



**CITY OF SAN FERNANDO
PLANNING AND PRESERVATION COMMISSION**

**MINUTES OF THE
DECEMBER 11, 2023, MEETING
CITY HALL**

THE FOLLOWING MINUTES ARE A SUMMARY OF ACTIONS TAKEN BY THE PLANNING AND PRESERVATION COMMISSION. VIDEO AND AUDIO OF THE ACTUAL MEETING ARE AVAILABLE AT: <http://ci.san-fernando.ca.us/commissions-boards/#planning-preservation>

CALL TO ORDER/ROLL CALL: Commission Secretary began roll call at 6:32 p.m.

PRESENT:

Commission: Vice Chair F.Solorio, Commissioners S. Rivas and C. Martinez, S. Ballin

Staff: Community Development Director Erika Ramirez, City Attorney Richard Padilla, Associate Planner Marina Khrustaleva and Target Inc. Representative Beth Aboulafia

PLEDGE OF ALLEGIANCE

Led by Commission Secretary

APPROVAL OF AGENDA

Vice Chair Solorio motioned to approve the agenda. So Moved by Commissioner Rivas, Second Commissioner S. Ballin, motion carried with the following vote:

AYES:	S. Ballin, S. Rivas and C. Martinez, F. Solorio
NOES:	None
ABSENT:	D. Bernal
ABSTAIN:	None

CONSENT CALENDAR

Vice Chair Solorio motioned to approve the Meeting Minutes from the September 11, 2023 Planning and Preservation Meeting. So Moved by Commissioner Rivas, Second Commissioner C. Martinez, motion carried with the following vote:

AYES:	S. Rivas and C. Martinez, F. Solorio
NOES:	None
ABSENT:	D. Bernal
ABSTAIN:	S. Ballin

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PUBLIC HEARING

REVOCAION OF CONDITIONAL USE PERMIT (CUP) 1987-09 AND CONSIDERATION OF CONDITIONAL USE PERMIT 2023-001 AND A LETTER OF PUBLIC CONVENIENCE OR NECESSITY FOR A TYPE 21 LICENSE PERMITTING THE SALE OF BEER, WINE, AND DISTILLED SPIRITS FOR OFF-SITE CONSUMPTION AT TARGET STORE LOCATED AT 12920 FOOTHILL BOULEVARD (APN: 2514-001-062).

City Attorney R. Padilla advised Vice Chair, if there are no objections to move, to then open the public hearing and then commence with presentation of staff. Vice Chair moved forward with request of confirming affidavit of publication to receive and file.

Vice Chair Solorio motioned to receive and file the affidavit, Second by Commissioner S. Ballin, motion carried with the following vote:

AYES:	S. Ballin S. Rivas and C. Martinez, F. Solorio
NOES:	None
ABSENT:	D. Bernal
ABSTAIN:	None

Vice Chair requested Director E. Ramirez to please provide the staff presentation. E. Ramirez introduced Planning Associate M. Krhustaleva for the staff presentation detailing the application for review/approval for CUP 2023-001 and a Letter of Public Convenience or Necessity for a Type 21 license permitting the sale of beer, wine, and distilled spirits for off-site consumption at Target store located at 12920 Foothill Boulevard. Upon concluding the presentation, Vice Chair F. Solorio opened up the discussion for questions or comments from the Commissioners

C. Martinez had a question regarding the self check out option for purchasing alcohol using the Self Check out registers. She mentioned that it may be considered against the law. R. Padilla also commented that it does make sense due to having the security measure preventing minors from purchasing alcohol. E. Ramirez followed up by advising that Target will have employees who will verify and complete the purchase for the purchase of alcohol beverages at the self check out. S. Balling asked if the number of employees are all full time or both part time. E. Ramirez did clarify about the Targets self check out combination of both registers and self check out. Also question about the C2 Zoning code analysis, E. Ramirez clarified that C2 allows for an array of service oriented and retail oriented services. Meaning that the next Zone up allows for light manufacturer in addition to commercial services: So in this zone it does not allow for those light manufacturing uses. Another question, Page 6 of 12 what is Targets procedure if someone is caught stealing. What is the process if an individual is caught stealing. Target has security who will gauge the incident. How long is Targets Lease?

After verifying no further questions or comments from the Commission, meeting now open for public comments. Secretary verified there weren't any public comments. R. Padilla advised the commission that if there were any questions it would be at this time to present them for the applicant to answer. Continued to open the discussion to the applicant who joined via Zoom. Representative for Target, Beth Aboulafia joined us to answer the specific questions:

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1. Does Target employ only Full time employees? Beth answered that Target employees are both Part time and Full time
2. What is the process if there is a shoplifting incident? Beth indicated that she didn't have the specific answer to that question. No further detail was relayed to the Commission.
3. How long is the Target Lease? Beth answered that she was not sure of the specific terms for the Target lease. Mentioned that Target does make a large investment and they ensure to have a long term lease, but no specifics at this time.

S. Balling thanked Beth for the responses and mentioned that we are all looking forward to the exciting opportunity to have Target in our City. Reiterated that she appreciates the responses and asked that if Beth could provide those answers when she does have them to our Community Development staff.

B. Aboulafia wanted to discuss the issue that was raised during the staff report in respect to condition #12 (display area of Alcohol beverages) the current lay out of the store indicates 740sq ft within the grocery area, she would like to for flexibility with the area being 900sq ft which would still make it 1.5% of the sales floor area.

Commissioner Rivas, asked the question to Beth about having youth employed at Target and checkout protocols on the sale of alcohol. Are there any safety protocols in place to cope with that? Beth answered that cashiers are required to log into the register. If the Cashier is under age the system will block the ability to sell alcohol, requiring the cashier to request a supervisor to complete the sale.

No further questions from commissioners, but S. Balling asked about how to move forward with revising the request to increase the designated sales space as discussed. R. Padilla mentioned that it would be incorporated in a motion to modify condition #12 to substitute 740sq ft to 900sq ft. If desired to make a motion it would be at this time. S. Ballin Motioned for the requested modification and Second by S. Rivas.

Vice Chair Solorio motioned to adopt the resolution Revocation Of Conditional Use Permit (Cup) 1987-09 And Consideration Of Conditional Use Permit 2023-001 And A Letter Of Public Convenience Or Necessity For A Type 21 License Permitting The Sale Of Beer, Wine, And Distilled Spirits For Off-Site Consumption At Target Store Located At 12920 Foothill Boulevard (Apn: 2514-001-062. S. Balling d that she has already motioned and Second by Commissioner S. Rivas, motion carried with the following vote:

AYES:	S. Ballin S. Rivas and C. Martinez, F. Solorio
NOES:	None
ABSENT:	D. Bernal
ABSTAIN:	None

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STAFF COMMUNICATION

Director of Community Development Erika Ramirez asked the Commission all received their invitation to the employee luncheon tomorrow (12/12/23) at 11:45am at Rec Park. Also advised that the next scheduled Planning and Preservation Commission meeting is January 8, 2024 and would be cancelled as we do not have anything on the calendar. Happy Holidays to all and thanked the commission for allowing to serve.

S. Rivas wished all a Happy Holiday and is looking forward to seeing everyone in the New Year.

S. Ballin mentioned that this is a very exciting time for our City as we have been working on Target for several years. Thanked staff for all the work and mentioned it is a great time for a staff lunch as we should honor staff. Thanked all and looks forward to a great 2024.

PUBLIC COMMENT

None

ADJOURNMENT

Vice Chair Solorio moved and adjourned.

07:13 P.M.

Planning Commission Secretary