

**CITY OF SAN FERNANDO  
CITY COUNCIL**

**MINUTES  
SPECIAL MEETING – 5:15 P.M.  
REGULAR MEETING – 6:00 P.M.  
MONDAY, JUNE 3, 2024**

**CITY HALL COUNCIL CHAMBERS  
117 MACNEIL STREET  
SAN FERNANDO, CALIFORNIA 91340**

**CALL TO ORDER/ROLL CALL – SPECIAL MEETING      Cancelled – no quorum (CLOSED SESSION)**

**A) CONFERENCE WITH LABOR NEGOTIATOR PURSUANT TO G.C. §54957.6:**

Designated City Negotiators: City Manager Nick Kimball  
Employees and Employee Bargaining Units:  
San Fernando Management Group (SEIU, Local 721)  
San Fernando Public Employees' Association (SEIU, Local 721)  
San Fernando Police Officers Association  
San Fernando Police Officers Association Police Management Unit  
San Fernando Police Civilian Association  
San Fernando Part-Time Employees' Bargaining Unit (SEIU, Local 721)  
All Unrepresented Employees

**B) CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957.6 – CONFERENCE WITH LABOR NEGOTIATOR:**

City Representative: City Attorney Richard Padilla  
Unrepresented Employee: City Manager

**CALL TO ORDER/ROLL CALL – REGULAR MEETING      6:00 P.M. (OPEN SESSION)**

Mayor Celeste Rodriguez called the regular meeting to order at 6:08 p.m.

City Attorney Padilla reported that the Closed Session scheduled at 5:15 p.m. would begin at the conclusion of the regular meeting due to a lack of quorum.

Present: Council: Mayor Celeste T. Rodriguez, Vice Mayor Mary Mendoza and Councilmember Joel Fajardo

Staff: City Manager Nick Kimball, Deputy City Manager/Economic Development Kanika Kith, City Attorney Richard Padilla, Police Chief Fabian Valdez, Director of Finance Erica Melton, Director of Public Works Wendell Johnson, Director of Recreation and Community Services Julio Salcedo and City Clerk Julia Fritz

Absent: Councilmembers Mary Solorio and Victoria Garcia

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**TELECONFERENCING REQUESTS/DISCLOSURE**

Councilmember Mary Solorio requested to participate remotely using the teleconferencing rules of AB 2449. Motion by Councilmember Fajardo, seconded by Vice Mayor Mendoza to approve Councilmember Solorio’s request. The motion carried, with Councilmember Garcia absent.

**PLEDGE OF ALLEGIANCE**

Led by City Clerk Julia Fritz

**APPROVAL OF AGENDA**

Motion by Councilmember Fajardo, seconded by Vice Mayor Mendoza to approve the agenda. The motion carried, with Councilmember Garcia absent.

**PRESENTATIONS**

- A. ANNUAL RECOGNITIONS  
Pride Month – June 2024

**PUBLIC STATEMENTS**

Lupita Gonzalez spoke about an assault incident that she believed was a victim of and asked Council for assistance to resolve the matter.

Patty Lopez thanked the City Council for their support with recognition of the youth at the last Council meeting, spoke about the clean-up event at the Cesar Chavez Memorial, and commented about communicating local events to the local schools.

Ricardo Benitez spoke about the positive experience in attending the Police Citizens Academy meetings.

Miguel Montañez spoke in support of the purchase of a backhoe loader for the Public Works department.

Larry Anguino spoke about neighborhood safety concerns and requested the City to investigate property trespassing issues.

It was noted that Councilmember Victoria Garcia arrived in the meeting at 6:40 p.m.

**CONSENT CALENDAR**

Motion by Councilmember Fajardo, seconded by Vice Mayor Mendoza to approve:

- 1) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER
- 2) CONSIDERATION TO ADOPT A RESOLUTION AUTHORIZING THE DIRECTOR OF FINANCE/CITY TREASURER, SENIOR ACCOUNTANT OR DESIGNEE TO INVEST SURPLUS FUNDS
- 3) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE ANNUAL INVESTMENT POLICY FOR FISCAL YEAR 2024-2025
- 4) CONSIDERATION TO ADOPT A RESOLUTION SETTING THE FISCAL YEAR 2024-2025 ARTICLE XIIIIB APPROPRIATIONS (GANN) LIMIT
- 5) CONSIDERATION TO APPROVE A MEMORANDUM OF UNDERSTANDING ESTABLISHING A COMPENSATION PLAN FOR SAN FERNANDO POLICE OFFICERS' ASSOCIATION POLICE MANAGEMENT UNIT, ADOPT A RESOLUTION APPROVING THE JOB SPECIFICATION FOR A POLICE COMMANDER, AND ADOPT A RESOLUTION AMENDING THE SALARY PLAN FOR FISCAL YEAR 2023-2024
- 6) CONSIDERATION TO APPROVE MODIFICATIONS TO PHASE 3, ANNUAL STREET RESURFACING PROJECT, JOB NO. 7621, PLAN NO. P-743
- 7) CONSIDERATION TO ADOPT A RESOLUTION ACCEPTING SENATE BILL 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017 FUNDS AND APPROVING THE PROJECT LIST FOR FISCAL YEAR 2024-2025
- 8) CONSIDERATION TO AUTHORIZE SUBMITTAL OF A GRANT APPLICATION TO CALIFORNIA ARTS COUNCIL FOR FUNDING SUPPORT OF THE MARIACHI MASTER APPRENTICE PROGRAM
- 9) CONSIDERATION TO AUTHORIZE SUBMITTAL OF A GRANT APPLICATION TO THE CALIFORNIA DEPARTMENT OF JUSTICE TOBACCO GRANT PROGRAM TO SUPPORT THE UNDER-AGE TOBACCO PURCHASE PREVENTION PROGRAM

The motion carried, unanimously.

**PUBLIC HEARINGS**

- 10) A PUBLIC HEARING TO CONSIDER ADOPTING A RESOLUTION APPROVING THE FISCAL YEAR 2024-2025 ANNUAL BUDGET ***(THIS ITEM IS BEING CONTINUED TO A DATE UNCERTAIN)***

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- 11) A PUBLIC HEARING TO CONSIDER ADOPTING AN ORDINANCE APPROVING AN AMENDMENT TO THE SAN FERNANDO MUNICIPAL CODE, ADDING ARTICLE VII OF CHAPTER 74 TO PROHIBIT ENCAMPMENTS AND STORAGE OF PERSONAL PROPERTY IN PUBLIC PLACES WITHIN THE CITY LIMITS OF SAN FERNANDO (***THIS ITEM IS BEING CONTINUED TO A DATE UNCERTAIN***)
  
- 12) A PUBLIC HEARING TO CONSIDER ADOPTION OF RESOLUTIONS TO CONTINUE MAINTENANCE OF THE CITY’S STREETLIGHTS, CONFIRMING THE ANNUAL ASSESSMENT, AND APPROVING THE FINAL ENGINEER’S REPORT FOR FISCAL YEAR 2024-2025 LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT

Mayor Rodriguez opened the public hearing.

Motion by Mayor Rodriguez, seconded by Vice mayor Mendoza to receive and file the affidavit. The motion carried unanimously.

Director of Public Works Johnson presented the staff report and responded to Councilmember questions.

Mayor Rodriguez called for public comment. There being none, closed the public comment portion of the hearing and closed the public hearing.

Motion by Councilmember Garcia, seconded by Councilmember Fajardo to adopt Resolution No. 8312 ordering the continued maintenance of the City’s streetlights and confirming the annual assessment; and adopt Resolution No. 8313 approving the Final Engineer’s Report for the Fiscal Year 2024-2025 Landscaping and Lighting Assessment District. The motion carried, unanimously.

**ADMINISTRATIVE REPORTS**

- 13) DISCUSSION AND CONSIDERATION REGARDING UPDATES ON AMERICAN RESCUE PLAN ACT FUNDING

Director of Finance Melton presented the staff report and responded to Councilmember questions.

Motion by Councilmember Solorio, seconded by Mayor Rodriguez to direct staff to reallocate \$400,000 from the First Time Homebuyer Support & Rehabilitation Loan Revolving Fund towards the Sidewalk Repairs Fund resulting in a total of \$1,071,839 for sidewalk repairs and leaving \$100,000 remaining in the account for the First Time Homebuyer Support program, provided that the underwriting application guidelines come back to City Council for approval. The motion carried, unanimously.

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It was noted that the City Council recessed the meeting at 8:35 p.m. and reconvened at 8:50 p.m. with all Councilmembers present.

14) FISCAL YEAR 2024-2025 BUDGET STUDY SESSION NO. 4

Staff presented the proposed budget and responses to items discussed during the May 28<sup>th</sup> Budget Study Session (Attachment “A”)

Councilmembers discussed the proposed budget, enhancement requests, and suggested recommendations to staff to include in Budget Study Session No. 5 at the July 1, 2024 City Council meeting.

**STAFF COMMUNICATION INCLUDING COMMISSION UPDATES**

Director of Finance Melton thanked the City Council for their work regarding the budget.

City Clerk Fritz had no updates to report.

Director of Recreation and Community Services Salcedo provided updates regarding summer activities and programming.

Director of Community Development Ramirez mentioned two events; the Home Education Resource Fair on June 15 and the Family Resource Fair on June 29, 2024.

Director of Public Works Johnson mentioned that a public notice will be provided to affected areas in the community regarding sewer maintenance.

Deputy City Manager/Economic Development Kith mentioned that Papa Juan’s Baja Grill will be having a grand opening and ribbon cutting event on June 20, 2024.

Police Chief Valdez

City Manager Kimball thanked staff for their work regarding six weeks of back to back city council meetings preparation.

**GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES**

Councilmember Fajardo had no updates to report.

Councilmember Solorio ask if Papa Juan’s Baja Grill would be willing to change the grand opening date as it coincides with a majority of the Councilmembers being out of town to attend the NALEO conference. Deputy City Manager/Economic Development Kith stated she would reach out to the business to discuss alternative dates, if available.

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Councilmember Garcia thanked staff for their work and colleagues for their collaboration and professionalism during tonight’s meeting.

Vice Mayor Mendoza mentioned she was nominated as the Chair of the San Fernando Valley Council of Governments, effective July 1 and thanked staff for their work.

Mayor Rodriguez mentioned efforts noted with the Officer Appreciation event, Odd Fellows Scholarship awards dinner; commented on graduations at Cesar E. Chavez Learning Academy and ArTES Magnet School; attended the Williams Syndrome Awareness Walk event, the City’s Pride Flag raising ceremony and the Mission City Baseball trophy day event.

Mayor Rodriguez closed the meeting in recognition of the high school graduates.

**ADJOURNMENT (10:31 p.m.)**

Mayor Rodriguez adjourned the meeting to the regular meeting of July 1, 2024.

I do hereby certify that the foregoing is a true and correct copy of the minutes of the June 3, 2024, Regular meeting and approved by the San Fernando City Council at the meeting of January 6, 2025.

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Julia Fritz, CMC  
City Clerk

## 2024-2025 Budget Study Sessions - City Council Meeting Recap

DEPT	FOLLOW-UP	RESPONSE
IT	1. <b>Cybersecurity Training for City Council</b>	City Council along with All Staff will be issued an annual KnowB4 Training by December 2024 in conjunction with IT Policy Updates.
HR	2. <b>Current Employee Vacancy Rate for City vs Best Practice</b>	The City's current vacancy rate for full time positions is currently 4.2% (5 FT Vacancies/119 FT Positions) compared to the industry standard of 3.5% per the US Bureau of Labor Statistics.
FIN	3. <b>Professional Development Investment (Total &amp; By Department)</b>	See Exhibit 1
CDD	4. <b>Agendize Commercial Code Enforcement Policy &amp; Educational Post Card for Future City Council Meeting</b>	This item has been included in the Agenda Forecast for City Council review by September 2024.
RCS	5. <b>Status of FY2023/24 Park Gap Fund, including update on slide installation at Rec Park</b>	See Exhibit 1
RCS	6. <b>Information on why 5K and Dia De La Muertos were originally combined and costs/dates for separating events;</b>	See Exhibit 1
RCS	7. <b>Survey if Afterschool Program duplicate from existing LAUSD programs and interest.</b>	Staff contacted LAUSD and although there are activities through their Beyond the Bell afterschool program, the programs are different and would complement each other.
PD	8. <b>Information on allowable uses of Opioid Settlement Funding, including youth programming</b>	See Exhibit 1
PD	9. <b>Status of Substance Abuse and Mental Health Services Administration (SAMHSA) Grant implementation</b>	Staff has been in communications with the granting agency for purchasing guidelines and will be returning to City Council in July with professional service agreement awards associated with grant implementation.
PW	10. <b>Update on Signage and outreach plan for the Cindy Montañez Natural Park</b>	Public Works to include updates during May 28th Budget Study Session Presentation
PW	11. <b>Discussion of process on fixing facilities for parks, including signage, restrooms, graffiti removal and sidewalk dip at Las Palmas Park.</b>	Public Works to include updates during May 28th Budget Study Session Presentation
PW	12. <b>Drainage/flooding. What are the known areas of flooding in the City? What can we do to address those areas? Please be sure to get exact locations from PW staff.</b>	See attached list (Exhibit 2) of Flood Watch Locations Trouble of "Hot Spots" and Rain Storm Watch Procedures (Exhibit 3).

**ATTACHMENT "C"**  
**2024-2025 Budget Study Sessions - City Council Meeting Recap**

<b>PW</b>	<b>13. How many trees have we received/purchased through Republic Services?</b>	<p>The current agreement with Republic Services states that in celebration of Earth Day (or on Arbor Day depending on the City's preference) Republic will donate 100 Oak trees grown at Sunshine Canyon Landfill to the City. This donation obligation, however, has only been met historically on an as-requested basis. To-date, staff requested ~60 trees which were fulfilled though with trees not meeting the City's specificity.</p> <p>In FY2022-2023, Staff requested if Republic Services would instead amend the contractual terms to provide funding to the City towards the tree purchase of trees to satisfy the agreement. While verbally authorized, transition in the Republic's staffing stalled the formalization of this agreement, which is yet pending.</p>
<b>PW</b>	<b>14. How many vacant tree wells do we have? How many trees need to be purchased to fill those tree wells?</b>	<p>A total of 61 trees are need to fill all the vacant tree wells. There are 31 vacant tree wells on Maclay, 10 vacant tree well surrounding Rydell Car Dealership Area (Truman/Kittridge/Wolfskill intersections) and approximately 20 scattered around the downtown area.</p>
<b>PW</b>	<b>15. Do we still have a list of residents that have requested trees in their parkway?</b>	<p>There are 10 open work order for tree planting request by residents.</p>
<b>PW</b>	<b>16. Stump Removal. Do we have a current inventory of stumps? Please provide a plan and timeline for removing those tree stumps.</b>	<p>The Department maintains an inventory of stumps, dead and stressed Trees. Approximately 200 stumps are in this inventory. The Department has rented a stump grinder on a few occasions and has been successful in removing 10 to 15 stumps during each rental.</p> <p>As a possible stump removal plan for the remaining 200 stumps, the department, over the course of the next fiscal year would rent the stump grinder approximately 20 times at a cost of approximately \$8,000 and remove 10 to 15 stumps per rental. Sufficient funds are included within existing operational budget for this effort.</p>
<b>PW</b>	<b>17. PW needs to prepare graffiti discussion as a stand-alone agenda item to discuss standard operating procedures. What is the timeline for taking that to City Council?</b>	<p>The Department will return to Council by October 2024 with a stand-alone informational staff report on graffiti and graffiti removal.</p>



**ATTACHMENT "C"**  
**2024-2025 Budget Study Sessions - City Council Meeting Recap**

<b>PW</b>	<b>18. What is the plan to fix potholes? Councilmember Fajardo requested this information before the budget is voted on.</b>	Potholes are a seasonal issue usually during the rainy season. Trouble areas include Second Street, Truman @ Workman and parts of Hubbard Ave. If additional FT staff request is approved, the Department will have the resources to address this need.
<b>PW</b>	<b>19. Provide the process/timeline for purchasing the Las Palmas HVAC system. Again, this will need to go back to City Council to award the contract to purchase the equipment and labor. Please provide a date that this will go to City Council for review/approval.</b>	We will be proposing to use a SourceWell cooperative purchasing agreement and will return back to Council by August for review and approval of the agreement.
<b>PW</b>	<b>20. Provide a timeline for going back to City Council with the Precision Concrete analysis and the proposed plan for sidewalks.</b>	The City is in the process of issuing a purchase order for the inspection and estimate for Tree Grid "G" as a pilot program. Staff is in communication with Precision Concrete as to when the inspection of the 20 miles of sidewalk will start the inspection and report is expected to take 10 days to complete once the work gets started. Staff anticipates services will be schedule to complete in July with the aim to return to return to City Council by September to discuss expanding the program Citywide, if successful.
<b>PW</b>	<b>21. Signage: How many of the priority/condition 1's and 2's can be replaced with \$50,000?</b>	<p>After further evaluation of the priority signage condition report, this report only identifies Street Sweeping Signs. Of which, alternative Special Funds (e.g. Measure W) can be used. The Department, in turn, would opt to use a different strategy initially replacing (1) Wayfinding Signs followed by (2) Warning and Regulatory Signage.</p> <p>The Wayfinding Signs cost approximately \$250 each. Staff would need to conduct a secondary inventory to identify all signage but estimates approximately 50 signs for replacement at a total of \$12,500.</p> <p>Warning and Regulatory Signs (i.e. stop signs, cross walk signs, do not enter and speed limit, etc.) are approximately \$100 each. Staff proposes using the remaining \$37,500 to replace about 375 signs.</p>

		<p>A number of the City’s overhead mast arm signs will be replaced through the HSIP Traffic Signal Improvement Capital Project, which was awarded on February 20, 2024 and is scheduled for completion in November 2024.</p>
<p>PW</p>	<p><b>22. Bike Path Safety. City Council directed staff to use LLAD funds last year to upgrade the lighting on the bike path. What is the status?</b></p>	<p>Funding has been carried over from the prior fiscal year. The Department is developing a strategy for replacing the lighting while enhancing security because the area is prone to vandalism and theft.</p>
<p>PW</p>	<p><b>23. Have we ever contracted with a company to manage graffiti abatement? Pros and cons based on that experience?</b></p>	<p>The City used a company named <u>Graffiti Busters</u> previously (before the Great Recession). The City’s experience with outsourcing this service is outlined below:</p> <p>Pros:</p> <ol style="list-style-type: none"> <li>1. Expertise: Contractors specialized in graffiti removal have the knowledge, experience, and proper equipment to effectively remove graffiti without damaging the underlying surface.</li> <li>2. Time-saving: Hiring a contractor can save you time and effort, as they can quickly address the graffiti issue and restore the affected area.</li> <li>3. Cost-effective: While there is a cost associated with hiring a contractor, it can be more cost-effective than attempting to remove graffiti on your own, especially if you consider potential damage that could occur.</li> </ol> <p>Cons:</p> <ol style="list-style-type: none"> <li>1. Cost: Hiring a contractor for graffiti abatement can be expensive, especially for recurring graffiti incidents.</li> <li>2. Availability: Depending on the contractor's schedule, there may be a waiting period before they can address the graffiti, which can be frustrating if you need it removed quickly.</li> <li>3. Quality of work: Not all contractors may provide the same level of quality in graffiti removal, so it's important to do your research and choose a reputable contractor.</li> </ol>

<p>FIN</p>	<p><b>24. City's Healthcare Liability: How much does the City save for every \$1 invested through Section 115 Trust? How much time would it take to pay down City's liability with continued Section 115 Trust investment?</b></p>	<p>Staff has coordinated with the City's Section 115 vendor for this analysis (See Exhibit 4). To summarize, while the value of the \$1 is based on market rates. If the City were not to make any contributions to the Section 115, it could take up to 73 years to reduce the current balance at a low-end market growth rate of 5%. Alternatively, if the City were to continue to contribute \$500,000 per year for the Section 115, the time could be reduced to a maximum of 30 years at the same market rate.</p>
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## 2024-2025 Budget Study Sessions – City Council Meetings Recap

## c. Professional Development Investment

DEPARTMENT	FTE	PROF. DEV BASE BUDGET	PROF DEV ENHANCE- MENT REQUESTS	TUITION ENHANCE- MENT REQUESTS	TOTAL W/ ENHANCE- MENT REQUESTS	AVERAGE AMOUNT PER EMPLOYEE
City Council	5.00	28,500	-	-	28,500	5,700
City Manager's Office	4.00	22,020	-	-	22,020	5,505
City Clerk	2.00	8,100	-	-	8,100	4,050
Administrative Services	11.00	18,150	5,000	4,500	27,650	2,514
Comm. Development	8.00	23,238	-	-	23,238	2,905
Police	51.00	54,775	20,000	32,000	106,775	2,094
Public Works	33.00	38,377	-	-	38,377	1,163
Rec. & Comm. Services	10.00	6,220	4,000	-	10,220	1,022
<b>TOTALS:</b>	<b>124.00</b>	<b>\$199,380</b>	<b>\$29,000</b>	<b>\$36,500</b>	<b>\$264,880</b>	<b>\$2,136</b>

## e. Status of 2023-2024 Park Gap Funding:

DESCRIPTION	BUDGET	SPENT	BALANCE	NOTES
Repair Rec Park Slide	13,850	0	13,850	Staff was able to safely remove the damaged slide and reconfigure the play apparatus. There are two existing slides on the play apparatus (see attached photos).  Staff recommends that the savings from reconfiguring the play apparatus instead of replacing it be used for playground bridge repair. Public works and Recreation staff currently working on finalizing specifications and cost estimates.
Replace Basketball Rim	7,510	0	7,510	Estimates pending.
Las Palmas Park Elevator	2,000	0	2,000	Staff looking to completely replace the elevator and other potential alternatives in lieu of the elevator, such as a ramp. Parts are no longer for sale for the existing elevator, therefore the recommendation of complete replacement. Recreation staff are working in conjunction with Public Works in getting quotes on the complete replacement.
Traffic Control for SF Valley Mile	20,000	469	19,531	Staff was able to secure sufficient sponsorship funds to cover most event costs.
Increase MMAP Match	8,000	0	8,000	The City applied for \$20,000 through the California's Art Council and was only awarded \$18,000. Therefore, the \$2,000 in gap funding will cover apparel, office supplies and educational materials for the program.
<b>Totals:</b>	<b>\$51,360</b>	<b>\$469</b>	<b>\$50,891</b>	

Photos of Play Apparatus (As of May 23, 2024):

Area where play apparatus was reconfigured





Photos of Play Apparatus – Bridge (As of May 23, 2024):





**f. Information on why San Fernando Valley Mile (SFVM) and Day of the Dead (DOD) were originally combined and costs/dates for separating events:**

- [History of Events and Rationale for Combining:](#) The 5K Race and Family Relay typically took place in September but due to warmer weather, they continued to be postponed annually, eventually coinciding with the Day of the Dead (DOD) Event. During a transition period between Directors in 2016-2017, the staff proposed merging both events to infuse a thematic element into the 5K race, boost participation, and streamline event planning.

Since both the 5K and DOD events were previously held at Rec Park, combining them proved more efficient given the venue's suitability for hosting both simultaneously. In 2021, only the DOD event was held due to the gradual reintroduction of programming post-pandemic and staff restructuring.

In 2022, post-pandemic, Dr. Loy suggested transforming the race from a 5K to a 1-mile run, akin to New York's "Miracle Mile," and relocating it from Rec Park to Maclay for logistical advantages, providing a direct route from the City arch to the civic center. The proposal was preferable in the first year due to Rec Park's closure for the capital infiltration project.

The SFV Mile event was greenlit due to the partnership with CSUN and their ability to secure a title sponsor (\$40,000 – Anthem). Since Dr. Loy's retirement, the CSUN staff overseeing SFVM, the university opted not to fill his position, resulting in the loss of 3Wins' faculty advisor. Consequently, in December 2023, the program was absorbed, albeit operating at reduced capacity, limited to SF exclusively.

While the DOD event in the Maclay parking lot has been managed effectively by staff, it's worth mentioning that using County lots incurs fees, unlike the free park setting, which better suits the style of the cultural festival. Staff can provide further details upon request.

- Proposed Event Dates: If events were separated, the San Fernando Valley Mile Run would take place on Saturday, October 26<sup>th</sup> and the Day of the Dead event on Saturday, November 2<sup>nd</sup>.
- Proposed Event Costs: Nominal savings would be achieved if the events are separated.
  - Day of the Dead & SFVM Events Together: Total Cost = \$57,572 (DOD = \$17,153 & SFVM = \$40,418)
  - Separate Events: \$56,390 (DOD = \$14,400 & SFVM = \$42,250). When separated, pre-staging the day prior is not required and in turn, a light tower rental is unneeded. Also, there is less spending required for supplies for Day of the Dead Event. The event can also be relocated to Recreation Park, which would relieve rental costs for the current parking lot where the event has been held to be in closer proximity to the SFVM.

#### **h. Information on allowable uses of Opioid Settlement Funding Including Youth Programming:**

On December 6, 2021, City Council adopted a resolution authorizing the execution of settlement agreements with certain manufacturers, distributors, and retailers of opioid pharmaceuticals. Original estimates for total settlements amounts to be distributed to subdivisions was approximately \$2.19B of which the City was projected receive approximately \$230,000 in under these settlement agreements over a seven year period.

Settlements between California State Subdivisions have been reached with Distributors, J&J, Teva, Allergan, CVS, Walgreens, and Walmart. The City has received payments totaling \$35,973.45 to-date.

The Proposed Budget for Fiscal Year 2024-2025 includes a recommendation of \$11,937 to be used for a drug take back/disposal program to purchase a narcotics incinerator. The purchase of the incinerator will result in cost savings because currently, when narcotics are destroyed, a caravan requiring multiple officers to escort the seized property to the City of Long Beach is required. However, the City of Long Beach's incinerator has since closed which has caused the City and other Los Angeles County agencies to no longer have a viable alternative to destroy seized narcotics.

Settlement funds are intended to be used for future remediation of the opioid crisis, and efforts should be focused on community-based public health approaches to prevention, treatment, recovery, and/or harm reduction. More details regarding allowable uses are outlined in the



attached California Department of Health Care Services Law Enforcement Expenses with Opioid Settlement Funds Fact Sheet (April 2024).

### Trouble or "Hot Spots"

On a weekly basis (Thursdays) the City of San Fernando Street Division performs preventative maintenance of "hot spots." Maintenance of these 2,270 feet of sewer is conducted by using a 2500 psi high pressure sewer jet cleaning machine. The increased attention prevents the occurrence of blockages and overflows. Below is a list of the nine locations where preventative maintenance is conducted.

LOCATION				
From			To	
MH #	Street		MH#	Street
1301	First Street		1302	First Street
1301	First Street		1302	First Street
1501	First Street		1530	First Street
1000	S. Brand Blvd		1030	Alley off of S Brand
1000	Coronel		1030	Coronel
1000	Hollister		1030	Hollister
1000	O'Melveny		1030	O'Melveny
805	Chatsworth		813	Chatsworth
805	Chatsworth			SF Elementary

**City of San Fernando - Public Works Department  
Rain Storm Watch Procedures  
(After Hours - Standby)**

When assigned Rain Storm Watch Standby duties, respond to callouts from the PD and others. Address the reported issue, then for the remaining 2-hour O.T. minimum callout, perform a patrol of storm drains and know trouble spots (Flood Watch Locations) listed below:

**Flood Watch Locations:**

1. **Maclay Avenue**, Truman to Eighth Street (trouble spots: surface drains 5<sup>th</sup> and Maclay east side, 3<sup>rd</sup> and Maclay west side, 4<sup>th</sup> and Maclay west side.)  
Monitor for water rising over curbs; monitor Fourth Street west of Maclay Ave.
2. **Brand Blvd** at San Fernando Rd, NW corner  
Watch for flooding, especially into restaurants or photography shops
3. **Newton Street** at Eighth Street (divert water with sand bags on the north side of 8<sup>th</sup> east side of Newton at top of hill driveway approach into wash.)  
Storm drain at end of Newton Street – cul-de-sac may overflow in heavy rains
4. **Workman Street**, south of Truman  
Beginning at Celis Street and all E/W streets south of Celis – locations in the 1400 blocks (sections west of Workman Street) are prone to flooding
5. **837 Griswold** (residence) only during heavy storm.
6. **561 and 563 San Fernando Mission** (business locations).
7. **Inspect storm drain access lids** on Glenoaks, Hager east to Pacoima Wash, east bound traffic lane. Lids may blow off due to water & air pressure, becoming a traffic hazard.
8. **Park Avenue** between First and Fourth Streets – inspect storm drains and surface drains.

**Response:**

1. Monitor and clear storm drains and surface of obstructions, as needed.
2. Use sandbags to divert flood water
3. Use sump pumps
4. Call for additional assistance, if needed

**Watch Duties:**

1. Patrol flood watch locations.



<b>Portfolio (as of 6/3/2024)</b>	\$ 1,096,289	<b>Current Allocation</b>	50% Equity / 50% Fixed Income
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Portfolio Projections	10 Years	20 Years	30 Years	Years to Defeasance
No Contributions, 5% Growth	\$ 1,785,739	\$ 2,908,781	\$ 4,738,098	73 (2097)
No Contributions, 6% Growth	\$ 1,963,287	\$ 3,515,947	\$ 6,296,526	61 (2085)
No Contributions, 7% Growth	\$ 2,156,566	\$ 4,242,293	\$ 8,345,231	52 (2076)
<b>\$500K Annual Contributions</b>				
\$500K Annual Contribution, 5% Growth	\$ 8,074,686	\$ 19,441,758	\$ 37,957,522	30 (2054)
\$500K Annual Contribution, 6% Growth	\$ 8,553,684	\$ 21,908,743	\$ 45,825,619	27 (2051)
\$500K Annual Contribution, 7% Growth	\$ 9,064,790	\$ 24,740,039	\$ 55,575,625	25 (2049)

Year	No Contributions			\$500K Annual Contributions		
	5% Growth	6% Growth	7% Growth	5% Growth	6% Growth	7% Growth
1	\$ 1,151,103	\$ 1,162,066	\$ 1,173,029	\$ 1,651,103	\$ 1,662,066	\$ 1,673,029
2	\$ 1,208,659	\$ 1,231,790	\$ 1,255,141	\$ 2,233,659	\$ 2,261,790	\$ 2,290,141
3	\$ 1,269,092	\$ 1,305,698	\$ 1,343,001	\$ 2,845,342	\$ 2,897,498	\$ 2,950,451
4	\$ 1,332,546	\$ 1,384,040	\$ 1,437,011	\$ 3,487,609	\$ 3,571,348	\$ 3,656,983
5	\$ 1,399,173	\$ 1,467,082	\$ 1,537,602	\$ 4,161,989	\$ 4,285,628	\$ 4,412,972
6	\$ 1,469,132	\$ 1,555,107	\$ 1,645,234	\$ 4,870,089	\$ 5,042,766	\$ 5,221,880
7	\$ 1,542,589	\$ 1,648,413	\$ 1,760,401	\$ 5,613,593	\$ 5,845,332	\$ 6,087,411
8	\$ 1,619,718	\$ 1,747,318	\$ 1,883,629	\$ 6,394,273	\$ 6,696,052	\$ 7,013,530
9	\$ 1,700,704	\$ 1,852,157	\$ 2,015,483	\$ 7,213,986	\$ 7,597,815	\$ 8,004,477
10	\$ 1,785,739	\$ 1,963,287	\$ 2,156,566	\$ 8,074,686	\$ 8,553,684	\$ 9,064,790
11	\$ 1,875,026	\$ 2,081,084	\$ 2,307,526	\$ 8,978,420	\$ 9,566,905	\$ 10,199,326
12	\$ 1,968,778	\$ 2,205,949	\$ 2,469,053	\$ 9,927,341	\$ 10,640,919	\$ 11,413,279
13	\$ 2,067,216	\$ 2,338,306	\$ 2,641,887	\$ 10,923,708	\$ 11,779,375	\$ 12,712,208
14	\$ 2,170,577	\$ 2,478,604	\$ 2,826,819	\$ 11,969,893	\$ 12,986,137	\$ 14,102,063
15	\$ 2,279,106	\$ 2,627,320	\$ 3,024,696	\$ 13,068,388	\$ 14,265,305	\$ 15,589,207
16	\$ 2,393,061	\$ 2,784,960	\$ 3,236,425	\$ 14,221,807	\$ 15,621,224	\$ 17,180,451
17	\$ 2,512,714	\$ 2,952,057	\$ 3,462,974	\$ 15,432,898	\$ 17,058,497	\$ 18,883,083
18	\$ 2,638,350	\$ 3,129,181	\$ 3,705,383	\$ 16,704,543	\$ 18,582,007	\$ 20,704,899
19	\$ 2,770,268	\$ 3,316,931	\$ 3,964,759	\$ 18,039,770	\$ 20,196,927	\$ 22,654,242
20	\$ 2,908,781	\$ 3,515,947	\$ 4,242,293	\$ 19,441,758	\$ 21,908,743	\$ 24,740,039
21	\$ 3,054,220	\$ 3,726,904	\$ 4,539,253	\$ 20,913,846	\$ 23,723,268	\$ 26,971,841
22	\$ 3,206,931	\$ 3,950,518	\$ 4,857,001	\$ 22,459,538	\$ 25,646,664	\$ 29,359,870
23	\$ 3,367,278	\$ 4,187,550	\$ 5,196,991	\$ 24,082,515	\$ 27,685,463	\$ 31,915,061
24	\$ 3,535,642	\$ 4,438,803	\$ 5,560,780	\$ 25,786,641	\$ 29,846,591	\$ 34,649,115
25	\$ 3,712,424	\$ 4,705,131	\$ 5,950,035	\$ 27,575,973	\$ 32,137,387	\$ 37,574,554
26	\$ 3,898,045	\$ 4,987,438	\$ 6,366,537	\$ 29,454,772	\$ 34,565,630	\$ 40,704,772
27	\$ 4,092,947	\$ 5,286,685	\$ 6,812,195	\$ 31,427,510	\$ 37,139,568	\$ 44,054,106
28	\$ 4,297,594	\$ 5,603,886	\$ 7,289,048	\$ 33,498,886	\$ 39,867,942	\$ 47,637,894
29	\$ 4,512,474	\$ 5,940,119	\$ 7,799,282	\$ 35,673,830	\$ 42,760,018	\$ 51,472,546
30	\$ 4,738,098	\$ 6,296,526	\$ 8,345,231	\$ 37,957,522	\$ 45,825,619	\$ 55,575,625
31	\$ 4,975,003	\$ 6,674,318	\$ 8,929,398	\$ 40,355,398	\$ 49,075,156	\$ 59,965,918
32	\$ 5,223,753	\$ 7,074,777	\$ 9,554,456	\$ 42,873,168	\$ 52,519,666	\$ 64,663,533
33	\$ 5,484,941	\$ 7,499,263	\$ 10,223,267	\$ 45,516,826	\$ 56,170,846	\$ 69,689,980
34	\$ 5,759,188	\$ 7,949,219	\$ 10,938,896	\$ 48,292,667	\$ 60,041,097	\$ 75,068,279
35	\$ 6,047,147	\$ 8,426,172	\$ 11,704,619	\$ 51,207,301	\$ 64,143,562	\$ 80,823,058
36	\$ 6,349,504	\$ 8,931,743	\$ 12,523,942	\$ 54,267,666	\$ 68,492,176	\$ 86,980,672
37	\$ 6,666,980	\$ 9,467,647	\$ 13,400,618	\$ 57,481,049	\$ 73,101,707	\$ 93,569,319
38	\$ 7,000,329	\$ 10,035,706	\$ 14,338,661	\$ 60,855,101	\$ 77,987,809	\$ 100,619,171
39	\$ 7,350,345	\$ 10,637,849	\$ 15,342,368	\$ 64,397,856	\$ 83,167,078	\$ 108,162,513
40	\$ 7,717,862	\$ 11,276,119	\$ 16,416,333	\$ 68,117,749	\$ 88,657,102	\$ 116,233,889

<b>Portfolio (as of 6/3/2024)</b>	\$ 1,096,289	<b>Current Allocation</b>	50% Equity / 50% Fixed Income
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Portfolio Projections	10 Years	20 Years	30 Years	Years to Defeasance
No Contributions, 5% Growth	\$ 1,785,739	\$ 2,908,781	\$ 4,738,098	73 (2097)
No Contributions, 6% Growth	\$ 1,963,287	\$ 3,515,947	\$ 6,296,526	61 (2085)
No Contributions, 7% Growth	\$ 2,156,566	\$ 4,242,293	\$ 8,345,231	52 (2076)
<b>\$500K Annual Contributions</b>				
\$500K Annual Contribution, 5% Growth	\$ 8,074,686	\$ 19,441,758	\$ 37,957,522	30 (2054)
\$500K Annual Contribution, 6% Growth	\$ 8,553,684	\$ 21,908,743	\$ 45,825,619	27 (2051)
\$500K Annual Contribution, 7% Growth	\$ 9,064,790	\$ 24,740,039	\$ 55,575,625	25 (2049)

Year	No Contributions			\$500K Annual Contributions		
	5% Growth	6% Growth	7% Growth	5% Growth	6% Growth	7% Growth
41	\$ 8,103,755	\$ 11,952,687	\$ 17,565,477	\$ 72,023,637	\$ 94,476,528	\$ 124,870,262
42	\$ 8,508,943	\$ 12,669,848	\$ 18,795,060	\$ 76,124,819	\$ 100,645,120	\$ 134,111,180
43	\$ 8,934,390	\$ 13,430,039	\$ 20,110,714	\$ 80,431,060	\$ 107,183,827	\$ 143,998,963
44	\$ 9,381,110	\$ 14,235,841	\$ 21,518,464	\$ 84,952,613	\$ 114,114,857	\$ 154,578,890
45	\$ 9,850,165	\$ 15,089,991	\$ 23,024,757	\$ 89,700,243	\$ 121,461,748	\$ 165,899,412
46	\$ 10,342,673	\$ 15,995,391	\$ 24,636,490	\$ 94,685,255	\$ 129,249,453	\$ 178,012,371
47	\$ 10,859,807	\$ 16,955,114	\$ 26,361,044	\$ 99,919,518	\$ 137,504,420	\$ 190,973,237
48	\$ 11,402,797	\$ 17,972,421	\$ 28,206,317	\$ 105,415,494	\$ 146,254,686	\$ 204,841,364
49	\$ 11,972,937	\$ 19,050,767	\$ 30,180,759	\$ 111,186,269	\$ 155,529,967	\$ 219,680,259
50	\$ 12,571,584	\$ 20,193,813	\$ 32,293,413	\$ 117,245,582	\$ 165,361,765	\$ 235,557,877
51	\$ 13,200,163	\$ 21,405,441	\$ 34,553,951	\$ 123,607,861	\$ 175,783,471	\$ 252,546,929
52	\$ 13,860,172	\$ 22,689,768	\$ 36,972,728	\$ 130,288,254	\$ 186,830,479	\$ 270,725,214
53	\$ 14,553,180	\$ 24,051,154	\$ 39,560,819	\$ 137,302,667	\$ 198,540,308	\$ 290,175,979
54	\$ 15,280,839	\$ 25,494,223	\$ 42,330,076	\$ 144,667,800	\$ 210,952,726	\$ 310,988,297
55	\$ 16,044,881	\$ 27,023,876	\$ 45,293,182	\$ 152,401,190	\$ 224,109,890	\$ 333,257,478
56	\$ 16,847,125	\$ 28,645,309	\$ 48,463,704	\$ 160,521,250	\$ 238,056,483	\$ 357,085,501
57	\$ 17,689,482	\$ 30,364,028	\$ 51,856,164	\$ 169,047,312	\$ 252,839,872	\$ 382,581,487
58	\$ 18,573,956	\$ 32,185,869	\$ 55,486,095	\$ 177,999,678	\$ 268,510,264	\$ 409,862,191
59	\$ 19,502,653	\$ 34,117,021	\$ 59,370,122	\$ 187,399,662	\$ 285,120,880	\$ 439,052,544
60	\$ 20,477,786	\$ 36,164,043	\$ 63,526,030	\$ 197,269,645	\$ 302,728,133	\$ 470,286,222
61	\$ 21,501,675	\$ 38,333,885	\$ 67,972,852	\$ 207,633,127	\$ 321,391,821	\$ 503,706,258
62	\$ 22,576,759	\$ 40,633,918	\$ 72,730,952	\$ 218,514,784	\$ 341,175,330	\$ 539,465,696
63	\$ 23,705,597	\$ 43,071,953	\$ 77,822,119	\$ 229,940,523	\$ 362,145,850	\$ 577,728,294
64	\$ 24,890,877	\$ 45,656,271	\$ 83,269,667	\$ 241,937,549	\$ 384,374,601	\$ 618,669,275
65	\$ 26,135,421	\$ 48,395,647	\$ 89,098,544	\$ 254,534,426	\$ 407,937,077	\$ 662,476,124
66	\$ 27,442,192	\$ 51,299,386	\$ 95,335,442	\$ 267,761,148	\$ 432,913,302	\$ 709,349,453
67	\$ 28,814,301	\$ 54,377,349	\$ 102,008,923	\$ 281,649,205	\$ 459,388,100	\$ 759,503,914
68	\$ 30,255,016	\$ 57,639,990	\$ 109,149,547	\$ 296,231,665	\$ 487,451,386	\$ 813,169,188
69	\$ 31,767,767	\$ 61,098,389	\$ 116,790,016	\$ 311,543,249	\$ 517,198,469	\$ 870,591,032
70	\$ 33,356,156	\$ 64,764,292	\$ 124,965,317	\$ 327,620,411	\$ 548,730,377	\$ 932,032,404
71	\$ 35,023,963	\$ 68,650,150	\$ 133,712,889	\$ 344,501,432	\$ 582,154,200	\$ 997,774,672
72	\$ 36,775,162	\$ 72,769,159	\$ 143,072,791	\$ 362,226,503	\$ 617,583,452	\$ 1,068,118,899
73	\$ 38,613,920	\$ 77,135,309	\$ 153,087,887	\$ 380,837,828	\$ 655,138,459	\$ 1,143,387,222
74	\$ 40,544,616	\$ 81,763,427	\$ 163,804,039	\$ 400,379,720	\$ 694,946,767	\$ 1,223,924,328
75	\$ 42,571,846	\$ 86,669,233	\$ 175,270,321	\$ 420,898,706	\$ 737,143,573	\$ 1,310,099,031

\*The projections above are provided upon the clients request, are hypothetical and not guaranteed. Actual portfolio performance will vary and may be higher or lower than the 5%, 6%, and 7% annual growth shown thus affecting values accordingly. The values assume no change in the portfolio allocation over time. Future projections will be provided to client upon clients request. Historical market performance is not a guarantee of future performance. The projections above are not to be construed as investment advice.