

**SAN FERNANDO EDUCATION COMMISSION  
MINUTES**

**March 26, 2024 – 4:30 P.M.  
REGULAR MEETING**

City Hall Council Chambers  
117 Macneil Street  
San Fernando, Ca 91340

**CALL TO ORDER/ROLL CALL**

Chair David Govea called the meeting to order at 4:30 p.m.

Present:

Members: Chair David Govea, Vice Chair Angel Zobel-Rodriguez,  
Commissioner Olivia Robledo, Commissioner Nicole Mohr, and  
Commissioner Laurel Rodriguez

Staff: Recreation and Community Services Director, Julio Salcedo, Community  
Services Supervisor, Juan Salas, and RCS Executive Assistant,  
Maria Calleros, and Recreation Park Office Clerk, Tiffany Hernandez

**PLEDGE OF ALLEGIANCE**

Led by Chair David Govea

**APPROVAL OF AGENDA**

Motion made by Commissioner Rodriguez, seconded by Vice Chair Zobel-Rodriguez to approve the agenda. By consensus, the motion carried.

**PRESENTATIONS**

No presentations.

**PUBLIC STATEMENTS – WRITTEN/ORAL**

No public statements.

**CONSENT CALENDAR**

1) REQUEST TO APPROVE SAN FERNANDO EDUCATION COMMISSION MEETING MINUTES FOR:

- a. February 27, 2024

## **SAN FERNANDO EDUCATION COMMISSION**

**MINUTES – March 26, 2024**

**Page 2**

Motion made by Commissioner Robledo, seconded by Commissioner Mohr, to approve the consent calendar. By consensus, the motion carried.

### **ADMINISTRATIVE REPORTS**

#### 2) Discussion and Selection of the April Student of the Month

Motion made by Commissioner Mohr, seconded by Vice Chair Zobel-Rodriguez, to award Ashley, an 9<sup>th</sup> grader from Social Justice Humanitas, and Ranzel, a 6<sup>th</sup> grader from San Fernando Middle School, as the April students of the month. Recipients to be presented at the April 18, 2024 City Council meeting. By consensus the motion carried.

Commissioner Mohr suggested for next month's Academic Achievement award be open to high school students that did not win any City scholarships. She added that the scholarship Ad Hoc email principals with the names of their students for possible nominations. Vice Chair Zobel-Rodriguez will email all principals with student names and nomination forms.

Chair Govea received a letter from a parent who is interested in expanding the student of the month program to include students with disabilities. Chair Govea suggested this topic be revisited in the summer.

#### 3) Discussion Regarding Staff Workload

Mr. Salas presented a monthly breakdown of staff workload along with different tasks. This includes special events, staff report, meeting minutes, etc. A total of 400 hours were reported, which include 60 hours for the principals' brunch and 75 hours for the scholarship ceremony for 2023. It is recommended that the Commission request additional staff hours if they plan to include an extra event. The Education Commission has a budget of \$1,500 which covers the principal's brunch, scholarship ceremony, and student of the month gift cards.

At this time, Chair Govea opened the floor for questions and comments. Mr. Salcedo notified the Commission that City of San Fernando Finance Director, Erica Melton will be making a short presentation at the April Meeting. Chair Govea received a letter from a principal at Chavez

Academies requesting use of a City facility for an art showcase event. He asked staff for direction on how to reserve a city facility and the fee waiver process. Mr. Salcedo advised that the principal call Recreation Park for more information and briefly commented on prices, waivers, and the application process.

Commissioner Mohr suggested additional hours be requested for an eChoices fair. Vice Chair Zobel-Rodriguez will be meeting with Superintendent Alberto Carvalho next week to discuss school fairs in other cities. She suggested waiting until next month's meeting to ask for additional hours.

#### 4) Discussion Regarding the Student Scholarship Program

At this time the Commission discussed merits of all scholarship categories. The Commission unanimously decided on the following recipients:

**SAN FERNANDO EDUCATION COMMISSION**

**MINUTES – March 26, 2024**

**Page 3**

- Republic Services Cesar Chavez Scholarship (\$1,000)- RSCC05
- Gerry’s Kids (\$1,250) – GK01
- Unheard Voices (\$500) – UV01
- Pahola Mascorro- Why Not You? (\$500) – PMWNY02
- Environmental Sustainability (\$500) – ES01
- Beyond The Bachelor’s (\$500) – BB03
- Elias Rodriguez (\$500) – ER12
- Gabriel Fernandez (\$500) – GF01

Scholarship Ad Hoc will meet in the coming weeks to plan the award ceremony. Updates will be shared at the April meeting.

**COMMISSIONER UPDATES/REQUESTS TO AGENDIZE ITEM FOR DISCUSSION AT A FUTURE MEETING**

**NEW APRIL AGENDA ITEMS:**

- Students with Disabilities Scholarship
- Student of the Month
- Scholarship Program
- Staff Workload
- Updates on meeting with Superintendent Albert Carvalho

Motion made by Chair Govea, seconded by Commissioner Robledo. By consensus, the motion carried.

**STAFF COMMUNICATION**

Community Services Supervisor, Juan Salas announced that the Spring Jamboree will be held indoors due to the expected rain. Meals In Motion are currently looking for volunteers to assist with food distribution. A digital flyer will be sent out to commissioners to share.

**ADJOURNMENT (5:48 p.m.)**

I do hereby certify that the foregoing is a true and correct copy of the minutes of March 26, 2024, meeting as approved by the Education Commission.

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Maria Calleros  
Executive Assistant