



MAYOR CELESTE T. RODRIGUEZ
VICE MAYOR MARY MENDOZA
COUNCILMEMBER JOEL FAJARDO
COUNCILMEMBER MARY SOLORIO
COUNCILMEMBER VICTORIA GARCIA

CITY OF SAN FERNANDO
REGULAR AND SPECIAL JOINT MEETING
NOTICE AND AGENDA

CITY COUNCIL
AND THE
PLANNING AND PRESERVATION COMMISSION

MEETING AGENDA
REGULAR AND SPECIAL JOINT MEETING – 6:00 PM
MONDAY, OCTOBER 7, 2024

CITY HALL
COUNCIL CHAMBERS
117 MACNEIL STREET
SAN FERNANDO, CA 91340

COUNCILMEMBER MARY SOLORIO
REMOTE TELECONFERENCE LOCATION
1425 HOLLISTER STREET
SAN FERNANDO, CA 91340

Please visit the City's YouTube channel to live stream and watch previously recorded City Council meetings, which is also available with Spanish subtitles at: <https://www.youtube.com/c/CityOfSanFernando>

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including in-person translation services, or other services please call the City Clerk Department at (818) 898-1204 or email at cityclerk@sfcity.org at least 2 business days prior to the meeting.

PUBLIC PARTICIPATION OPTIONS

WATCH THE MEETING

Live stream with audio and video, via YouTube, at: <https://www.youtube.com/c/CityOfSanFernando>

SUBMIT PUBLIC COMMENT IN PERSON

Members of the public may provide comments in person in the City Council Chambers during the Public Comments section of the Agenda by submitting a comment card to the City Clerk.

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SUBMIT PUBLIC COMMENT VIA EMAIL

Members of the public may submit comments **by email** to cityclerk@sfcity.org no later than **12:00 p.m. the day of the meeting**, to ensure distribution to the City Council prior to consideration of the agenda. Comments received via email will be distributed to the City Council and made part of the official public record of the meeting.

CALL-IN TO PROVIDE PUBLIC COMMENT LIVE DURING THE MEETING

Members of the public may **call-in between 6:00 p.m. and 6:15 p.m.** Comments will be heard in the order received, and limited to three minutes. If necessary, the call-in period may be extended by the Mayor. Note: This is audio only and no video.

Call-in Telephone Number: (669) 900-6833

Meeting ID: 833 6022 0211

Passcode: 924965

When connecting to the Zoom meeting to speak, you will be placed in a virtual “waiting area,” with your audio disabled, until it is your turn to speak and limited to three minutes.

CALL TO ORDER: 6:00 P.M.

ROLL CALL

TELECONFERENCING REQUESTS/DISCLOSURE

Recommend consideration of requests received for remote teleconference meeting participation made by members of the City’s legislative bodies, as permitted under the provisions of Assembly Bill (AB) 2449, Government Code Section 54953, and the City of San Fernando adopted Resolution No. 8215, effective March 1, 2023.

PLEDGE OF ALLEGIANCE

Led by City Clerk Julia Fritz

APPROVAL OF REGULAR AND SPECIAL JOINT MEETING AGENDA

Recommend that the City Council approve the agenda as presented and move that all ordinances presented tonight be read in title only as authorized under Government Code Section 36934.

PRESENTATIONS

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- A. PRESENTATION OF A CERTIFICATE OF PROCLAMATION DECLARING SEPTEMBER 15, 2024 THROUGH OCTOBER 15, 2024 AS NATIONAL HISPANIC HERITAGE MONTH
- B. PRESENTATION OF EDUCATION COMMISSION CERTIFICATE OF RECOGNITION FOR SEPTEMBER STUDENTS OF THE MONTH FOR POSITIVE ATTITUDE
Olivia Martinez (Nueva Esperanza Charter Academy)
Elena Robles (G3 Vaughn Next Century Learning)
- C. PRESENTATION OF A CERTIFICATE OF RECOGNITION TO RETIRED LOS ANGELES UNIFIED SCHOOL DISTRICT SUPERVISOR AT MORNINGSIDE ELEMENTARY LUCIA CHAFFINO
- D. ANNUAL RECOGNITIONS
- BREAST CANCER AWARENESS MONTH – OCTOBER 2024
 - DOMESTIC VIOLENCE AWARENESS MONTH – OCTOBER 2024
 - CODE ENFORCEMENT OFFICER APPRECIATION WEEK – OCTOBER 6, 2024 THROUGH OCTOBER 12, 2024
 - DIGITAL INCLUSION WEEK – OCTOBER 7, 2024 THROUGH OCTOBER 11, 2024
 - INDIGENOUS PEOPLES' DAY – OCTOBER 14, 2024
- E. INTRODUCTION OF NEW EMPLOYEES

DECORUM AND ORDER

The City Council, elected by the public, must be free to discuss issues confronting the City in an orderly environment. Members of the public attending City Council meetings shall observe the same rules of order and decorum applicable to the City Council (SF Procedural Manual). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing the City Council or while attending the City Council meeting, may be removed from the room if the Presiding Officer so directs the sergeant-at-arms and such person may be barred from further audience before the City Council.

PUBLIC STATEMENTS

Members of the public **may provide comments in person in the City Council Chambers** during the Public Comments section of the Agenda by submitting a comment card to the City Clerk.

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Members of the public may provide **a live public comment by calling in between 6:00 p.m. and 6:15 p.m. CALL-IN INFORMATION: Telephone Number: (669) 900-6833; Meeting ID: 833 6022 0211; Passcode: 924965**

CONSENT CALENDAR

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the City Council wishes to discuss any item, it should first be removed from the Consent Calendar.

1) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER

Recommend that the City Council adopt Resolution No. 24-101 approving the Warrant Register.

2) UPDATES OF CITY COUNCIL APPROVED ENHANCEMENT/PROJECTS AND PRIORITIES

Recommend that the City Council receive and file the status report for Fiscal Year 2024-2025 Enhancements, Capital Projects, and City Council Priorities, and provide direction, as appropriate.

3) CONSIDERATION TO APPROVE A PROFESSIONAL SERVICES AGREEMENT TO ACORN TECHNOLOGY SERVICES TO PROVIDE INFORMATION TECHNOLOGY MANAGED SERVICES

Recommend that the City Council:

- a. Award a Professional Services Agreement to Acorn Technology Services (Contract No. 2301), in the amount not-to-exceed \$427,600, to provide professional Information Technology Managed Services for an initial two-year agreement through October 31, 2026, with an option to renew three (3), one-year extension terms for an amount not-to-exceed \$260,405 for the term ending October 31, 2027; and \$278,102 for the term ending October 31, 2028; and \$268,971 for the term ending October 31, 2029;
- b. Authorize contingency of 10% of the annual contracted services amount, for IT-related project costs and authorize City Manager to execute change orders as necessary up to contingency authority, within the annual authorized professional services IT Division (135) budget in a given fiscal year; and
- c. Authorize the City Manager, or designee, to make non-substantive changes and execute all related documents.

4) CONSIDERATION TO APPROVE A CONTRACT SERVICES AGREEMENT WITH IPS SOLUTIONS INC. THROUGH SOURCEWELL FOR CURB MANAGEMENT TECHNOLOGIES WITH RELATED SERVICES

Recommend that the City Council:

- a. Approve a Contract Services Agreement with IPS Solutions Inc. (Contract No. 2283) through Sourcewell's Cooperative Purchasing Program Contract No. 120423-IPS for an annual not-to exceed amount of \$40,000 for web-based Data Management System software and an annual

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not-to-exceed amount of \$150,000 for purchasing of smart meters and related equipment and services;

- b. Authorize the purchase of 91 IPS M5 smart meters for Phase Two of City-wide parking meter upgrades; and
- c. Authorize the City Manager, or designee, to execute the agreement and all related documents.

5) CONSIDERATION TO AUTHORIZE SUBMITTAL OF A LETTER OF COMMITMENT TO THE COUNTY OF LOS ANGELES AS A SUBRECIPIENT APPLICANT FOR THE FEDERAL DIGITAL EQUITY COMPETITIVE GRANT PROGRAM

Recommend that the City Council authorize the submittal of a letter of commitment to the County of Los Angeles as a subrecipient applicant for the Federal Digital Equity Competitive Grant Program to support efforts to achieve digital equity, promote digital inclusion activities, and spur greater adoption and use of broadband among the covered populations as defined in the Digital Equity Act.

6) CONSIDERATION TO APPROVE CO-SPONSORSHIP OF THE 911 CELL PHONE BANK PHONE IT FORWARD CHARITY CAMPAIGN AND APPROVE USE OF THE CITY SEAL

Recommend that the City Council:

- a. Approve the Co-Sponsorship of “Phone it Forward” campaign with the 911 Cell Phone Bank and associated events that would benefit and support victims of domestic violence;
- b. Approve the use of the City seal on printed material and social media for “Phone it Forward” pursuant to City Council Ordinance No. 1724; and
- c. Authorize the participation in, and use of the City seal, for future “Phone it Forward” campaign and events, with City Manager approval.

7) CONSIDERATION TO AUTHORIZE SUBMITTAL OF A GRANT APPLICATION TO THE CALIFORNIA OFFICE OF EMERGENCY SERVICES URBAN AREA SECURITY INITIATIVE FOR CYBERSECURITY MEASURES

Recommend that the City Council authorize the preparation and submittal of a grant application to the California Office of Emergency Services Urban Area Security Initiative to enhance the Department’s cybersecurity.

RECESS REGULAR CITY COUNCIL MEETING

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CALL TO ORDER – SPECIAL JOINT MEETING OF THE CITY COUNCIL AND THE PLANNING AND PRESERVATION COMMISSION

ROLL CALL – CITY COUNCIL AND PLANNING AND PRESERVATION COMMISSION

PUBLIC HEARING – SPECIAL JOINT MEETING

8) A CONTINUED JOINT PUBLIC HEARING TO DISCUSS EXISTING CONDITIONS ANALYSIS AND OUTREACH FINDINGS FROM PHASE 1 OF THE DOWNTOWN MASTER PLAN AND RECEIVE INPUT FOR PHASE 2

Recommend that the City Council and the Planning and Preservation Commission:

- a. Conduct a public hearing to receive a presentation on the existing condition analysis and outreach findings from Phase 1 of the Downtown Master Plan; and
- b. Pending public testimony, provide direction to staff before starting Phase 2 of the Downtown Master Plan.

ADJOURNMENT OF THE PLANNING AND PRESERVATION COMMISSION

RECONVENE REGULAR CITY COUNCIL MEETING

ADMINISTRATIVE REPORTS

9) DISCUSSION AND CONSIDERATION TO ADOPT A RESOLUTION UPDATING THE DESIGNATED POSITIONS TO THE CITY'S CONFLICT OF INTEREST CODE AS REQUIRED BY CALIFORNIA GOVERNMENT CODE SECTION 81000

Recommend that the City Council adopt Resolution No. 8333 designating positions subject to the City's Conflict of Interest Code as required by California Government Code Section 81000.

10) RECEIVE AND FILE THE LAND AND OPEN SPACE INVENTORY STUDY/SAN FERNANDO PARK OPPORTUNITY PLAN REPORT FROM KOUNKUEY DESIGN INITIATIVES, INC.

Recommend that the City Council:

- a. Receive and file the Land and Open Space Inventory Study Report/San Fernando Park Opportunity Plan from Kounkuey Design Initiatives, Inc.; and
- b. Provide staff direction, as appropriate.

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11) RECEIVE AND FILE A PRESENTATION REGARDING THE DOWNTOWN MALL AREA TRASH ENCLOSURE IMPROVEMENTS

Recommend that the City Council:

- a. Receive and file a presentation on regarding recommended Downtown Mall area trash enclosure improvements;
- b. Provide staff direction, as appropriate.

12) RECEIVE AND FILE AN UPDATE ON THE IMPLEMENTATION OF THE HOMELESSNESS ACTION PLAN AND ANNUAL POINT-IN-TIME COUNT

Recommend that the City Council receive and file an update on the implementation of the Homelessness Action Plan and annual Point-in-Time count.

13) DISCUSSION AND CONSIDERATION TO APPROVE PROFESSIONAL SERVICE AGREEMENTS TO NORTH VALLEY CARING SERVICES AND HOME AGAIN LOS ANGELES TO PROVIDE COMPREHENSIVE HOMELESS SERVICES

Recommend that the City Council:

- a. Approve a Professional Services Agreement with Home Again Los Angeles (Contract No. 2300) in an amount not to exceed \$157,200, to provide comprehensive homeless services;
- b. Approve a Professional Services Agreement with North Valley Caring Services (Contract No. 2299) in an amount not to exceed \$175,000, to provide comprehensive homeless services; and
- c. Authorize the City Manager, or designee, to make non-substantive edits and execute all related documents.

14) DISCUSSION AND CONSIDERATION TO APPROVE CO-SPONSORSHIP OF VETERANS OF FOREIGN WARS POST 3834 JOB FAIR EVENT AND USE OF THE CITY SEAL

This item was agendized by Vice Mayor Mary Mendoza

15) UPDATE ON HOMELESS SERVICES PROVIDERS AND ACCOUNTABILITY METRICS

This item was agendized by Councilmember Victoria Garcia

STAFF COMMUNICATION INCLUDING COMMISSION UPDATES

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GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES

ADJOURNMENT

The City Council special joint meeting will adjourn to its next regular meeting on October 21, 2024.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Dated: _____ at: _____

Signed By: _____

Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet website www.sfcity.org. These are also available for public reviewing prior to a meeting in the City Clerk Department. Any public writings distributed by the City Council to at least a majority of the Councilmembers regarding any item on this regular meeting agenda will also be made available at the City Clerk Department at City Hall located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours.
