



CITY OF SAN FERNANDO  
PARKS, WELLNESS AND RECREATION COMMISSION

REGULAR MEETING  
MINUTES  
AUGUST 10, 2023  
ZOOM MEETING STREAMED ON YOUTUBE

THE FOLLOWING MINUTES ARE A SUMMARY OF ACTIONS TAKEN BY THE PARKS, WELLNESS AND RECREATION COMMISSION. VIDEO AND AUDIO OF THE ACTUAL MEETING ARE AVAILABLE FOR LISTENING AT: <https://www.youtube.com/c/CityOfSanFernando>

**CALL TO ORDER/ROLL CALL**

Commissioner Robert Gonzales called the meeting to order at 6:32 p.m. Administrative Assistant, Linda Bowden-Moreno, called the roll call.

The following persons were recorded as present:

**PRESENT:**

Commissioners Robert Gonzales, Patty Lopez, Natasha Sanchez-Brooks and Erica Friend

**ABSENT:**

None

**ALSO PRESENT:**

Recreation Supervisor, Maribel Perez, Administrative Assistant Linda Bowden-Moreno, and Office Clerk Soledad Chavez

**PLEDGE OF ALLEGIANCE**

Chair R. Gonzales led the Pledge of Allegiance.

**APPROVAL OF AGENDA**

Commissioner Lopez motioned to approve the agenda for the August 10, 2023 Parks, Wellness and Recreation Commission Special Meeting. Commissioner Sanchez-Brooks seconded the motion. The motion passed unanimously with the following roll call vote:

AYES: R. Gonzales, E. Friend, P. Lopez and N. Sanchez-Brooks

NOES:

ABSENT:

ABSTAIN:

# **PARKS, WELLNESS AND RECREATION COMMISSION**

Regular Meeting Minutes – August 10, 2023

Page 2 of 4

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## **PRESENTATIONS**

None

## **PUBLIC STATEMENTS – WRITTEN/ORAL**

Pastor Isabel Pleites of Sylmar Foursquare Church, shared a prayer, in Spanish and English, for the City and the Commission.

Ricardo Benitez, Sylmar resident, commented on observing an empty lot on Harding with overgrown weeds which may be a fire hazard.

## **CULTURAL ARTS LIAISONS REPORT**

None

## **CONSENT CALENDAR**

Vice Chair Patty Lopez motioned to approve the Consent Calendar approving the Minutes of the July 20, 2023 Parks, Wellness and Recreation Commission Special Meeting. Commissioner Friend seconded the motion. The motion passed unanimously with the following roll call vote:

AYES: R. Gonzales, E. Friend, P. Lopez, and N. Sanchez-Brooks

NOES:

ABSENT:

ABSTAIN:

## **ADMINISTRATIVE REPORTS**

### **1. PARK MASTER PLAN UPDATE**

Recreation Supervisor, Maribel Perez, provided an update to Commission on the Park Master Plan, including the land inventory study. City Council's has approved the contract with Kounkuey Design Initiative, Inc. to conduct a land and open space inventory to update the Park and Recreation Master Plan. Community engagement meetings will be planned to invite community feedback. It is recommend that the Parks, Wellness and Recreation Commission receive and file this report on the Park Master Plan, including the land inventory study.

# **PARKS, WELLNESS AND RECREATION COMMISSION**

Regular Meeting Minutes – August 10, 2023

Page 3 of 4

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Commissioner Sanchez-Brooks had questions regarding the timeline of updating the Park Master Plan.

Commissioner Friend looks forward to the outcome of the land inventory study.

## **2. DEPARTMENT PROGRAMS AND SERVICES UPDATE**

Maribel Perez provided an update on the activities, programs, and workshops going on at the parks. The UCLA UniCamp program served 28 participants ages 10-17. Participants enjoyed a week of camping at River Glen Campground in July. Summer Day Camp is concluding for the summer. Camp including swimming and a few field trips. The Movies at Parks series consisted of 3 separate movie events including free treats courtesy of Hamer Toyota. The concert series is now set go forward offering various bands at the parks and in Downtown San Fernando. Youth Basketball is coming to end. Mission City Baseball Fall Ball will running September through November. Adult Basketball begins in September and Open Volleyball is ongoing. Also, an update was provided on upcoming workshops for seniors on the topic of scams and fraud, and the San Fernando Pool is offering free swimming programming for seniors. Staff informed the commission that Layne Park Re-opening has been postponed. The Commission was invited to attend the City's 112<sup>th</sup> Birthday Celebration scheduled on 8/31/23 at the Lopez Adobe, and also to the Employee Appreciation Day on 8/26/23 at Las Palmas Park. And finally the Valley Community Street Festival, *Move Your Way*, is planned to occur on 9/23/23.

## **3. FUTURE AGENDA ITEMS**

Commissioner Lopez motioned to add an item to discuss the planning of a park clean up at 8<sup>th</sup> Street Park. Chair Robert Gonzales seconded the motion. The motion passed with the following roll call vote:

AYES: R. Gonzales, P. Lopez, E. Friend, N. Sanchez-Brooks

NOES:

ABSENT:

ABSTAIN:

## **STAFF COMMUNICATION**

# **PARKS, WELLNESS AND RECREATION COMMISSION**

Regular Meeting Minutes – August 10, 2023

Page 4 of 4

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## **GENERAL COMMISSION COMMENTS**

Chair Gonzales inquired about the date of this year's National Night Out. (Staff confirmed the event will be held on October 3, 2023)

## **ADJOURNMENT**

The Parks, Wellness and Recreation Commission meeting adjourned at 7:08 p.m.