

**SAN FERNANDO EDUCATION COMMISSION
MINUTES**

**January 3, 2024 – 4:30 P.M.
SPECIAL MEETING**

City Hall Council Chambers
117 Macneil Street
San Fernando, Ca 91340

CALL TO ORDER/ROLL CALL

Chair David Govea called the meeting to order at 4:30 p.m.

Present:

Members: Chair David Govea, Vice Chair Angel Zobel-Rodriguez, Commissioner Olivia Robledo, Commissioner Nicole Mohr, and Commissioner Laurel Rodriguez

Staff: Community Services Supervisor, Juan Salas, RCS Executive Assistant, Maria Calleros, and Recreation Park Office Clerk, Tiffany Hernandez

PLEDGE OF ALLEGIANCE

Led by Chair David Govea

APPROVAL OF AGENDA

Motion made by Vice Chair Zobel-Rodriguez, seconded by Commissioner Rodriguez, to approve the agenda. By consensus, the motion carried. By consensus, the motion carried.

PRESENTATIONS

No presentations.

PUBLIC STATEMENTS – WRITTEN/ORAL

No public statements.

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CONSENT CALENDAR

1) REQUEST TO APPROVE SAN FERNANDO EDUCATION COMMISSION MEETING MINUTES FOR:

- a. November 29, 2023

Motion made by Commissioner Mohr, seconded by Commissioner Robledo, to approve the consent calendar. By consensus, the motion carried.

ADMINISTRATIVE REPORTS

2) Discussion Regarding Staff Workload

Commissioner Mohr spoke on the Education Commission yearly events and MOU with LAUSD. At this time, Commissioners and Chair Govea discussed and shared thoughts on the estimate amount of staff time invested in event planning. Commissioner Rodriguez suggested asking City Council for more funding.

Commissioner Mohr elaborated on the MOU with LAUSD and suggested the City, along with the Education Commission, host a school fair. Vice Chair Zobel-Rodriguez added to her suggestion with hosting the school choice fair at a local school. Commissioner Robledo also suggested that the Commissioners visit local schools to promote educational events and scholarships. Commissioner Mohr requested Mr. Salas to speak with the City Manager regarding additional workload hours.

3) Discussion Regarding the Teacher's Spotlight Program

Vice Chair Zobel-Rodriguez shared that there were no nominees received.

Chair Govea shared that he would like to honor Alex Reza, a retired San Fernando High School teacher. The Commissioners discussed the nomination process when a nomination comes from a Commissioner. Chair Govea made a request for a glass frame for the certificate. Mrs. Calleros will gather frame pricing.

Motion made by Chair Govea, seconded by Commissioner Mohr, to nominate Alex Reza. By consensus, the motion carried.

4) Discussion Regarding the Student Scholarship Program

Vice Chair Zobel-Rodriguez informed the Commission that early submissions have trickled in. She elaborated on scholarship submissions and deadline.

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Commissioner Rodriguez informed the Commission that Vice Mayor Mary Mendoza is putting together a \$500.00 scholarship. Vice Mayor Mendoza would like to award the scholarship to a Los Angeles Mission College student. The commission discussed where to place the scholarship funds. Commissioner Mohr recommended the funds be added to the next scholarship cycle. Chair Govea added that the \$500.00 can be added to the Gabriel Fernandez scholarship for the current year or save for next year if Vice Mayor Mendoza would like it to be specifically for Mission College students. Commissioner Rodriguez will discuss with Vice Mayor Mendoza and keep the Commission updated.

5) Discussion Regarding the Principals' Brunch

Commissioners Robledo and Mohr shared details on brunch planning. This discussion included event set-up, invitations, menu, etc. Revisions were also made to the brunch program. A final draft will be sent out. The Commission also discussed invitees, informational folder, ice breaker activity, and speakers.

NEW AGENDA ITEMS

- Staff workload and discussion of budget
- Teacher's Spotlight
- Student scholarship
- Principals' Brunch debrief
- Student of the Month

GENERAL COMMISSIONER COMMENTS

Commissioner Robledo talked about Comision Femenil's Adelante Mujer Latina Conference for high school students. She thanked Mayor Celeste Rodriguez for stepping in as a keynote speaker the last day of the conference.

Vice Chair Zobel-Rodriguez provided a brief update on her meeting with the local superintendent, the community of schools administrator, and facilities/operations manager. They discussed potential new schools in San Fernando and other relating topics.

Chair Govea thanked the office of Regional Superintendent David Baca for his continued support.

STAFF COMMUNICATION

Services Supervisor, Juan Salas shared a brief update on the graduate and veteran's banners. He included potential placements for the 10 additional brackets throughout the city. There will be

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about 60 to 70 brackets in total for both the veteran and graduate banners. Banner applications will be available at the end of January.

RCS Executive Assistant, Maria Calleros shared information on the newly added recreation programs. She also informed the commission that this week is the last week of youth winter camp.

Recreation Park Office Clerk, Tiffany Hernandez provided information on the upcoming adult leagues such as co-ed softball, volleyball, and basketball. Registration is now open for all activities.

ADJOURNMENT (5:47 p.m.)

I do hereby certify that the foregoing is a true and correct copy of the minutes of January 3, 2024, meeting as approved by the Education Commission.

Maria Calleros
Executive Assistant