



MAYOR MARY MENDOZA
VICE MAYOR MARY SOLORIO
COUNCILMEMBER JOEL FAJARDO
COUNCILMEMBER VICTORIA GARCIA
COUNCILMEMBER PATTY LOPEZ

CITY OF SAN FERNANDO CITY COUNCIL

MEETING AGENDA
SPECIAL MEETING – 5:15 PM
REGULAR MEETING – 6:00 PM
MONDAY, JANUARY 6, 2025

CITY HALL COUNCIL CHAMBERS
117 MACNEIL STREET
SAN FERNANDO, CA 91340

Please visit the City's YouTube channel to live stream and watch previously recorded City Council meetings, which is also available with Spanish subtitles at: <https://www.youtube.com/c/CityOfSanFernando>

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including in-person translation services, or other services please call the City Clerk Department at (818) 898-1204 or email at cityclerk@sfcity.org at least 2 business days prior to the meeting.

CALL TO ORDER - SPECIAL MEETING 5:15 P.M. (CLOSED SESSION)

ROLL CALL

APPROVAL OF SPECIAL MEETING AGENDA (CLOSED SESSION)

PUBLIC STATEMENTS FOR SPECIAL MEETING (CLOSED SESSION)

There will be a three (3) minute limitation for each member of the audience who wishes to make comments relating to City Business. Anyone wishing to speak, please fill out the blue form located at the Council Chambers entrance and submit it to the City Clerk. When addressing the City Council, please speak into the microphone and voluntarily state your name and address.

RECESS TO CLOSED SESSION

A) **CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956.9(d)(4) – CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION:**

Two (2) Matters

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RECONVENE FROM SPECIAL MEETING AND REPORT OUT FROM CLOSED SESSION

REGULAR MEETING - PUBLIC PARTICIPATION OPTIONS

WATCH THE MEETING

Live stream with audio and video, via YouTube, at: <https://www.youtube.com/c/CityOfSanFernando>

SUBMIT PUBLIC COMMENT IN PERSON

Members of the public may provide comments in person in the City Council Chambers during the Public Comments section of the Agenda by submitting a comment card to the City Clerk.

SUBMIT PUBLIC COMMENT VIA EMAIL

Members of the public may submit comments **by email** to cityclerk@sfcity.org no later than **12:00 p.m. the day of the meeting**, to ensure distribution to the City Council prior to consideration of the agenda. Comments received via email will be distributed to the City Council and made part of the official public record of the meeting.

CALL-IN TO PROVIDE PUBLIC COMMENT LIVE DURING THE MEETING

Members of the public may **call-in between 6:00 p.m. and 6:15 p.m.** Comments will be heard in the order received, and limited to three minutes. If necessary, the call-in period may be extended by the Mayor. Note: This is audio only and no video.

Call-in Telephone Number: (669) 900-6833

Meeting ID: 833 6022 0211

Passcode: 924965

When connecting to the Zoom meeting to speak, you will be placed in a virtual “waiting area,” with your audio disabled, until it is your turn to speak and limited to three minutes.

CALL TO ORDER - REGULAR MEETING **6:00 P.M. (OPEN SESSION)**

ROLL CALL

TELECONFERENCING REQUESTS/DISCLOSURE

Recommend consideration of requests received for remote teleconference meeting participation made by members of the City’s legislative bodies, as permitted under the provisions of Assembly Bill (AB) 2449, Government Code Section 54953, and the City of San Fernando adopted Resolution No. 8215, effective March 1, 2023.

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PLEDGE OF ALLEGIANCE

Led by City Clerk Julia Fritz

APPROVAL OF REGULAR MEETING AGENDA

Recommend that the City Council approve the agenda as presented and move that all ordinances presented tonight be read in title only as authorized under Government Code Section 36934.

PRESENTATIONS

- A. PRESENTATION OF CERTIFICATES OF APPRECIATION TO THE LAS PALMAS PARK SENIOR CLUB OUTGOING BOARD MEMBERS
- B. PRESENTATION OF A CERTIFICATE OF APPRECIATION TO SAN FERNANDO BAKERY IN RECOGNITION OF THEIR CONTRIBUTIONS TO THE CITY
- C. PRESENTATION OF A CERTIFICATE OF APPRECIATION TO PROFESSIONAL PRINTING SERVICES IN RECOGNITION OF THEIR CONTRIBUTIONS TO THE CITY
- D. PRESENTATION OF A CERTIFICATE OF APPRECIATION TO DORADO HOME FURNITURE IN RECOGNITION OF THEIR CONTRIBUTIONS TO THE CITY
- E. INTRODUCTION OF NEW EMPLOYEES

DECORUM AND ORDER

The City Council, elected by the public, must be free to discuss issues confronting the City in an orderly environment. Members of the public attending City Council meetings shall observe the same rules of order and decorum applicable to the City Council (SF Procedural Manual). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing the City Council or while attending the City Council meeting, may be removed from the room if the Presiding Officer so directs the sergeant-at-arms and such person may be barred from further audience before the City Council.

PUBLIC STATEMENTS

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Members of the public may provide **a live public comment by calling in between 6:00 p.m. and 6:15 p.m. CALL-IN INFORMATION: Telephone Number: (669) 900-6833; Meeting ID: 833 6022 0211; Passcode: 924965**

CONSENT CALENDAR

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the City Council wishes to discuss any item, it should first be removed from the Consent Calendar.

1) CONSIDERATION TO APPROVE CITY COUNCIL MEETING MINUTES:

- | | |
|-------------------------------------|--|
| a. June 3, 2024 – Regular Meeting | e. September 16, 2024 - Joint CC/PPC Meeting |
| b. July 1, 2024 – Regular Meeting | f. October 7, 2024 - Joint CC/PPC Meeting |
| c. July 15, 2024 – Regular Meeting | g. October 21, 2024 – Regular Meeting |
| d. August 5, 2024 – Regular Meeting | |

2) CONSIDERATION TO ADOPT RESOLUTION NOS. 24-122 AND 25-011 APPROVING THE WARRANT REGISTERS OF DECEMBER 16, 2024 AND JANUARY 6, 2025, RESPECTIVELY

Recommend that the City Council:

- a. Adopt Resolution No. 24-122 approving the Warrant Register dated December 16, 2024; and
- b. Adopt Resolution No. 25-011 approving the Warrant Register dated January 6, 2025.

3) RECEIVE AND FILE STATUS UPDATES FOR ENHANCEMENTS, PROJECTS, AND CITY COUNCIL PRIORITIES

Recommend that the City Council receive and file the status report for FY 2024-2025 Enhancements, Capital Projects, and City Council Priorities, and provide direction, as appropriate.

4) RECEIVE AND FILE THE 2024 COMMISSIONER ATTENDANCE REPORT

Recommend that the City Council receive and file the 2024 Commissioner Attendance Report.

5) CONSIDERATION TO APPROVE A FIRST AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH PRECISION CIVIL ENGINEERING, INC FOR ADDITIONAL ON-CALL PLANNING SERVICES

Recommend that the City Council:

- a. Approve a First Amendment to the Professional Services Agreement with Precision Civil Engineering, Inc (Contract No. 2242 (a)) to increase the annual maximum compensation from \$100,000 to \$200,000 for on-call planning services; and

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- b. Authorize the City Manager, or designee, to make non-substantive change and execute the Amendment and all related documents.

6) CONSIDERATION TO APPROVE A FIRST AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH RINCON CONSULTANTS INC., FOR ON-CALL PLANNING SERVICES

Recommend that the City Council:

- a. Approve a First Amendment to the Professional Services Agreement with Rincon Consultants, Inc (Contract No. 2245(a)) to increase the annual maximum compensation from \$100,000 to \$150,000 for on-call planning services; and
- b. Authorize the City Manager, or designee, to make non-substantive changes and execute the Amendment and all related documents.

7) CONSIDERATION TO ADOPT A RESOLUTION AND APPROVE AN AGREEMENT BETWEEN THE CITY OF SAN FERNANDO AND LOS ANGELES COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT REGARDING MEASURE A ANNUAL ALLOCATION TO CITY OF SAN FERNANDO

Recommend that the City Council:

- a. Adopt the Resolution giving jurisdictional support to apply for Regional Park and Open Space District Measure A annual allocation funds;
- b. Approve an Agreement (Contract No. 2335) between the City and the Los Angeles County Regional Park and Open Space District; and
- c. Authorize the City Manager to make non-substantive changes and execute all related documents.

8) RECEIVE AND FILE INFORMATIONAL PRESENTATION ON LEAD AND COPPER SERVICE LINES

Recommend that the City Council receive and file the presentation on Lead and Copper Service Lines.

9) CONSIDERATION TO APPROVE AN INCREASE TO THE CAPITAL PROJECT BUDGET AND CONSTRUCTION FOR THE TRAFFIC SIGNAL MODIFICATIONS – 9 LOCATIONS HIGHWAY SAFETY IMPROVEMENT PROJECT NO. HSIPL-5202(019), PLAN NO. P-722 TO THE NOT-TO-EXCEED CONTINGENCY AMOUNT AND ADOPT A RESOLUTION APPROPRIATING FUNDS

Recommend that the City Council:

- a. Approve an increase of \$150,000 to the Capital Project Budget for the Traffic Signal Modifications – 9 Locations Highway Safety Improvement Project Federal Project No. HSIPL-5202(019), Job No. 7598, Plan No. P-722, to the not-to-exceed amount of \$1,810,227;
- b. Approve an increase to the construction contingency to 20% increasing the not-to-exceed amount from \$122,942.95 to \$245,886; and

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- c. Adopt Resolution No. 8357 amending the Fiscal Year 2024-2025 Adopted Budget appropriating Landscaping and Lighting Fund expenditures.

10) CONSIDERATION TO AWARD A CONTRACT WITH CRAFTWATER FOR DESIGN SERVICES FOR THE CARLISLE STREET GREEN ALLEY PROJECT

Recommend that the City Council:

- a. Award a Professional Services Contract (Contract No. 2333) to Craftwater, in an amount not-to-exceed \$373,190, for design services for Carlisle Street Green Alley Project;
- b. Authorize the City Manager, or designee, to make non-substantive changes and execute the contract and all related documents.

ADMINISTRATIVE REPORTS

11) DISCUSSION AND CONSIDERATION REGARDING AN UPDATE ON THE PREPARATION OF A NEW MEMORANDUM OF UNDERSTANDING WITH THE MALL ASSOCIATION TO SUPPORT AND FACILITATE AN EFFECTIVE DOWNTOWN MALL ASSOCIATION

Recommend that the City Council:

- a. Receive an update on preparing a new Memorandum of Understanding with the Mall Association to Support and Facilitate an Effective Downtown Mall Association;
- b. Appoint the Economic Development/Downtown Master Plan Ad Hoc Committee to work collaboratively with City staff and the Mall Association Board in drafting the new MOU; and
- c. Provide direction to staff, as appropriate.

12) DISCUSSION AND CONSIDERATION TO REVIEW AND APPROVE CITY COUNCIL LIAISON ASSIGNMENTS AND AD HOC COMMITTEE ASSIGNMENTS

Recommend that the City Council review and approve the City Council Liaison and Ad Hoc Committee Assignments and provide direction to staff as applicable.

13) DISCUSSION AND CONSIDERATION REGARDING CONTINUATION OF WATER SERVICE SHUTOFFS OR IMPLEMENTATION OF AN ASSESSMENT PROCESS THROUGH THE ANNUAL PROPERTY TAX ROLL FOR NON-PAYMENT OF DELINQUENT ACCOUNTS

Recommend that the City Council discuss and provide direction regarding continuation of water service shutoffs or implementation of an assessment process through the annual property tax roll for non-payment of delinquent accounts.

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14) CONSIDERATION TO APPOINT A PARKS, WELLNESS AND RECREATION COMMISSIONER

This item was agendized by Mayor Mary Mendoza.

15) DISCUSSION AND CONSIDERATION REGARDING A REPORT BY CHIEF VALDEZ ON RECENT CASES

This item was agendized by Councilmember Patty Lopez.

16) DISCUSSION AND CONSIDERATION REGARDING BUSINESS GRANTS DISTRIBUTED OVER THE LAST FOUR YEARS

This item was agendized by Councilmember Patty Lopez.

STAFF COMMUNICATION INCLUDING COMMISSION UPDATES

GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES

ADJOURNMENT

The meeting will adjourn to its next regular meeting on January 21, 2025.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Dated: _____ at: _____

Signed By: _____

Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's `Internet website www.sfcity.org. These are also available for public reviewing prior to a meeting in the City Clerk Department. Any public writings distributed by the City Council to at least a majority of the Councilmembers regarding any item on this regular meeting agenda will also be made available at the City Clerk Department at City Hall located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's website at www.sfcity.org. In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including auxiliary aids or services please call the City Clerk Department at (818) 898-1204 or cityclerk@sfcity.org at least 48 hours prior to the meeting.
