



MAYOR CELESTE T. RODRIGUEZ
VICE MAYOR MARY MENDOZA
COUNCILMEMBER JOEL FAJARDO
COUNCILMEMBER MARY SOLORIO
COUNCILMEMBER VICTORIA GARCIA

CITY OF SAN FERNANDO CITY COUNCIL

MEETING AGENDA
SPECIAL MEETING – 5:30 PM
REGULAR MEETING – 6:00 PM
MONDAY, DECEMBER 2, 2024

CITY HALL COUNCIL CHAMBERS
117 MACNEIL STREET
SAN FERNANDO, CA 91340

Please visit the City's YouTube channel to live stream and watch previously recorded City Council meetings, which is also available with Spanish subtitles at: <https://www.youtube.com/c/CityOfSanFernando>

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including in-person translation services, or other services please call the City Clerk Department at (818) 898-1204 or email at cityclerk@sfcity.org at least 2 business days prior to the meeting.

CALL TO ORDER - SPECIAL MEETING 5:30 P.M. (CLOSED SESSION)

ROLL CALL

APPROVAL OF SPECIAL MEETING AGENDA (CLOSED SESSION)

PUBLIC STATEMENTS FOR SPECIAL MEETING (CLOSED SESSION)

There will be a three (3) minute limitation for each member of the audience who wishes to make comments relating to City Business. Anyone wishing to speak, please fill out the blue form located at the Council Chambers entrance and submit it to the City Clerk. When addressing the City Council, please speak into the microphone and voluntarily state your name and address.

RECESS TO CLOSED SESSION

A) **CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956.9(D)(2) AND 54956.9(E)(1) – CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**

Two (2) Matters

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RECONVENE FROM SPECIAL MEETING AND REPORT OUT FROM CLOSED SESSION

REGULAR MEETING - PUBLIC PARTICIPATION OPTIONS

WATCH THE MEETING

Live stream with audio and video, via YouTube, at: <https://www.youtube.com/c/CityOfSanFernando>

SUBMIT PUBLIC COMMENT IN PERSON

Members of the public may provide comments in person in the City Council Chambers during the Public Comments section of the Agenda by submitting a comment card to the City Clerk.

SUBMIT PUBLIC COMMENT VIA EMAIL

Members of the public may submit comments **by email** to cityclerk@sfcity.org no later than **12:00 p.m. the day of the meeting**, to ensure distribution to the City Council prior to consideration of the agenda. Comments received via email will be distributed to the City Council and made part of the official public record of the meeting.

CALL-IN TO PROVIDE PUBLIC COMMENT LIVE DURING THE MEETING

Members of the public may **call-in between 6:00 p.m. and 6:15 p.m.** Comments will be heard in the order received, and limited to three minutes. If necessary, the call-in period may be extended by the Mayor. Note: This is audio only and no video.

Call-in Telephone Number: (669) 900-6833

Meeting ID: 833 6022 0211

Passcode: 924965

When connecting to the Zoom meeting to speak, you will be placed in a virtual “waiting area,” with your audio disabled, until it is your turn to speak and limited to three minutes.

CALL TO ORDER - REGULAR MEETING 6:00 P.M. (OPEN SESSION)

ROLL CALL

TELECONFERENCING REQUESTS/DISCLOSURE

Recommend consideration of requests received for remote teleconference meeting participation made by members of the City’s legislative bodies, as permitted under the provisions of Assembly Bill (AB) 2449, Government Code Section 54953, and the City of San Fernando adopted Resolution No. 8215, effective March 1, 2023.

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PLEDGE OF ALLEGIANCE

California Cadet Corps

APPROVAL OF REGULAR MEETING AGENDA

Recommend that the City Council approve the agenda as presented and move that all ordinances presented tonight be read in title only as authorized under Government Code Section 36934.

PRESENTATIONS

- A. PRESENTATION OF A CERTIFICATE OF RECOGNITION TO HEAVENLY PANCAKES FOR THEIR SUPPORT OF THE TIP-A-COP FUNDRAISER ON NOVEMBER 5, 2024
- B. PRESENTATION OF A CERTIFICATE OF APPRECIATION TO PLANNING AND PRESERVATION COMMISSIONER SYLVIA BALLIN FOR HER SERVICE TO THE CITY OF SAN FERNANDO AND TO THE COMMUNITY BY VICE MAYOR MARY MENDOZA
- C. PRESENTATION OF CERTIFICATES OF RECOGNITION FOR NOVEMBER 2024 NATIONAL VETERANS AND FAMILIES MONTH

DECORUM AND ORDER

The City Council, elected by the public, must be free to discuss issues confronting the City in an orderly environment. Members of the public attending City Council meetings shall observe the same rules of order and decorum applicable to the City Council (SF Procedural Manual). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing the City Council or while attending the City Council meeting, may be removed from the room if the Presiding Officer so directs the sergeant-at-arms and such person may be barred from further audience before the City Council.

PUBLIC STATEMENTS

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Members of the public may provide **a live public comment by calling in between 6:00 p.m. and 6:15 p.m. CALL-IN INFORMATION: Telephone Number: (669) 900-6833; Meeting ID: 833 6022 0211; Passcode: 924965**

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CONSENT CALENDAR

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the City Council wishes to discuss any item, it should first be removed from the Consent Calendar.

1) CONSIDERATION TO APPROVE CITY COUNCIL MEETING MINUTES:

- a. November 18, 2024 – Regular Meeting

2) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER

Recommend that the City Council adopt Resolution No. 24-121 approving the Warrant Register.

3) RECEIVE AND FILE STATUS UPDATES FOR ENHANCEMENTS, PROJECTS, AND CITY COUNCIL PRIORITIES

Recommend that the City Council receive and file the status report for FY 2024-2025 Enhancements, Capital Projects, and City Council Priorities, and provide direction, as appropriate.

4) CONSIDERATION TO APPROVE CALENDAR YEAR 2025 BUSINESS PERMITS FOR CERTAIN BUSINESS ACTIVITIES AS REQUIRED BY THE CITY CODE

Recommend that the City Council:

- a. Approve 25 Business Permits for Calendar Year 2025 for businesses engaged in certain business activities, as required by Article III of Chapter 22 of the City Code; and
- b. Authorize the City Manager administrative authority to approve the remaining 20 applicants for Business Permits, pending completion of outstanding planning requirements.

5) CONSIDERATION TO ACCEPT THE NATIONAL ENDOWMENT FOR THE ARTS AND THE CALIFORNIA ARTS COUNCIL GRANT FUNDS FOR THE MARIACHI MASTER APPRENTICE PROGRAM AND ADOPT A RESOLUTION APPROPRIATING THE FUNDS

Recommend that the City Council:

- a. Accept the National Endowment for the Arts and the California Arts Council Grant Funds in the amount of \$66,203 for the Mariachi Master Apprentice Program;
- b. Adopt Resolution No. 8346 amending the budget for Fiscal Year 2024-2025 to appropriate the grant revenues and expenses; and
- c. Authorize the City Manager, or designee, to execute all grant-related documents required for receiving such grant funds pursuant to the terms and conditions of the grants.

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6) CONSIDERATION TO AWARD A CONTRACT WITH THE LANGUAGE PROS FOR LANGUAGE SERVICES

Recommend that the City Council:

- a. Award a Professional Services Agreement with The Language Pros (Contract No. 2328) for Language Services, in an amount not-to-exceed \$25,000 annually for one (1) year with an option to extend for four (4) one-year terms; and
- b. Authorize the City Manager, or designee, to make non-substantive changes and execute all related documents.

7) CONSIDERATION TO APPROVE A FIRST AMENDMENT TO FRANCHISE AGREEMENT NO. 1937 WITH BLACK & WHITE GARAGE, INC., DBA BLACK & WHITE TOWING, INC. TO EXTEND THE AGREEMENT FOR A PERIOD NOT-TO-EXCEED SIX MONTHS

Recommend that the City Council:

- a. Approve a First Amendment to the Franchise Agreement with Black & White Garage, Inc., dba Black & White Towing, Inc. (Contract No. 1937(a)) to extend the agreement for a period not to exceed six months, from December 12, 2024 to June 12, 2024; and
- b. Approve the release and circulation of a Request for Qualifications soliciting proposals for a non-exclusive franchise vehicle towing and vehicle storage services.

8) CONSIDERATION TO ADOPT A RESOLUTION AMENDING FISCAL YEAR 2024-2025 SALARY PLAN TO IMPLEMENT CHANGES IN THE MINIMUM WAGE FOR PART-TIME EMPLOYEES AND COST OF LIVING ADJUSTMENTS RELATED TO THE SAN FERNANDO MANAGEMENT GROUP ASSOCIATION MEMORANDUM OF UNDERSTANDING

Recommend that the City Council:

- a. Adopt Resolution No. 8354 amending the Fiscal Year 2024-2025 Salary Plan to implement changes in the minimum wage for part-time employees and cost of living adjustments related to the San Fernando Management Group Association Memorandum of Understanding; and
- b. Authorize the City Manager to make non-substantive corrections and execute all related documents.

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9) CONSIDERATION TO PURCHASE A 2024 CATERPILLAR 420 BACKHOE LOADER AND ACCESSORIES OR SIMILAR BACKHOE AND ACCESSORIES FROM QUINN UNDER THE CALIFORNIA COOPERATIVE PURCHASING CONTRACT SOURCEWELL FROM CATERPILLAR/QUINN SOURCEWELL # 011723-CAT

Recommend that the City Council:

- a. Approve the purchase of a 2024 Caterpillar 420 Backhoe Loader and accessories or similar backhoe loader and accessories for an amount not to exceed \$210,000 from Quinn under the California Cooperative Purchasing Contract Sourcewell from Caterpillar/Quinn Sourcewell #011723-CAT.
- b. Authorize the City Manager to execute the purchase of a 2024 Caterpillar 420 Backhoe Loader and accessories or similar backhoe loader and accessories.
- c. Authorize City Manager to surplus one (1) John Deere 310-E Backhoe, Vehicle Identification Number T0310EX885213

PUBLIC HEARING

10) A CONTINUED PUBLIC HEARING TO CONSIDER ADOPTING AN ORDINANCE AMENDING CHAPTER 106 (ZONING) OF THE SAN FERNANDO MUNICIPAL CODE TO ESTABLISH THE MIXED USE OVERLAY ZONE; ADOPT AN ORDINANCE AMENDING THE ZONING MAP TO ADD THE MIXED-USE OVERLAY TO CERTAIN PROPERTIES IN THE C-1 AND C-2 ZONE DISTRICTS AND ADOPT A CALIFORNIA ENVIRONMENTAL QUALITY ACT MITIGATED NEGATIVE DECLARATION ADDENDUM; AND CONTINUE TO A DATE UNCERTAIN THE ADOPTION OF AN ORDINANCE AMENDING THE SAN FERNANDO CORRIDORS SPECIFIC PLAN (SP-5) FIGURE 4.1 – CITY LAND USE DISTRICTS AND OVERLAYS MAP TO ADD THE DOWNTOWN RESIDENTIAL OVERLAY AND FLEX USE OVERLAY TO 11 PARCELS AND ADOPTING MITIGATED NEGATIVE DECLARATION ADDENDUM

Recommend that the City Council:

- a. Conduct a Public Hearing;
- b. Pending public testimony, approve introduction for first reading, in title only, and waive further reading of Ordinance No. 1728 titled, “An Ordinance of the City Council of the City Of San Fernando, California amending Chapter 106 (Zoning) of the San Fernando Municipal Code to establish the Mixed-Use Overlay Zone”; and

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- c. Introduction for first reading, in title only, and waive further reading of Ordinance No. 1730 titled, “An Ordinance of the City Council of the City Of San Fernando, California amending the Official City Zoning Map of the City of San Fernando to add the Mixed Use Overlay to certain properties in the C-1 and C-2 Zone Districts; and adopting a California Environmental Quality Act Mitigated Negative Declaration Addendum”; and
- d. Continue the introduction for the first reading of Ordinance 1729 titled “An Ordinance of the City Council of the City of San Fernando, California amending the Corridors Specific Plan (SP-5) Figure 4.1 – City Land Use Districts and Overlays Map to Add the Downtown Residential Overlay and Flex Use Overlay to 11 Parcels” and adopting a California Environmental Quality Act Mitigated Negative Declaration Addendum, to a date uncertain.

ADMINISTRATIVE REPORTS

11) DISCUSSION AND CONSIDERATION TO APPOINT A CITY COUNCIL LIAISON TO THE GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

Recommend that the City Council consider reappointing Sylvia Ballin to serve as the City Council liaison to the Greater Los Angeles County Vector Control District for a two-year term beginning January 6, 2025.

12) DISCUSSION AND CONSIDERATION REGARDING PROPOSED CHANGES TO THE “APPLICATION TO SERVE ON A CITY COMMISSION”

Recommend that the City Council discuss the proposed changes to the “Application to Serve on a City Commission” and provide direction, as appropriate.

13) CONSIDERATION TO APPOINT A PLANNING AND PRESERVATION COMMISSIONER

This item was agendized by Vice Mayor Mary Mendoza.

14) DISCUSSION AND CONSIDERATION REGARDING ENHANCING POLICE PATROLLING EFFORTS

This item was agendized by Councilmember Mary Solorio.

15) DISCUSSION AND CONSIDERATION REGARDING A "SANCTUARY CITY STATUS" FOR THE CITY OF SAN FERNANDO

This item was agendized by Councilmember Mary Solorio.

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STAFF COMMUNICATION INCLUDING COMMISSION UPDATES

GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES

ADJOURNMENT

The meeting will adjourn to its next meeting.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Dated: _____ at: _____

Signed By: _____

Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet website www.sfcity.org. These are also available for public reviewing prior to a meeting in the City Clerk Department. Any public writings distributed by the City Council to at least a majority of the Councilmembers regarding any item on this regular meeting agenda will also be made available at the City Clerk Department at City Hall located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's website at www.sfcity.org. In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including auxiliary aids or services please call the City Clerk Department at (818) 898-1204 or cityclerk@sfcity.org at least 48 hours prior to the meeting.
