

CHAIR RUDY TRUJILLO VICE CHAIR JULIE CUELLAR COMMISSIONER NICOLE MOHR COMMISSIONER ZOE RODRIGUEZ COMMISSIONER MIGUEL MONTAÑEZ

CITY OF SAN FERNANDO

TRANSPORTATION AND PUBLIC SAFETY COMMISSION REGULAR MEETING AGENDA SUMMARY THURSDAY, DECEMBER 5, 2024 – 6:00 PM

CITY HALL COUNCIL CHAMBERS 117 MACNEIL STREET SAN FERNANDO, CALIFORNIA 91340

PUBLIC PARTICIPATION OPTIONS

Please visit the City's YouTube channel to live stream and watch previously recorded Transportation and Public Safety Commission meetings, which is also available with Spanish subtitles at: https://www.youtube.com/c/CityOfSanFernando

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including in-person translation services, or other services please call the Public Works Department at (818) 898-1222 or email at <u>tpscommission@sfcity.org</u> at least 2 business days prior to the meeting.

SUBMIT PUBLIC COMMENT IN PERSON

Members of the public may provide comments in person in the City Council Chambers during the Public Comments section of the Agenda by submitting a comment card to the Board Secretary.

SUBMIT PUBLIC COMMENT VIA EMAIL

Members of the public may submit comments **by email** to <u>tpscommission@sfcity.org</u> no later than **12:00 p.m. the day of the meeting**, to ensure distribution to the Transportation and Public Safety Commission prior to consideration of the agenda. Comments received via email will be distributed to the Transportation and Public Safety Commission and made part of the official public record of the meeting.

CALL-IN TO PROVIDE PUBLIC COMMENT LIVE AT THE MEETING:

Members of the Public may call-in between 6:00 p.m. and 6:15 p.m. Comments will be heard in the order received, and limited to three minutes. If necessary, the call-in period may be extended by the Chair.

Staff Contact Wendell Johnson, Director of Public Works | Fabian Valdez, Police Chief

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Note: This is audio only and no video.

Call-in Telephone Number:	(669) 900-6833
Meeting ID:	841 9039 653 4
Passcode:	323371

When connecting to the Zoom meeting to speak, you will be placed in a virtual "waiting area," with your audio disabled, until it is your turn to speak and limited to three minutes.

CALL TO ORDER

ROLL CALL

TELECONFERENCE REQUESTS/DISCLOSURE

Recommend consideration of requests received for remote teleconference meeting participation made by members of the City's legislative bodies, as permitted under the provisions of Assembly Bill (AB) 2449, Government Code Section 54953, and the City of San Fernando adopted Resolution No. 8215, effective March 1, 2023.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Recommend that the Transportation and Public Safety Commission approve the agenda as presented.

DECORUM AND ORDER

City Commissioners are appointed by City Council and must be free to discuss issues confronting the city in an orderly environment. Members of the public attending City Commission meetings shall observe the same rules of order and decorum applicable to the City Council <u>(SF Procedural Manual)</u>. Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing a City Commission or while attending a City Commission meeting, may be removed from the room if the Presiding Officer so directs the Sergeant-At-Arms and such person may be barred from further audience before the City Commission.

PUBLIC STATEMENTS

Members of the public may **provide comments in person in the City Council Chambers** during the Public Comments section of the Agenda by submitting a comment card to the Board Secretary.



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Members of the public may submit comments by email to <u>tpscommission@sfcity.org</u> no later than **12:00 p.m. the day of the meeting**, to ensure distribution to the Transportation and Public Safety Commission and made part of the official public record of the meeting.

Members of the public may provide a live public comment by calling in between 6:00 p.m. and 6:15 p.m. CALL- IN INFORMATION: Telephone Number: (669) 900-6833; Meeting ID: 841 9039 6534; Passcode: 323371

CONSENT CALENDAR

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the Transportation and Public Safety Commission wishes to discuss any item, it should first be removed from the Consent Calendar.

1) CONSIDERATION TO APPROVE TRANSPORTATION AND PUBLIC SAFETY COMMISSION MEETING MINUTES FOR:

a. November 7, 2024 – Regular Meeting

ADMINISTRATIVE REPORTS

2) APPROVAL OF THE INSTALLATION OF A DIGITAL SIGN ON THE EXTERIOR WALL OF AN EXISTING COMMERCIAL STRUCTURE LOCATED AT 12940 FOOTHILL BOULEVARD

Recommend that the Transportation and Public Safety Commission vote to approve the installation of the digital sign on the exterior wall of the existing 6,300 square foot, one-story, commercial structure located within a shopping center located at 12980 Foothill Boulevard in the City of San Fernando.

3) NOTABLE POLICE DEPARTMENT ACTIVITIES FOR NOVEMBER 2024

Recommend that the Transportation and Public Safety Commission receive and file this informational report.

4) PRESENTATION ON UPDATES OF PUBLIC WORKS CAPITAL IMPROVEMENT PROJECTS

Recommend that the Transportation and Public Safety Commission receive and file this informational report.

STAFF COMMUNICATION



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COMMISSIONER UPDATES/REQUESTS TO AGENDIZE ITEM FOR DISCUSSION AT A FUTURE MEETING

Commissioner(s) may request to agendize an item for discussion at a future meeting, subject to approval by the Commission. Requests should align with the commission's scope of responsibility, adhere to City Council policies, and consider the availability of staff resources and budget constraints.

ADJOURNMENT The meeting will adjourn to its next regular meeting.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Dated: _______ at: ______

Signed By: _____

Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet Web site (<u>www.sfcity.org</u>). These are also available for public reviewing prior to a meeting at the Public Works Department Public Counter. Any public writings distributed by the Transportation & Safety Commission to at least a majority of the Commissioners regarding any item on this regular meeting agenda will also be made available at the Public Works Department Public Counter located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's Web Site at <u>www.sfcity.org</u>. In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/ accommodation to attend or participate in this meeting, including auxiliary aids or services please call the Public Works Department Office at (818) 898-1222 or <u>tpscommission@sfcity.org</u> at least 48 hours prior to the meeting.



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CITY OF SAN FERNANDO TRANSPORTATION AND PUBLIC SAFETY COMMISSION

REGULAR MEETING MINUTES NOVEMBER 7, 2024 ZOOM MEETING STREAMED ON YOUTUBE

THE FOLLOWING MINUTES ARE A SUMMARY OF ACTIONS TAKEN BY THE TRANSPORTATION & PUBLIC SAFETY COMMISSION. VIDEO AND AUDIO OF THE ACTUAL MEETING ARE AVAILABLE FOR LISTENING AT: <u>https://www.youtube.com/c/CityOfSanFernando</u>

CALL TO ORDER/ROLL CALL

Chair Rudy Trujillo called the meeting to order at 6:01 p.m. Executive Assistant, Maria Padilla, called the roll call.

The following persons were recorded as present:

PRESENT:

Chair Rudy Trujillo, Vice Chair Julie Cuellar, and Commissioner Nicole Mohr, Zoe Rodriguez and Miguel Montañez (6:02 p.m.)

ABSENT:

None

ALSO PRESENT:

Director of Public Works Wendell Johnson, Acting Lieutenant Walter Dominguez, Civil Engineering Assistant II Manuel Fabian, PD Executive Assistant Elena Lara, and Executive Assistant Maria Padilla.

PLEDGE OF ALLEGIANCE

Chair Trujillo led the Pledge of Allegiance.

APPROVAL OF AGENDA

Vice Chair Cuellar motioned to approve the agenda for the November 7, 2024 Transportation and Public Safety Commission meeting. Commissioner Rodriguez seconded the motion.

The motion carried with the following votes:

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AYES:R. Trujillo, J. Cuellar, Z. Rodriguez, and N. Mohr - 4NOES:NoneABSENT:M. Montañez - 1ABSTAIN:None

PUBLIC STATEMENTS – WRITTEN/ORAL

None

CONSENT CALENDAR

1) CONSIDERATION TO APPROVE TRANSPORTATION AND PUBLIC SAFETY COMMISSION MEETING MINUTES FOR OCTOBER 3, 2024.

Vice Chair Cuellar motioned to approve the Consent Calendar approving the Minutes of the October 3, 2024 Transportation and Public Safety Commission Meeting. Commissioner Mohr seconded the motion.

The motion carried with the following votes:

AYES:	R. Trujillo, J. Cuellar, N. Mohr, Z. Rodriguez, and M. Montañez - 5
NOES:	None
ABSENT:	None
ABSTAIN:	None

ADMINISTRATIVE REPORT

2) NOTABLE POLICE DEPARTMENT ACTIVITIES FOR OCTOBER 2024 – Acting Lieutenant Dominguez presented the staff report and responded to questions from the Commission. The Commission received and filed a report on the Notable Police Department Activities for October 2024.

STAFF COMMUNICATION

Director of Public Works Wendell Johnson provided updates on the following:

- PW working with PD on developing heat maps
- Striping of streets
- Parking Committee Ad Hoc meeting and upcoming outreach
- Water main break in City of Los Angeles affecting City residents and CNG station
- EV charging cables theft
- Metro Ad Hoc Committee next meeting is in November
- Trash enclosures



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COMMISSIONER UPDATES/REQUESTS TO AGENDIZE ITEM FOR DISCUSSION AT A FUTURE MEETING

Commissioner Rodriguez inquired on possibility of getting staff communication as a staff report.

Vice Chair Cuellar requested that the Commission be provided with reports that are provided at Neighborhood Watch meetings.

Commissioner Montañez would like information on graffiti presented at a future meeting. Commissioner Montañez motioned to agendize the issue of Homelessness and available resources. Commissioner Mohr seconded the motion.

Vice Chair Cuellar motioned to add the issue of illegal dumping and how it is handled to a future agenda. Commissioner Montañez seconded the motion.

ADJOURNMENT

Chair Trujillo adjourned the Transportation and Public Safety Commission meeting at 7:39 p.m.

I do herby certify that the foregoing is a true and correct copy of the minutes of November 7, 2024, meeting as approved by the Transportation and Public Safety Commission.

Maria Padilla, Executive Assistant



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AGENDA REPORT

ALIFORM	
То:	Chair Rudy Trujillo and Commissioners
From:	Erika Ramirez, Director of Community Development Andres Sanchez, Contract Planner
Date:	December 5, 2024
Subject:	Transportation and Public Safety (TPS) Commission review and recommending approval of a Site Plan Review (SPR) Application (SPR-026) for the installation of a digital sign on the exterior wall of an existing 6,300 square foot, one-story,

approval of a Site Plan Review (SPR) Application (SPR-026) for the installation of a digital sign on the exterior wall of an existing 6,300 square foot, one-story, commercial structure (located between Target and Home Depot) of an existing property located at 12940 Foothill Boulevard

RECOMMENDATION:

Staff recommends that the Transportation and Public Safety Commission vote to approve the installation of the digital sign on the exterior wall of the existing 6,300 square foot, one-story, commercial structure located within a shopping center located at 12980 Foothill Boulevard in the City of San Fernando.

BACKGROUND:

- 1. On October 1, 2024, an SPR application was submitted for the installation of a 12.45 square foot LCD sign on the exterior wall of an existing story commercial structure and planning staff routed to various departments for review and comments.
- 2. The project application was reviewed and deemed complete by the Planning Division.

ANALYSIS:

The subject site is a 24,802 square foot (0.57 acres) parcel located and developed with a 6,300 square foot, one-story, commercial structure and associated parking. The property is zoned Commercial (C-2) with a Precise Development (PD) overlay, and a Commercial (COM) General Plan land use designation. The subject property is located within an existing shopping center and surrounded by other commercial properties to the south (Target) and northwest (Home Depot), and restaurants to the north.

The existing 6,300 square foot commercial structure includes four (4) commercial units (Units A, B, C and D) currently occupied by medical office and restaurant uses. There are seven parking

December 5, 2024 Regular TPS Commission Mig Transportation and Public Safety (TPS) Commission review and recommending approval of a Site Plan Review (SPR) Application (SPR-026) for the installation of a digital sign on the exterior wall of an existing 6,300 square foot, one-story, commercial structure (located between Target and Home Depot) of an existing property located at 12940 Foothill Boulevard Page 2 of 7

spaces located immediately north of the existing structure and additional parking spaces associated with the surrounding shopping center. The subject site and surrounding properties are accessible by three driveways providing access to the shopping center from Foothill Boulevard.

The Applicant has submitted a Sign Application for the installation of a 12.45 square foot (64inches diagonally) digital sign on the exterior wall of an existing 6,300 square foot commercial building. The proposed sign will be installed on an exterior wall that oriented toward the northeast and recessed behind the building facade, beneath an entry arcade feature of the existing commercial structure, between Unit B (Robek's Juice) and Unit C (EZDENTAL). The project will also include the installation of a mounting plate (approximately 4 feet in length and 2 feet in width) on the exterior wall to accommodate the installation of the digital sign display. The proposed digital sign will reach maximum height of 6-feet and 5-inches measured from finished adjacent grade to the top of the sign, and a height of 1-feet and 9-inches, measured from the adjacent grade to the lowest part of the sign.

<u>Standards</u>:

Business signs in commercial zones may be permitted subject to the standards set forth in Section 106-933 of the San Fernando City Ordinance. The proposed project meets the applicable standards within the section as described below.

Section 106-933(1) limits the size of the proposed sign from exceeding an area that is 20 percent of the building elevation, up to a maximum sign area of 150 square feet. 106-933(1) also includes supplemental standards applicable to directory signs, including Subsection 106-933(1)(a) which limits the size devoted to advertising for an individual business to a maximum of two square feet for any directory sign, and Subsection 106-933(1)(b) limits the size of advertising the name of the complex or center to a maximum of 25 percent of a directory sign or 20 square feet, whichever is greater.

The proposed sign is 12.45 square feet in size and will be installed on a north-facing building elevation that is approximately 1,300 square feet in area. The proposed sign will occupy approximately one (1) percent of the building elevation and will not result in the sign exceeding 20 percent of total building elevation area limitation, as required by Section 106-933(1).

Furthermore, the proposed sign is not a directory sign. The proposed sign is a business sign intended to identify the business of the owners or occupants of the premises where the sign is displayed and to advertise the business conducted and/or other services rendered or the goods produced, sold or available for sale, therefore the standards set forth in Subsections 106-933(1)(a) and 106-933-(1)(b) do not apply.

- December 5, 2024 Regular TPS Commission Mile Transportation and Public Safety (TPS) Commission review and recommending approval of a Site Plan Review (SPR) Application (SPR-026) for the installation of a digital sign on the exterior wall of an existing 6,300 square foot, one-story, commercial structure (located between Target and Home Depot) of an existing property located at 12940 Foothill Boulevard Page 3 of 7
 - 2. Section 106-933(2)(a) establishes height requirements for freestanding monument signs, limiting the height of such signs to a maximum of four (4) feet.

The proposed sign is a business sign that will be affixed to the exterior wall of an existing structure and not a freestanding sign, therefore this standard is not applicable.

3. Section 106-933(2) establishes the maximum sign area for freestanding monument signs and limits such signs to a maximum area of 30 square feet in Section 106-933(a), and Subsection 106-933(2)(b) limits the total area of a freestanding sign to a maximum of 30 square feet.

The proposed sign is a business sign that will be affixed to the exterior wall of an existing structure and is not considered a freestanding monument sign, therefore the standards set forth in Subsections 106-933(2)(a) and 106-933(2)(b) standard are not applicable.

4. Section 106-933(3) sets forth standards relevant to canopy signs in commercial and industrial zones, and establishes the minimum distance required between the bottom of a canopy sign and the ground elevation to 10 feet in Subsection 106-933(a). Additionally, Subsection 106-933(3)(b) requires canopy signs to be at a 90-degree angle to the face of the building while also requiring such signs to be centered between the face of the building and the outer edge of the canopy or awning in Subsection 109-633(3)(c). Lastly, Subsection 109-633(3)(d), establishes the size of the sign from exceeding two (2) feet in height or two-thirds of the projection of the awning or canopy.

The proposed sign is a business sign that will be affixed to the exterior wall of an existing commercial structure and is not considered a canopy sign. Therefore, standards set forth in Subsections 106-933(a) – 106-933(d) do not apply to the proposed sign.

5. Section 106-933(4) limits a wall sign from extending more than three (3) feet above the roofline or parapet wall of the building.

The proposed sign will be installed on the exterior wall of the existing structure reaching a height of approximately 6-feet and 5-inches, measured from the tallest point of the sign to the adjacent grade. Therefore, the proposed sign will comply with the requirements of Section 106-933(4).

6. Section 106-933(5) establishes minimum distance standards for all electronic message center signs in the City of San Fernando. Subsection 106-933(5)(a) limits any electronic message center sign from being located within 100 feet of a residential zone. Additionally, Subsection 106-933(5)(b), requires a minimum distance of 500-feet from any other electronic message center sign while also requiring an electronic message sign to be affixed to a building or pole

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in Subsection 106-933(4)(c). Lastly, Subsection 106-933(4)(d), requires written approval by the City's Transportation and Public Safety Commission.

The proposed digital sign will be approximately 1,000 feet from the nearest residential zone property, and a minimum of 500-feet from other electronic message center signs. Furthermore, the proposed sign will be affixed to an exterior building elevation, and the sign will be permitted subject to written approval by the Transportation and Public Safety Commission.

7. Section 106-933(6) establishes standards for signs that are affixed to a building and project into an existing or proposed right-of-way, and limits a sign from projecting onto a right-of-way, based on the height of a proposed sign.

The proposed sign will be affixed to the exterior wall of an existing, one-story, commercial structure, however the sign will not be projecting over an existing or proposed right-of-way. Therefore, the standards set forth in Section 106-933(6) do not apply to the proposed project.

8. Section 106-933(7), requires the granting of a Conditional Use Permit for revolving sign, supergraphic signs, and a proposed sign program.

The proposed sign is not a revolving sign, nor a supergrapic sign, nor a sign program. Therefore, the standards set forth in Section 106-933(7) do not apply to the proposed project.

- *9.* Section 106-933(8), limits the placement or installation of prohibited signs in any zone, as established by Section 106-930. Specifically, Section 106-930 the following advertising signs in all zones, including the following:
 - A. A-frame or sandwich-board signs.
 - B. Flashing or scintillating signs.
 - C. Painted signs.
 - D. Devices dispensing bubbles and free-floating particles of matter.
 - E. Any notice, placard, bill, card, poster, sticker, banner, sign, advertising or other device calculated to attract the attention of the public which any person posts, prints, sticks, stamps, takes, or otherwise affixes or causes the same to be done to or upon any public street, walkway, crosswalk, other rights-of-way, curb, lamp post, hydrant, tree, telephone booth or pole, lighting system, or other public place except as may be required by ordinance or law. The provisions of this section shall not impact the city's ability to permit commercial sponsor signs to be posted on the city owned little league fields pursuant to regulations adopted by the city council.
 - F. Devices projecting, or otherwise reproducing, the image of an advertising sign or message or any surface or object.
 - G. Signs on vehicles. No person shall erect or maintain a sign which is attached to, suspended from, or supported in whole or in part by any vehicle, whether self-propelled or towed. A

December 5, 2024 Regular TPS Commission Mig Transportation and Public Safety (TPS) Commission review and recommending approval of a Site Plan Review (SPR) Application (SPR-026) for the installation of a digital sign on the exterior wall of an existing 6,300 square foot, one-story, commercial structure (located between Target and Home Depot) of an existing property located at 12940 Foothill Boulevard Page 5 of 7

> sign will be allowed if painted directly upon, or permanently affixed to, the body or integral part of the vehicle or permanent decoration, identification or display, if such vehicle is used regularly in the business to which the sign pertains, for purposes other than as an advertising device, and such sign shall conform to the limitations set forth in the state Vehicle Code, excluding only public carrier buses and trains.

- H. Outdoor advertising signs, except as provided for in subsection 106-583(7).
- I. Subdivision directional signs.
- J. Roof signs.
- K. Home occupation signs.

The proposed sign is a 12.45 square foot digital sign that will be affixed to the exterior wall of an existing, one-story, commercial structure. The proposed sign is not listed as a prohibited sign listed under Section 106-930 and will comply with the requirements of Section 106-933(8).

10. Section 106-933(9) establishes standards for window signs in commercial and industrial zones. Subsection 106-933(9)(a) limits the total area of a window sign to ten (10) percent of the window or door where it is displayed and requires any sign displaying lettering or symbols that are higher than three (3) inches, be counted against the total allowable sign area for the structure it is affixed to. Additionally, Subsection 109-933(b) requires permanent window signs and temporary advertising signs from exceeding 40 percent of the window where they are displayed.

The proposed sign is a 12.45 square foot digital sign that will be affixed to the exterior wall of an existing, one-story, commercial structure. The proposed sign is not a window sign therefore, the proposed project is not subject to the standards set forth in Section 106-933(9).

Findings:

Pursuant to San Fernando City Code Section 106-933(d), the following findings for approval of the proposed project can be made in a positive manner as follows:

1. The proposed project does not interfere with traffic signals.

The proposed project involves the installation of a 12.45 square foot digital sign on an exterior building elevation of an existing one-story commercial building located at 12940 Foothill Boulevard. The existing shopping center was developed with three (3) driveways along Foothill Boulevard which provide access to the site. Of the three driveways fronting Foothill Boulevard, one (1) driveway (located immediately north of the existing McDonald's drive-through restaurant) includes traffic signals. The traffic signal is

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approximately 550 feet from the location of the proposed sign and the proposed sign is not anticipated to interfere with surrounding traffic signals.

2. The proposed project does not disrupt normal traffic flow.

The proposed digital 12.45 square foot digital sign will be installed on an exterior wall, that is oriented towards the northwest, facing Foothill Boulevard. There are two driving aisles near the location of the proposed sign. The closest driving aisle is approximately 30 feet from the proposed sign location and allows vehicular traffic to traverse the site along the front-facing façade of the existing one-story commercial structure. The second driving aisle is perpendicular to, and located approximately 60 feet from, the proposed sign installation area. This driving aisle channels vehicular traffic toward and away from the existing one-story structure and the proposed digital installation area, which may be visible to on-coming traffic utilizing the driving aisle. The project will comply with applicable Title 24 Building Efficiency standards for illuminated signs which require automatic time-scheduling and turn-off controls to automatically adjust brightness levels throughout specific times of day to prevent excess sign illumination that would impact visibility for vehicular traffic traversing the site. Additionally, the proposed sign will be installed beneath an entry arcade feature of the existing commercial structure, providing partial shading around the location of the proposed sign during certain hours of the day, allowing the proposed sign to function at a subdued illumination that would be visible to pedestrians, while also limiting visibility and preventing distractions to oncoming vehicular traffic resulting in a disruption of traffic flow throughout the area.

3. The proposed project does not create a safety hazard.

The proposed sign is not anticipated to create a safety hazard, as the proposed project will be reviewed for compliance with applicable Title 24 Building Efficiency standards for illuminated signs requiring automatic time-scheduling and turn-off controls to automatically adjust brightness levels throughout specific times of day to prevent excess sign illumination that would impact visibility for vehicular traffic traversing the site. Additionally, the sign will be installed on an existing wall beneath an entry arcade of an existing one-story commercial structure, allowing the sign to operate at subdued illumination to prevent visibility and distracting to vehicular traffic utilizing the parking aisles and spaces surrounding the project site. Furthermore, the project is not anticipated to interfere with existing traffic signals surrounding the shopping center, nor disrupt the normal flow of traffic.

ENVIRONMENTAL REVIEW:

This project has been reviewed by the City for compliance with the California Environmental Quality Act (CEQA). A Class 1 Exemption – consisting of the operation, repair, maintenance,

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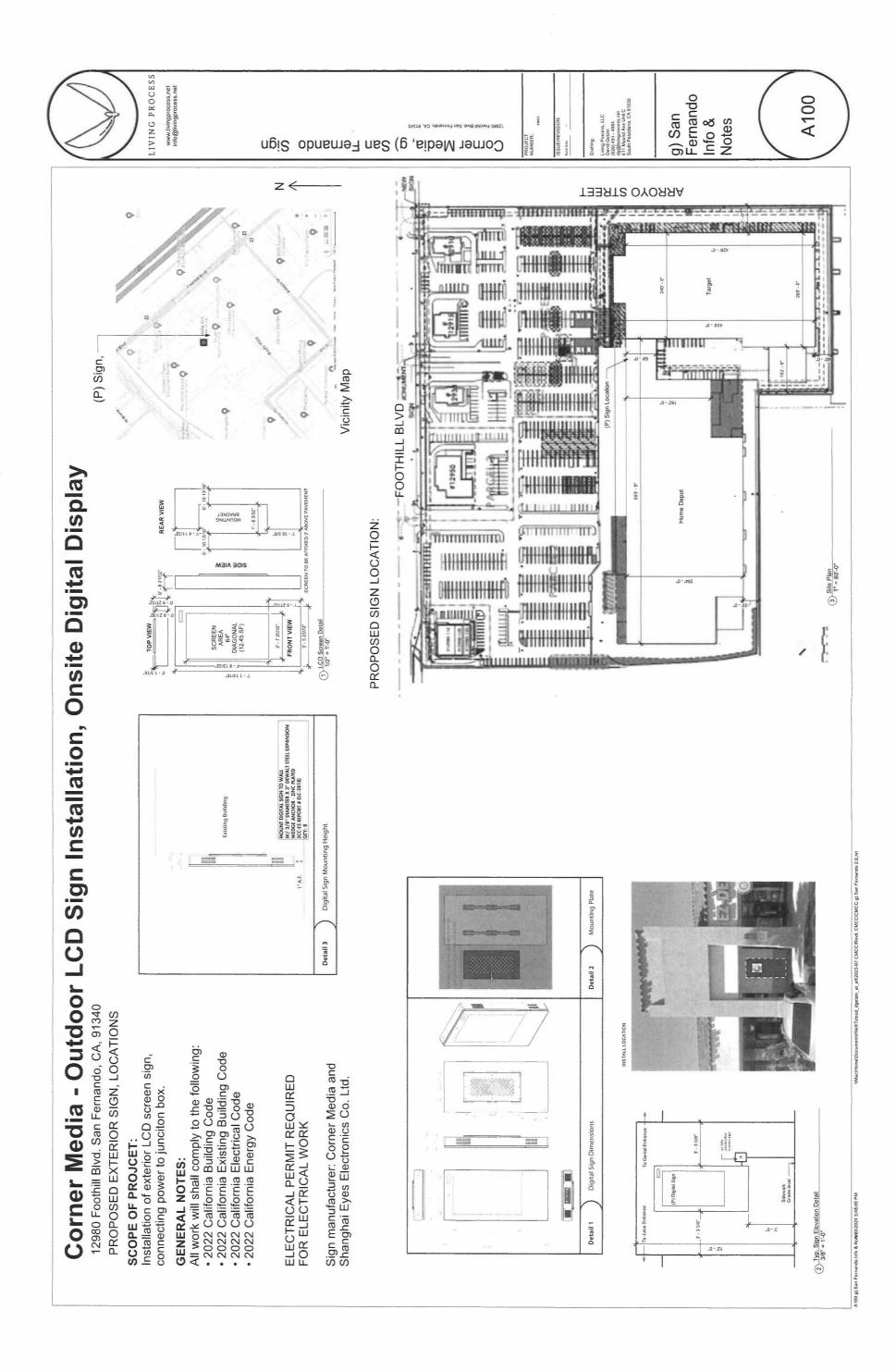
permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use beyond that existing at the time of the lead agency's determination. The key consideration is whether the project involves negligible or no expansion of an existing use. The addition of the proposed sign does not expand the existing shopping center use. Therefore, the proposed Project is exempt from further CEQA review pursuant to CEQA Guidelines section 15301(a), Class 1 - Minor alteration to an existing structure. Based on this analysis, no significant environmental effects would result from this project and the use of a categorical exemption is appropriate.

CONCLUSION:

Staff recommends that the TPS Commission conduct a vote to approve Site Plan Review (SPR-026) for installation of a digital sign on the exterior wall of an existing 6,300 square foot, onestory commercial structure located at 12940 Foothill Boulevard.

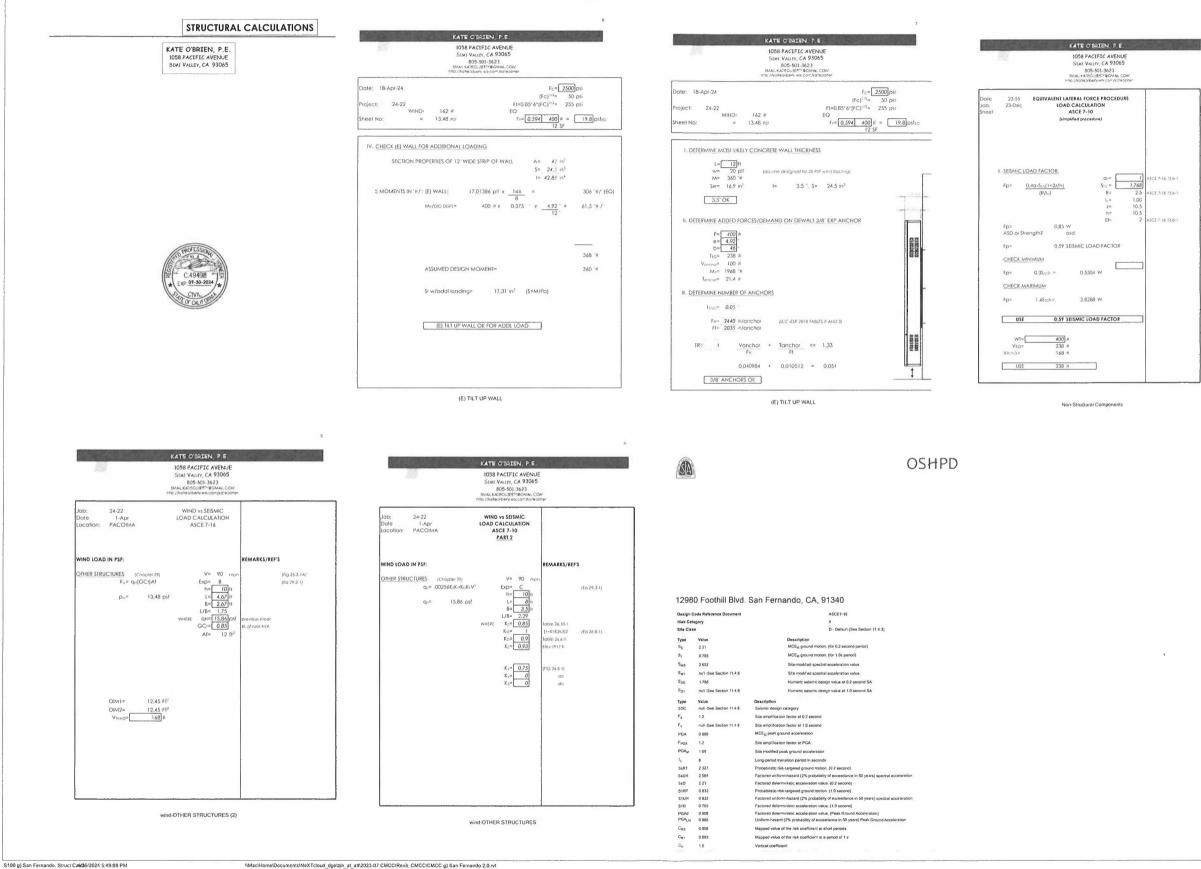
ATTACHMENT:

A. Exhibit A – Project Plans

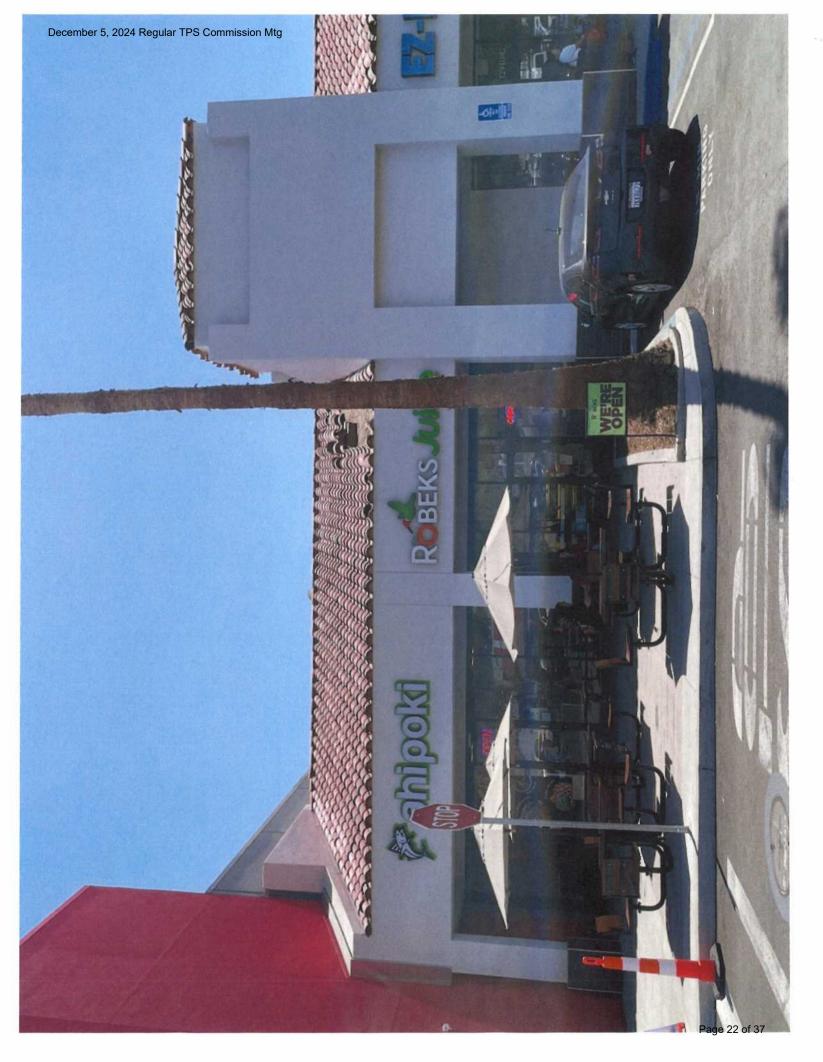


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AGENDA REPORT

То:	Chair Rudy Trujillo and Commissioners
From:	Fabian Valdez, Chief of Police
Date:	December 5, 2024
Subject:	November 2024 Notable Police Department Events and Activities

RECOMMENDATION:

It is recommended that the Transportation and Public Safety (TPS) Commission receive and file this informational report.

BACKGROUND:

Each month at the City of San Fernando Transportation and Public Safety Commission meeting, the Police Department submits and provides the governing board a brief overview of the previous month's community engagement activities, noteworthy incidents, and proactive enforcement.

ANALYSIS:

The San Fernando Police Department (SFPD) has recently heightened and further integrated its community profile in three major areas: Community Engagement, Proactive Enforcement and Quality of Life Enhancements.

For the month of November 2024, the SFPD has the following activities and incidents to report:

COMMUNITY ENGAGEMENT:

1. Special Parking Enforcement Detail

On Saturday, November 9, 2024, an SFPD Community Service Officer (CSO) conducted a Parking Enforcement Detail as part of the enhancement to the overtime budget.

2. Special Traffic Enforcement Detail

On Tuesday, November 12, 2024, an SFPD officer conducted an eight-hour Special Traffic Detail as part of the enhancement to the overtime budget.

3. Community-Oriented Policing Classroom Visit

On Thursday, November 14, 2024 at 2:00 PM, Detective Mason Hill visited an Administration of Justice class at Cesar Chavez Charter High School. Detective Hill led a discussion with

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students about community policing and building relationships, and responded to their questions.

4. DUI Checkpoint

On Friday, November 15, 2024, SFPD officers and Department of Motor Vehicles (DMV) investigators conducted a DUI checkpoint in the 500 block of Glenoaks Boulevard. Officers screened 695 vehicles. SFPD officers administered five Field Sobriety Tests, resulting in two alcohol-related arrests. Thirty-one unlicensed drivers were cited, and 11 other citations were issued.

5. Business Watch Meeting

The monthly Business Watch Meeting was held on Wednesday, November 20, 2024, at 12 PM in the City Council Chambers. SFPD personnel reviewed Part 1 Crime statistics for October and responded to participants' questions and concerns. The next Business Watch Meeting will be held on Wednesday, December 18, 2024 at 12 PM.

6. Neighborhood Watch Meeting

A Special Neighborhood Watch meeting was held on Wednesday, November 20, 2024, at 6 PM, in the San Fernando City Council Chambers. Community Development Director Erika Ramirez discussed housing laws and related topics. The next Neighborhood Watch meeting will be held on Wednesday, December 18, 2024 at 6 PM.

NOTEWORTHY EVENTS:

- 1. On Friday, November 1, 2024, at approximately 1:01 AM, SFPD officers responded to a report of a domestic disturbance in progress in the 800 Block of Truman Street. Officers contacted the involved parties and later arrested an adult female subject for domestic violence.
- 2. On Friday, November 1, 2024, at around 8:00 pm, SFPD Officers received a Flock stolen vehicle notification near Glenoaks Boulevard and North Maclay Avenue. Officers located the vehicle in the area and initiated a high-risk traffic stop. Officers contacted the driver, who was in possession of Xanax without a prescription, and later arrested the driver for grand theft auto, driving with a suspended license, and possession of a controlled substance.
- 3. On Friday, November 1, 2024, at about 11:05 PM, SFPD officers received a Flock stolen vehicle notification in the area of North Maclay Avenue and Glenoaks Boulevard. Officers located the vehicle in the area and attempted to initiate a high-risk traffic stop near the intersection of Truman Street and San Fernando Mission Boulevard. The vehicle failed to yield and a pursuit ensued. The vehicle pursuit ended approximately 90 minutes later, in the area of the 12000 Block of Bradley Avenue in Los Angeles. The driver fled the area on foot, and ran into the rear yard of a nearby residence. The SFPD K9 was deployed and apprehended the driver, who was arrested for grand theft auto, felony evading, and resisting arrest.

- 4. On Sunday, November 3, 2024 at approximately 1:35 AM, a SFPD officer patrolling the area of O'Melveny Avenue and Kalisher Street, observed an unoccupied parked vehicle blocking a driveway. While the officer was issuing a parking citation, a confrontational male approached him and interfered with the officer's ability to issue the citation. Additional officers arrived to assist, and the subject was taken into custody for public intoxication and resisting arrest.
- 5. On Tuesday, November 5, 2024, SFPD's Special Enforcement Team (SET) and Target Asset Protection Specialists conducted an undercover operation targeting shoplifters and organized retail theft at the San Fernando Target store. The operation resulted in the detention of six shoplifters, including three juveniles, one with an outstanding warrant. Another suspect was in possession of contraband. All suspects were arrested and booked for various theft-related offenses, and the stolen merchandise was recovered and returned to Target.
- 6. On Thursday, November 7, 2024, at approximately 8:55 AM, SFPD officers responded to a report of a male subject trespassing and removing metal wire from the City yard at 501 First Street. Upon arrival, officers located the subject and observed him carrying a black planter containing metal wire. After investigating, officers arrested the individual for taking property without consent, trespassing, and possessing drug paraphernalia.
- 7. On Friday, November 8, 2024, at approximately 3:15 PM, a SFPD officer responded to a report of shoplifting in the 12900 block of Foothill Boulevard (Target). The officer contacted Target Loss Prevention, who had detained a male subject. After conducting an investigation, the officer arrested the subject for shoplifting and an outstanding warrant.
- 8. On Friday, November 8, 2024, at about 11:20 PM, a SFPD officer conducted a traffic stop on a bicyclist in the 700 block of North Maclay Avenue. During the stop, the subject informed the officer that she had drugs and drug paraphernalia in her backpack. She was arrested for possession of methamphetamine and drug paraphernalia.
- 9. On Saturday, November 9, 2024, at approximately 4:25 AM, SFPD officers responded to a report of a vehicle burglary in progress in the area of Fourth Street and North Workman Street. Officers located the suspects with the stolen property from the vehicle. Officers arrested two male subjects for burglary and conspiracy to commit vehicle burglaries and impounded the suspects' vehicle.
- 10. On Sunday, November 10, 2024, around 8:40 PM, a SFPD officer responded to the station lobby to investigate a report of a family dispute. The victim reported that her brother had harassed her, held her in her room against her will, and threatened to shoot the victim and her mother. Officers responded to the residence and arrested the subject for false imprisonment and battery.
- 11. On Monday, November 11, 2024, at about 3:40 AM, a SFPD desk officer observed a male and female arguing in a parked vehicle in front of the station. One party appeared to strike the

November 2024 Notable Police Department Activities Page 4 of 6

other party. Officers responded and contacted the parties in the vehicle. A male subject was arrested for having an outstanding felony warrant.

- 12. On Monday, November 11, 2024, at approximately 1:55 PM, while patrolling the 12900 Block of Foothill Boulevard, a SFPD officer observed a male subject with an open container of alcohol and conducted an enforcement stop. During his investigation, the officer learned that the subject had two outstanding warrants and, subsequently arrested the subject for the warrants.
- 13. On Monday, November 11, 2024, around 3:50 PM, SFPD officers responded to a report of a theft in progress in the 12900 Block of Foothill Boulevard. After a brief foot pursuit, two juveniles were arrested for shoplifting.
- 14. On Monday, November 11, 2024, around 7:15 PM, SFPD officers responded to a report of shoplifting in the 12900 Block of Foothill Boulevard (Target). While en route, officers received notification that the subject had fled the scene in a vehicle. Officers located the vehicle attempting to enter the freeway from Foothill Boulevard. They conducted a traffic stop near Paxton Street and, following a search of the vehicle, arrested a male subject for shoplifting and receiving stolen property.
- 15. On Tuesday, November 12, 2024, at approximately 2:30 AM, SFPD officers responded to a report of a burglary in the 1700 Block of Truman Street. An individual wearing a ski mask and gloves smashed the window to a locked door and stole lottery tickets, a cash register, and cigarettes, while a store employee hid in the back of the business and called the police. The suspect fled in a vehicle with covered plates. A BOLO (Be on Look Out) was released by SFPD detectives. The suspect was apprehended by SFPD on Tuesday, November 19 (refer to November 19 incident below).
- 16. On Wednesday, November 13, 2024, at approximately 12:15 AM, SFPD officers received a Flock notification about a stolen vehicle at a drive-thru in the 300 block of San Fernando Mission Boulevard. Officers located the vehicle and attempted a traffic stop as it exited the drive-thru. However, the driver failed to yield, leading to a brief pursuit. The pursuit ended near San Fernando Road in Sylmar. During the investigation, officers discovered that the driver had switched places with her juvenile daughter to avoid arrest. Officers arrested the adult female for grand theft auto, evading a police officer, child endangerment, and contributing to the delinquency of a minor.
- 17. On Thursday, November 14, 2024, at approximately 12:15 AM, SFPD officers conducted a traffic stop at Hubbard Street and First Street. During the stop, officers observed a small bag of fentanyl in the vehicle. Following their investigation, they arrested the female driver for sales and possession of a controlled substance and driving with a suspended license.

- 18. On Sunday, November 17, 2024, at about 11:30 PM, a SFPD officer conducted a traffic stop in the area of Fourth Street and the Pacoima Wash. While conducting the traffic stop, the officer observed drug paraphernalia in the vehicle. The driver of the vehicle was arrested for possession of narcotics and drug paraphernalia. Two passengers in the vehicle were arrested for giving a false I.D. to an officer and outstanding warrants.
- 19. On Tuesday, November 19, 2024, around 2:50 AM, a SFPD officer patrolling on Hubbard Avenue noticed a vehicle driving slowly behind her. The officer observed the vehicle stop on Jackman Avenue at Lashburn Street. She stopped next to the driver and engaged in a conversation with him. The officer believed the driver to be the robbery suspect from the BOLO released on November 12. Additional units responded to assist. Officers confirmed that the driver of the vehicle was the suspect in the November 12 robbery and arrested him for robbery.

Flock ALPR Update

Flock statistics for the month of October, November 1-20, 2024, and the year to date are highlighted in the following chart.

	October 2024	November 2024	Year To Date
Total Cases Cleared by Arrest	3	3	46
Stolen Vehicle Arrests	2	3	35
Narcotics Arrests			2
Attempted Murder Arrests			2
Burglary/Larceny Arrests			4
Attempted Kidnapping Arrests			
Felony Reckless Evading Arrests			2
Stolen Property – Buying, Receiving, Possessing	1		1
Total Stolen Vehicles Recovered	3	3	37
Total Leads Generated	2		26
Burglary Leads	2		17
Larceny Leads			6
Felony Hit & Run			1
Felony Evading/Reckless			1
Robbery			1
Attempted Kidnapping			
Warrants Issued (Larceny)			1

Data from the Flock ALPRs is constantly gathered, with the number of outcomes increasing daily. These figures are dynamic and change daily based on crimes solved and leads developed through **November 2024 Notable Police Department Activities** Page 6 of 6

information entered into various law enforcement databases that are uploaded into the Flock System by subscribing agencies

QUALITY OF LIFE ENHANCEMENTS:

During the month of November, officers conducted focused patrols in commercial areas, City parks, and along the Mission Bike Path.

BUDGET IMPACT:

There is no budget impact associated with receiving this informational report and providing comments to the TPS Commission.

CONCLUSION:

It is recommended that the Transportation and Public Safety Commission receive and file this informational report.

ATTACHMENTS:

- A. Vital Productivity Factor Spreadsheet
- B. Traffic Collision Statistics October 2024

City of San Fernando 2024-2025 Vital Productivity Factor Spreadsheet

Jul	Aug	<u>Sep</u>	<u>Oct</u>	Nov	Dec	Jan	Feb	Mar	Apr	May	Iun	Total
1	١	0	0									2
0	١	0	0									٢
3	9	4	3									16
12	6	20	11									52
5	2	9	2									18
38	32	35	24									129
13	11	12	12									48
0	0	2	0									2
43	51	68	76	71	66	58	46	36	40	61	64	680
72	65	79	52	0	0	0	0	0	0	0	0	268
29	14	11	-24	-71	-66	-58	-46	-36	-40	-61	-64	-412
67.44%	27.45%	16.18%	-31.58%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-60.59%

Revised 11/22/2024

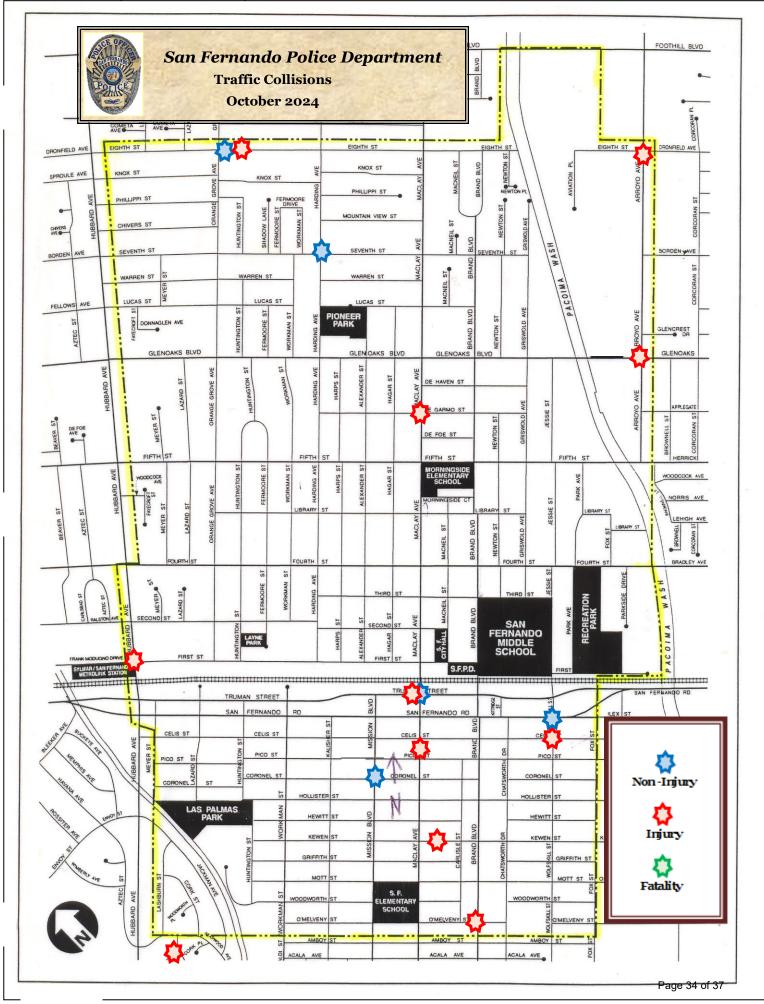
City of San Fernando 2024-2025 Vital Productivity Factor Spreadsheet

<u>Public Safety</u>	Jul	Aug	Sep	Oct	Nov	Dec	<u>Jan</u>	Feb	Mar	Apr	May	Jun	Total
Traffic Safety													
Injury Traffic Accidents													
Prior Year	5	9	7	18	6	4	8	4	10	9	13	3	96
Actual	8	8	11	11									38
Variance	3	-1	4	-7	-6	-4	-8	-4	-10	-9	-13	-3	-58
Red Light	3	2	1	1									7
Left Turn	1	1	2	2									6
Speeding	2	1	1	1									5
Unlicensed Driver	3	0	3	3									9
DUI involved	0	1	1	1									3
Hit & Run	0	2	0	0									2
Accident Times													
0600 -1800 hours	4	5	7	7									23
1800-0600 hours	4	3	4	4									15
	60.00%	-11.11%	57.14%	-38.89%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-60.42%
Non-Injury Traffic Accidents													
Prior Year	18	12	17	13	14	16	8	12	15	12	9	7	153
Actual	7	9	5	5									26
Variance	-11	-3	-12	-8	-14	-16	-8	-12	-15	-12	-9	-7	-127
Red Light	0	0	1	1									2
Left Turn	4	5	0	0									9
Speeding	2	1	0	0									3
Unlicensed Driver	3	2	2	2									9
DUI involved	1	2	1	1									5
Hit & Run	1	3	1	1									6
Accident Times													
0600 -1800 hours	5	5	3	3									16
1800-0600 hours	2	4	2	2									10
	-61.11%	-25.00%	-70.59%	-61.54%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-83.01%

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City of San Fernando 2024-2025 Vital Productivity Factor Spreadsheet

<u>Public Safety</u>	Jul	Aug	<u>Sep</u>	<u>Oct</u>	Nov	Dec	<u>Jan</u>	<u>Feb</u>	Mar	<u>Apr</u>	<u>May</u>	Jun	Total
DUI Arrests													
Prior Year	3	4	10	9	4	7	12	3	5	3	6	1	67
Actual	6	13	9	8									36
Variance	3	9	-1	-1	-4	-7	-12	-3	-5	-3	-6	-1	-31
	100.00%	225.00%	-10.00%	-11.11%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-46.27%
Moving Citations													
Prior Year	23	26	52	22	17	12	58	38	46	56	54	69	473
Actual	65	45	153	193									456
Variance	42	19	101	171	-17	-12	-58	-38	-46	-56	-54	-69	-17
Red Light	4	3	11	5									23
Left Turn	1	4	1	2									8
Speeding	1	1	7	4									13
Stop Sign	15	9	43	51									118
Seat Belt	0	2	0	2									4
Citation Times													
0600 -1800 hours	17	15	62	64									158
1800-0600 hours	3	4	2	0									9
	182.61%	73.08%	194.23%	777.27%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-3.59%
Parking Citations													
Prior Year	571	730	584	577	608	955	802	665	681	611	841	596	8221
Actual	769	805	1046	1398									4018
Variance	198	75	462	821	-608	-955	-802	-665	-681	-611	-841	-596	-4203
	34.68%	10.27%	79.11%	142.29%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-51.13%



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MEMORANDUM

То:	Chair Rudy Trujillo and Commissioners
From:	Wendell Johnson, Director of Public Works
Date:	December 5, 2024
Subject:	Public Works Capital Improvement Projects Update

RECOMMENDATION:

It is recommended that the Transportation and Public Safety (TPS) Commission receive and file this informational presentation.

BUDGET IMPACT:

There is no impact to the budget by discussing this item.