



CITY OF SAN FERNANDO
PARKS, WELLNESS AND RECREATION COMMISSION

REGULAR MEETING MINUTES
SEPTEMBER 12, 2024
ZOOM MEETING STREAMED ON YOUTUBE

THE FOLLOWING MINUTES ARE A SUMMARY OF ACTIONS TAKEN BY THE PARKS, WELLNESS AND RECREATION COMMISSION. VIDEO AND AUDIO OF THE ACTUAL MEETING ARE AVAILABLE FOR LISTENING AT: <https://www.youtube.com/c/CityOfSanFernando>

CALL TO ORDER/ROLL CALL

Vice Chair P. Lopez called the meeting to order at 6:43 p.m. Administrative Assistant, Linda Bowden-Moreno, called the roll call.

The following persons were recorded as present:

PRESENT:

Commissioners Patty Lopez, Erica Friend and Julie Cuellar.

ABSENT:

Commissioners Robert Gonzales and Natasha Sanchez-Brooks

ALSO PRESENT:

Recreation and Community Services Director Julio Salcedo, Public Works Director Wendell Johnson, Recreation Supervisor Maribel Perez, Administrative Assistant Linda Bowden-Moreno and Office Clerk Soledad Chavez.

PLEDGE OF ALLEGIANCE

Vice Chair P. Lopez led in the Pledge of Allegiance.

APPROVAL OF AGENDA

Commissioner J. Cuellar motioned to approve the agenda for the September 12, 2024 Parks, Wellness and Recreation Commission Regular Meeting. Commissioner E. Friend seconded the motion. The motion passed unanimously with the following roll call vote:

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AYES: P. Lopez, E. Friend, J. Cuellar

NOES:

ABSENT: Chair R. Gonzales, N. Sanchez-Brooks

ABSTAIN:

PRESENTATIONS

None.

PUBLIC STATEMENTS – WRITTEN/ORAL

None.

CONSENT CALENDAR

1. APPROVAL OF MINUTES

Commissioner J. Cuellar motioned to approve the Consent Calendar approving the Minutes of the August 8, 2024 Parks, Wellness and Recreation Commission Meetings. Commissioner Erica Friend seconded the motion. The motion passed unanimously with the following roll call vote:

AYES: P. Lopez, E. Friend, J. Cuellar

NOES:

ABSENT: R. Gonzales, N. Sanchez-Brooks

ABSTAIN:

ADMINISTRATIVE REPORTS

2. PRESENTATION BY PUBLIC WORKS DIRECTOR WENDELL JOHNSON ON THE STATUS OF FACILITY REPAIRS AND UPGRADES AT RECREATION PARK – Director of Public Works, Wendell Johnson provided a presentation on the Public Works Capital Improvement Projects. Presentation included updates on projects in progress such as the City Facility Assessment Report, Pacoima Wash Bikeway Project, Pioneer Park Playground Renovation Project, Emergency Generator and the Cindy

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Montanez Natural Park. He also discussed updates on upcoming projects for the Las Palmas Park Revitalization Project and Calles Verdes – Carlisle Street Green Alley Reconstruction Project. At this time, he opened the floor for questions.

3. CONSIDERATION TO RECEIVE AND FILE THE LAND AND OPEN SPACE INVENTORY STUDY/SAN FERNANDO PARK OPPORTUNITY PLAN (LOSI/SF POP) REPORT FROM KOUNKUEY DESIGN INITIATIVES, INC. (KDI) – KDI Senior Design Principal Lauren Elachi provided a presentation on the project overview and progress of LOSIS/SF POP identifying the priority amenities, their sites and approach. At this time, she opened the floor for questions.

4. PRESENTATION ON THE PROCESS AND PROCEDURES OF FACILITY RENTALS AND SPECIAL EVENTS – J. Salcedo provided a presentation on the process and procedures of facility rentals, special events and fee waivers. At this time, he opened the floor for questions.

5. CESAR E. CHAVEZ MEMORIAL – J. Salcedo discussed a meeting that was held with Pueblo Y Salud, the AdHoc committee which includes Robert Gonzales and Patty Lopez and himself to renew the current MOU agreement. He reported that Pueblo Y Salud committed to provide a date to tour the Cesar Chavez Monument and Recreation Park facility. They are to follow up next week with a date. An update will be provided at the next Commission meeting.

6. PRESENTATION AND DISCUSSION REGARDING POLICIES AND PROCEDURES RELATED TO COOLING CENTERS AND PETS – This item was agendized by Commissioner N. Sanchez-Brooks. J. Salcedo provided an information sheet to each commissioner. He discussed dangers of high temperatures especially for children, elderly, individuals with health conditions and pets. Per AB 781, Cooling Centers must accommodate household pets which are defined as domesticated animals such as a dog or a cat. He also discussed cooling center hours of operation, when they are activated, locations and safety tips.

7. DEPARTMENT PROGRAMS AND SERVICES UPDATE – Staff provided a presentation to receive and file on the programs, activities and events. All Information on programming and activities is available on the City website.

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STAFF COMMUNICATION

L. Moreno invited all to “save the date” for the upcoming event of Dia de Los Muertos on October 26, 2024 at San Fernando Recreation Park. More details to follow.

J. Salcedo thanked the Recreation and Community Services team for all of the summer programs, daily activities and events at the parks.

COMMISSIONER UPDATES/REQUESTS TO AGENDIZE ITEM FOR DISCUSSION AT A FUTURE MEETING

Commissioner E. Friend made a motion to agendize a presentation on the Pacoima Wash Bikeway Project. Commissioner J. Cuellar seconded the motion. The motion passed unanimously with the following roll call vote:

AYES: P. Lopez, E. Friend, J. Cuellar

NOES:

ABSENT: R. Gonzales, N. Sanchez-Brooks

ABSTAIN:

J. Salcedo offered to extend an invite to Public Works Director, Wendell Johnson to provide more information at next the meeting.

Vice Chair P. Lopez made a motion to agendize an update on park signage.

Commissioner J. Cuellar seconded the motion. The motion passed unanimously with the following roll call vote:

AYES: P. Lopez, J. Cuellar, E. Friend

NOES:

ABSENT: R. Gonzales, N. Sanchez-Brooks

ABSTAIN:

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ADJOURNMENT

Vice Chair P. Lopez adjourned the Parks, Wellness and Recreation Commission meeting at 8:45 p.m.