



CITY OF SAN FERNANDO
PARKS, WELLNESS AND RECREATION COMMISSION

REGULAR MEETING MINUTES
AUGUST 8, 2024
ZOOM MEETING STREAMED ON YOUTUBE

THE FOLLOWING MINUTES ARE A SUMMARY OF ACTIONS TAKEN BY THE PARKS, WELLNESS AND RECREATION COMMISSION. VIDEO AND AUDIO OF THE ACTUAL MEETING ARE AVAILABLE FOR LISTENING AT: <https://www.youtube.com/c/CityOfSanFernando>

CALL TO ORDER/ROLL CALL

Chair R. Gonzales called the meeting to order at 6:31 p.m. Administrative Assistant, Linda Bowden-Moreno, called the roll call.

The following persons were recorded as present:

PRESENT:

Commissioners Robert Gonzales, Erica Friend and Julie Cuellar.

ABSENT:

Commissioners Patty Lopez and Natasha Sanchez-Brooks

ALSO PRESENT:

Recreation and Community Services Director Julio Salcedo, Recreation Supervisor Maribel Perez, Recreation and Community Services Program Coordinator Marisol Diaz, Administrative Assistant Linda Bowden-Moreno and Executive Assistant Maria Calleros.

PLEDGE OF ALLEGIANCE

Chair R. Gonzales led in the Pledge of Allegiance.

APPROVAL OF AGENDA

Chair R. Gonzales pulled agenda items # 2 and #4 to be tabled for next meeting due to Vice Chair P. Lopez and Commissioner N. Sanchez-Brooks being absent.

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Commissioner E. Friend motioned to approve the agenda for the August 8, 2024 Parks, Wellness and Recreation Commission Regular Meeting. Commissioner J. Cuellar seconded the motion. The motion passed unanimously with the following roll call vote:

AYES: R. Gonzales, E. Friend, J. Cuellar
NOES:
ABSENT: Vice Chair P. Lopez, N. Sanchez-Brooks
ABSTAIN:

PRESENTATIONS

Marisol Diaz, Recreation and Community Services Program Coordinator was introduced and provided background on her career with the City’s Department of Recreation, working with seniors, programs, special events and all the resources she works with for the community.

PUBLIC STATEMENTS – WRITTEN/ORAL

None.

CONSENT CALENDAR

1. APPROVAL OF MINUTES

Commissioner J. Cuellar motioned to approve the Consent Calendar approving the Minutes of the May 9, 2024 and July 11, 2024 Parks, Wellness and Recreation Commission Meetings. Commissioner Erica Friend seconded the motion. The motion passed unanimously with the following roll call vote:

AYES: R. Gonzales, E. Friend, J. Cuellar
NOES:
ABSENT: P. Lopez, N. Sanchez-Brooks
ABSTAIN:

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2. PRESENTATION ON THE PROCESS AND PROCEDURES OF FACILITY RENTALS AND SPECIAL EVENTS – Chair Robert Gonzales tabled item to the next meeting as Vice Chair P. Lopez agendized this item, however, she is not in attendance this evening.

3. CESAR E. CHAVEZ MEMORIAL – Chair Robert Gonzales provided an update of the MOU and discussed the guidelines of the responsibilities of the City and Pueblo y Salud. A meeting has been scheduled with Pueblo y Salud for August 9, 2024 at 10:00am. More information to follow at next meeting.

4. PRESENTATION AND DISCUSSION REGARDING POLICIES AND PROCEDURES RELATED TO COOLING CENTERS AND PETS – Chair R. Gonzales tabled this item to the next meeting as Commissioner N. Sanchez-Brooks agendized, however, she is not in attendance this evening.

5. PROGRAMS AND ACTIVITIES AT SAN FERNANDO FAMILY CENTER AT PUIG’S HOUSE – J. Salcedo commented on agreement that was entered by The Wildhorse Foundation and the City of San Fernando to provide various services to the community. The agreement was to create a community center to provide services such as food, education and social services. The MOU was executed in April of 2019 with an investment of \$125,000. At the April 2024 Council meeting, Council agreed that the City would collaborate to seek grants to enhance and create more programming. Also, the City will provide support from the Recreation and Community Services Department for the use of facilities. The facility needs finishing touches in order to begin programs at the Puig House.

Commissioner J. Cuellar had questions regarding the Puig House modifications for disabled individuals and asked if there is a current Ad Hoc committee. She had questions regarding what has been done for the past 2 years as far outreach, funding and grants for improvements. She also inquired about the pledge of funds made by the foundation and the status of the various improvements that were discussed prior to the pandemic.

Chair R. Gonzales discussed a meeting that was held with Mission Community Hospital to partner with the City to offer cooking classes and hiring more Rec staff to offer additional programming.

6. DEPARTMENT PROGRAMS AND SERVICES UPDATE – Staff provided a report and presentation to receive and file on the programs, activities and events. All information on programming and activities is available on the City website.

Commissioner J. Cuellar thanked staff for all they do.

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Commissioner E. Friend asked about the City’s QR code and the status of new park signage.

Chair R. Gonzales commented on the War of the Battleships at Summer Camp and was very impressed with the event. He also requested a better PA system for all future events.

STAFF COMMUNICATION

M. Perez reported on Mission City Baseball Clinics ending a week later due to heat advisories. Fall Ball will return to Las Palmas Park. It was on hold temporarily.

J. Salcedo provided an update on new Rec Leader I and II hires for the afterschool programs and possibly Tiny Tots Sports Program for children 3 to 5 years of age. He also informed the commission that staff is working on a grant application that will provide opportunities for youth nature programs.

COMMISSIONER UPDATES/REQUESTS TO AGENDIZE ITEM FOR DISCUSSION AT A FUTURE MEETING

Commissioner J. Cuellar requested to repair roof, leaks and upgrade the kitchen at Recreation Park.

J. Salcedo offered to extend an invitation to the Public Works Department to provide an update on facilities at next the meeting.

Commissioner J. Cuellar motioned to add an item to request that Public Works present at the next meeting. Vice Chair R. Gonzales seconded the motion. The motion passed unanimously with the following roll call vote:

AYES: R. Gonzales, J. Cuellar, E. Friend

NOES:

ABSENT: P. Lopez, N. Sanchez-Brooks

ABSTAIN:

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Chair R. Gonzales thanked staff for all the hard work.

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ADJOURNMENT

Chair R. Gonzales adjourned the Parks, Wellness and Recreation Commission meeting at 7:17 p.m.