

**SAN FERNANDO EDUCATION COMMISSION  
MINUTES**

**April 30, 2024 – 4:30 P.M.  
REGULAR MEETING**

City Hall Council Chambers  
117 Macneil Street  
San Fernando, Ca 91340

**CALL TO ORDER/ROLL CALL**

Chair David Govea called the meeting to order at 4:30 p.m.

Present:

Members: Chair David Govea, Vice Chair Angel Zobel-Rodriguez,  
Commissioner Olivia Robledo, and Commissioner Laurel Rodriguez

Staff: Recreation and Community Services Director, Julio Salcedo, Community  
Services Supervisor, Juan Salas, and RCS Executive Assistant,  
Maria Calleros

**PLEDGE OF ALLEGIANCE**

Led by Chair David Govea

**APPROVAL OF AGENDA**

Commissioner Rodriguez pulled 2 items from the March 2024 minutes for clarification:

- Parent letter received by Chair Govea regarding expanding student of the month to be revisited in the summer. This item is suggested by Commissioner Rodriguez to be moved from administrative reports to Commissioner updates.
- Meeting with LAUSD representatives be moved to Commissioner updates.

Motion made by Commissioner Rodriguez, seconded by Vice Chair Zobel-Rodriguez to approve the agenda. By consensus, the motion carried.

**PRESENTATIONS**

City of San Fernando, Director of Finance, Erica D. Melton presented the fiscal year 2024-2025 budget calendar highlighting the City's budget outlook. Ms. Melton also presented upcoming

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dates for each City departments tentative budget study sessions and future town hall meetings. On May 6<sup>th</sup> the City will publish a proposed budget document with a proposed budget town hall on May 8<sup>th</sup>. At this time, Ms. Melton opened the floor for questions and comments.

### **PUBLIC STATEMENTS – WRITTEN/ORAL**

No public statements.

### **CONSENT CALENDAR**

1) REQUEST TO APPROVE SAN FERNANDO EDUCATION COMMISSION MEETING MINUTES FOR:

- a. March 26, 2024

Motion made by Chair Govea, seconded by Commissioner Robledo, to approve the consent calendar with noted corrections from Commissioner Rodriguez. By consensus, the motion carried.

### **ADMINISTRATIVE REPORTS**

2) Discussion and Selection of the May Student of the Month

Motion made by Chair Govea, seconded by Commissioner Robledo, to award Samantha, a 5<sup>th</sup> grader from O'Melveny Elementary School, as the May student of the month. Recipients to be presented at the May 20, 2024 City Council meeting. By census the motion carried.

Chair Govea would like to discuss readjustments of awards and what they signify at the next Commission meeting.

3) Discussion Regarding Staff Workload

Community Services Supervisor, Juan Salas revisited the discussion regarding additional staff hours for the principal's showcase. The recommendation is the commission to submit a request for x number of hours to be approved by City Council.

Recreation and Community Services Director, Julio Salcedo, spoke briefly about last meeting's discussion regarding the procedure to request an additional event. This also includes discussion on defining the event itself and what the event will look like. Chair Govea would like to add this discussion as a future agenda item with the suggestion that it be revisited in June or August.

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### 4) Discussion Regarding the Student Scholarship Program

Chair Govea provided an update on scholarship event planning. This year's event will be similar to last year's ceremony and will be taking place on Tuesday, May 21, 2024. He added that there will be one more Ad Hoc meeting to continue event planning.

Commissioner Rodriguez presented the proposed scholarship for individuals ages 22 and up with neurological disabilities. This scholarship will consist of two \$500 awards and will be funded by Commissioner Rodriguez's next scholarship cycle stipend. Commissioner Rodriguez opened the floor for any feedback.

Commissioners made corrections to the scholarship criteria and would also like to have assistance from special needs educators along with a new rubric. RCS Executive Assistant, Maria Calleros, confirmed that the funding letter was approved by city council. Chair Govea added that the proposed scholarship was created in the capacity as a Commissioner which does not require approval by the Education Commission.

### **COMMISSIONER UPDATES/REQUESTS TO AGENDIZE ITEM FOR DISCUSSION AT A FUTURE MEETING**

At this time, each Commissioner expressed their gratitude for former Commissioner Nicole Mohr.

Chair Govea spoke on the L.A. Metro Board moving forward with the student Go Pass that is now a permanent program. This program provides L.A. county K-12 students with free Metro bus and rail rides.

### **NEW MAY AGENDA ITEMS:**

- Scholarship Program Debrief

Motion made by Chair Govea, seconded by Vice Chair Zobel-Rodriguez. By consensus, the motion carried.

May meeting to be rescheduled due to the Memorial Day holiday and budget study session.

Ms. Calleros will provide the commission with other possible dates.

### **STAFF COMMUNICATION**

RCS Executive Assistant, Maria Calleros, provided information on summer basketball and summer day camp. Registration is now open for youth basketball summer league. The league

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will run from June thru August. Registration for summer day camp will be open in May. Camp will run from June 17<sup>th</sup>-August 2<sup>nd</sup> for children ages 5-13.

Community Services Supervisor, Juan Salas, announced that the graduate recognition banner program is now accepting applications. There are currently 25 spots open with new brackets being added thru out the city. A map of banner placements will be provided. Application deadline is this Friday. Banner price is \$85.00.

Recreation and Community Services Director, Julio Salcedo, spoke briefly on the core values the City is focusing on. One being customer service with internal and external customers. Staff development will be priority in the new fiscal year. Staff will have an opportunity to expand their skills and knowledge.

**ADJOURNMENT (5:48 p.m.)**

I do hereby certify that the foregoing is a true and correct copy of the minutes of April 30, 2024, meeting as approved by the Education Commission.

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Maria Calleros  
Executive Assistant