTRATIVE REPORTS

11) DISCUSSION AND CONSIDERATION REGARDING PROCEDURES FOR COUNCILMEMBER INITIATED REQUEST TO AGENDIZE AN ITEM FOR CITY COUNCIL DISCUSSION

City Clerk Julia Fritz presented the staff report and responded to Councilmember questions.

Motion by Mayor Rodriguez, seconded by Councilmember Fajardo to approve the pilot process of requiring two Councilmembers to co-agendize an item for City Council discussion at a future Council meeting. The motion failed by the following vote:

ROLL CALL

AYES:	Fajardo, Rodriguez - 2
NAYES:	Solorio, Mendoza, Garcia - 3
ABSENT:	None
ABSTAIN:	None

Note: Effective October 1, 2024, the process for Councilmembers to initiate a request to place an item on the City Council agenda will revert to the adopted City Council Procedures, which require only one Councilmember to initiate such a request.

Vice Mayor Mendoza stated she would recuse herself from discussion on Agenda Item No. 12 as her residence is within five hundred feet of the project and left the dais at 6:41 p.m.

12) DISCUSSION AND CONSIDERATION TO AWARD A PROFESSIONAL SERVICES AGREEMENT TO TREEPEOPLE FOR PROJECT MANAGEMENT, PROJECT REPORTING, GRANT COORDINATION, COMMUNITY ENGAGEMENT, AND LANDSCAPE PLANTING AND ESTABLISHMENT FOR THE CARLISLE GREEN ALLEY PROJECT

Director of Public Works Wendell Johnson and TreePeople representative David Pineda presented the staff report and responded to Councilmember questions.

Motion by Councilmember Fajardo, seconded by Councilmember Garcia to approve a Professional Services Agreement to TreePeople (Contract No. 2286) in an amount of \$270,020, for project management, project reporting, grant coordination, community engagement and workshops, and tree and shrub planting and establishment for the Carlisle Green Alley Project; and authorize the City Manager, or designee, to make non-substantive changes and execute the Agreement and any related documents. The motion carried by the following vote:

ROLL CALL

AYES:	Garcia, Solorio, Fajardo, Rodriguez - 4
NAYES:	None
ABSENT:	Mendoza - 1
ABSTAIN:	None

Vice Mayor Mendoza returned to the dais at 6:53 p.m. and Councilmember Fajardo left the meeting at 6:54 p.m.

STAFF COMMUNICATION INCLUDING COMMISSION UPDATES

City Clerk Fritz reported that the link to access the agenda packet was added to the Constant Contact email notification of City Council meeting agendas; staff held a Commission Secretaries training session on their roles and responsibilities during the Commissions annual reorganization process and reminded City Council about Saturdays citywide employee end of summer BBQ event at Recreation Park from 12 to 3PM.

Director of Public Works Johnson reported on the status of various ongoing public works projects occurring throughout the city, spoke about staff's research on the purchase of a backhoe and commented on the empty tree wells on Maclay Avenue.

Director of Community Development Ramirez mentioned that the Planning and Preservation Commission would be meeting on September 9 to discuss tree removal updates, the city's landscape regulation ordinance and the mixed-use overlay project.

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Director of Administrative Services Melton noted that the city will be hosting the biannual local transaction tax Town Hall meeting on Monday, September 30, 2024, beginning at 6PM.

Police Chief Fabian Valdez reported preliminary data regarding the Police Department’s DUI checkpoint event and spoke about an excessive number of unlicensed drivers and noted that the Homeless Outreach Services Team (HOST) is being deployed throughout the city to attempt to provide services or resources to individuals experiencing homelessness.

City Manager Nick Kimball mentioned work on park facilities restroom improvements, city hall painting project, noted that the city’s cooling centers would be activated through the weekend at Las Palmas and Recreation Park, and thanked City Council for their direction regarding the status update/enhancements staff report.

GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES

Councilmember Garcia discussed recent police activities and emphasized that public safety is a high priority for the community.

Councilmember Solorio thanked staff for their work and noted she attended the City’s 113th Birthday celebration event.

Vice Mayor Mendoza reported she attended the City’s 113th Birthday celebration event and mentioned that public safety is of great importance in the community.

Mayor Rodriguez acknowledged staff’s work in organizing the City’s 113th Birthday celebration event and expressed thanks to Chief Valdez for his leadership on community policing and ensuring public safety.

ADJOURNMENT (7:08 p.m.)

Mayor Rodriguez adjourned the meeting to the regular meeting of September 16, 2024.

I do hereby certify that the foregoing is a true and correct copy of the minutes of the September 3, 2024, Regular meeting and approved by the San Fernando City Council at the meeting of September 16, 2024.

Julia Fritz, CMC
City Clerk