



CHAIR SEAN M. RIVAS
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COMMISSIONER SYLVIA BALLIN
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CITY OF SAN FERNANDO

PLANNING & PRESERVATION COMMISSION REGULAR MEETING AGENDA SUMMARY MONDAY, OCTOBER 14, 2024 – 5:30 PM

CITY HALL COUNCIL CHAMBERS
117 MACNEIL STREET
SAN FERNANDO, CALIFORNIA 91340

PUBLIC PARTICIPATION OPTIONS

Please visit the City's YouTube channel to live stream and watch previously recorded Planning and Preservation Commission meetings, which is also available with Spanish subtitles at: <https://www.youtube.com/c/CityOfSanFernando>

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including in-person translation services, or other services please call the Community Development Department at (818) 898-1227 or email at communitydevelopment@sfcity.org at least 2 business days prior to the meeting.

SUBMIT PUBLIC COMMENT IN PERSON:

Members of the public may provide comments in person in the City Council Chambers during the Public Comments section of the Agenda by submitting a comment card to the Board Secretary.

SUBMIT PUBLIC COMMENT VIA EMAIL:

Members of the public may submit comments by email to communitydevelopment@sfcity.org no later than **12:00 p.m. the day of the meeting**, to ensure distribution to the Planning and Preservation Commission prior to consideration of the agenda. Comments received via email will be distributed to the Planning and Preservation Commission and made part of the official public record of the meeting.

CALL-IN TO PROVIDE PUBLIC COMMENT LIVE AT THE MEETING:

Members of the Public may **call-in between 5:30 p.m. and 5:45 p.m.** Comments will be heard in the order received, and limited to three minutes. If necessary, the call-in period may be extended by the Chair. Note: This is audio only and no video.

Call-in Telephone Number: (669) 900-6833
Meeting ID: 896 2370 9376
Passcode: 194996

When connecting to the Zoom meeting to speak, you will be placed in a virtual "waiting area," with your audio disabled, until it is your turn to speak and limited to three minutes.

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CALL TO ORDER/ROLL CALL

TELECONFERENCE REQUESTS/DISCLOSURE

Recommend consideration of requests received for remote teleconference meeting participation made by members of the City’s legislative bodies, as permitted under the provisions of Assembly Bill (AB) 2449, Government Code Section 54953, and the City of San Fernando adopted Resolution No. 8215, effective March 1, 2023.

PLEDGE OF ALLEGIANCE

Led by a Commissioner Martinez

APPROVAL OF AGENDA

Recommend that the Planning and Preservation Commission approve the agenda as presented.

DECORUM AND ORDER

City Commissioners are appointed by City Council and must be free to discuss issues confronting the city in an orderly environment. Member of the public attending City Commission meetings shall observe the same rules of order and decorum applicable to the City Council ([SF Procedural Manual](#)). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing a City Commission or while attending a City Commission meeting, may be removed from the room if the Presiding Officer so directs the Sergeant-At-Arms and such person may be barred from further audience before the City Commission.

PUBLIC STATEMENTS

Members of the public may **provide comments in person in the City Council Chambers** during the Public Comments section of the Agenda by submitting a comment card to the Board Secretary.

Members of the public may submit comments by email to communitydevelopment@sfcity.org no later than **12:00 p.m. the day of the meeting**, to ensure distribution to the Planning and Preservation Commission and made part of the official public record of the meeting.

Members of the public may provide a **live public comment by calling in between 5:30 p.m. and 5:45 p.m. CALL- IN INFORMATION: Telephone Number: (669) 900-6833; Meeting ID: 896 2370 9376; Passcode: 194996**

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CONSENT CALENDAR

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the Planning and Preservation Commission wishes to discuss any item, it should first be removed from the Consent Calendar.

1. CONSIDERATION TO APPROVE PLANNING AND PRESERVATION COMMISSION MEETING MINUTES FOR:

- a. November 8, 2021 - Regular Meeting

PUBLIC HEARING

2. PROPOSED ZONING TEXT AMENDMENT (ZTA2024-001); PROPOSED ZONING MAP AMENDMENT (ZMA2024-001) AND PROPOSED SPECIFIC PLAN AMENDMENT (SPA2024-001) TO CHAPTER 106 (ZONING) OF CITY OF SAN FERNANDO MUNICIPAL CODE AND THE SAN FERNANDO CORRIDORS SPECIFIC PLAN (SP-5) TO ESTABLISH THE MIXED-USE OVERLAY/SPECIFIC PLAN OVERLAY DISTRICTS AND REZONE SEVERAL PROPERTIES CONSISTENT WITH THESE OVERLAYS.

It is recommended that the Planning and Preservation Commission:

- a. Conduct a Public Hearing; and
- b. Pending public testimony, adopt Planning and Preservation Commission Resolution No. 2024-03 recommending that the City Council adopt an ordinance amending Chapter 106 (Zoning) of the San Fernando Municipal Code to establish the MUO Mixed Use Overlay Zone in Designated Areas of the City; amending the Zoning Map of the City of San Fernando to add the MUO Mixed Use Overlay to Certain Properties in the C-1 and C-2 Zone Districts; and adopting a CEQA MND Addendum; and
- c. Pending public testimony, adopt Planning and Preservation Commission Resolution No. 2024-04 recommending that the City Council adopt an ordinance amending the San Fernando Corridors Specific Plan (SP-5) Figure 4.1 – City Land Use Districts and Overlays Map to add the Downtown Residential Overlay and Flex Use Overlay to 11 Parcels and adopting a CEQA MND Addendum.

3. SITE PLAN REVIEW (SPR2024-001) TO CONSTRUCT A 3-STORY, 10-UNIT TOWNHOUSE RESIDENTIAL DEVELOPMENT WITH 2 DETACHED ACCESSORY DWELLING UNITS AND ASSOCIATED SITE IMPROVEMENTS INCLUDING THE DEMOLITION OF AN EXISTING SINGLE FAMILY HOME AND ACCESSORY STRUCTURES AT 833 N. BRAND AVENUE WITHIN THE MULTIPLE-FAMILY DWELLING/PRECISE DEVELOPMENT OVERLAY ZONE (R-2/PD) FOR THE PURPOSES OF ISSUING A CERTIFICATE OF USE.

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It is recommended that the Planning and Preservation Commission:

- d. Conduct a Public Hearing; and
- e. Pending public testimony, adopt Planning and Preservation Commission Resolution No. 2024-05 To Issue a Certificate of Use.

ADMINISTRATIVE REPORTS

STAFF COMMUNICATION

COMMISSIONER UPDATES/REQUESTS TO AGENDIZE ITEM FOR DISCUSSION AT A FUTURE MEETING

Commissioner(s) may request to agendize an item for discussion at a future meeting, subject to approval by the Commission. Requests should align with the commission's scope of responsibility, adhere to City Council policies, and consider the availability of staff resources and budget constraints.

ADJOURNMENT The meeting will adjourn to its next regular meeting.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Dated: _____ at: _____

Signed By: _____

Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet Web site (www.sfcity.org). These are also available for public reviewing prior to a meeting at the Community Development Department Public Counter. Any public writings distributed by the Planning and Preservation Commission to at least a majority of the Commissioners regarding any item on this regular meeting agenda will also be made available at the Community Development Department Public Counter located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's Web Site at www.sfcity.org. In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/ accommodation to attend or participate in this meeting, including auxiliary aids or services please call the Community Development Department Office at (818) 898-1227 or communitydevelopment@sfcity.org at least 48 hours prior to the meeting.
