

**CITY OF SAN FERNANDO
REGULAR AND SPECIAL JOINT MEETING
CITY COUNCIL
AND THE
PLANNING AND PRESERVATION COMMISSION**

**MINUTES
REGULAR AND SPECIAL JOINT MEETING – 6:00 P.M.
MONDAY, OCTOBER 7, 2024**

**CITY HALL COUNCIL CHAMBERS
117 MACNEIL STREET
SAN FERNANDO, CALIFORNIA 91340**

**COUNCILMEMBER MARY SOLORIO
(REMOTE LOCATION) HOLLISTER STREET
SAN FERNANDO, CALIFORNIA 91340**

CALL TO ORDER/ROLL CALL – REGULAR MEETING

Mayor Celeste T. Rodriguez called the regular meeting to order at 6:20 p.m.

Present: Council: Mayor Celeste T. Rodriguez, Vice Mayor Mary Mendoza, and Councilmembers Mary Solorio (via remote location), and Victoria Garcia

Staff: City Manager Nick Kimball, City Attorney Richard Padilla, Deputy City Manager/Economic Development Kanika Kith, Director of Administrative Services Erica Melton, Director of Community Development Erika Ramirez, Director of Recreation and Community Services Julio Salcedo, and City Clerk Julia Fritz

Absent: Councilmember Joel Fajardo

PLEDGE OF ALLEGIANCE

Led by City Clerk Julia Fritz

APPROVAL OF REGULAR AND SPECIAL JOINT MEETING AGENDA

Motion by Vice Mayor Mendoza, seconded by Councilmember Garcia to approve the agenda as amended to continue Agenda Item No. 8 to a date uncertain. The motion carried, with Councilmember Fajardo absent.

PRESENTATIONS

- A. PRESENTATION OF A CERTIFICATE OF PROCLAMATION DECLARING SEPTEMBER 15, 2024 THROUGH OCTOBER 15, 2024 AS NATIONAL HISPANIC HERITAGE MONTH

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- B. PRESENTATION OF EDUCATION COMMISSION CERTIFICATE OF RECOGNITION FOR SEPTEMBER STUDENTS OF THE MONTH FOR POSITIVE ATTITUDE
Olivia Martinez (Nueva Esperanza Charter Academy)
Elena Robles (G3 Vaughn Next Century Learning)
- C. PRESENTATION OF A CERTIFICATE OF RECOGNITION TO RETIRED LOS ANGELES UNIFIED SCHOOL DISTRICT SUPERVISOR AT MORNINGSIDE ELEMENTARY LUCIA CHAFFINO
- D. ANNUAL RECOGNITIONS
- BREAST CANCER AWARENESS MONTH – OCTOBER 2024
 - DOMESTIC VIOLENCE AWARENESS MONTH – OCTOBER 2024
 - CODE ENFORCEMENT OFFICER APPRECIATION WEEK – OCTOBER 6, 2024 THROUGH OCTOBER 12, 2024
 - DIGITAL INCLUSION WEEK – OCTOBER 7, 2024 THROUGH OCTOBER 11, 2024
 - INDIGENOUS PEOPLES' DAY – OCTOBER 14, 2024
- E. INTRODUCTION OF NEW EMPLOYEES

PUBLIC STATEMENTS

The following spoke in support of a potential memorial be placed at Las Palmas Park in honor of Julian Leon and Julio Margarito:

Manuel Granillo
Richard Villa
Mark Marquez

Rick Klein asked that the City Council consider installing a sidewalk light at First and Brand Street due to the morning traffic at San Fernando Middle School.

Jaqueline Torres spoke about the third annual Dia de Los Muertos event being held at San Fernando High School.

The following spoke in support of the City Council's recognition of Lucy Chiaffino's retirement from Morningside Elementary School:

Patty Lopez
Rossana Chiaffino
Maria Carillo
Marta Berver
Carole Dircio

Raul Barragan expressed support for Agenda Item No 14.

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Julie Cuellar expressed congratulations to Lucy Chiaffino, was supportive of Mr. Klein’s request for a sidewalk light at Brand and First Street and noted concerns regarding a potential three story townhome development to be discussed at the October 14, 2024 Planning and Preservation Commission meeting.

CONSENT CALENDAR

Councilmember Garcia requested to pull Consent Calendar Item No. 2 for discussion.

Motion by Vice Mayor Mendoza, seconded by Councilmember Garcia to approve the Consent Calendar:

- 1) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER
- 2) UPDATES OF CITY COUNCIL APPROVED ENHANCEMENT/PROJECTS AND PRIORITIES

City Council directed staff to return to the next meeting with additional information for discussion regarding the City Hall/Police Department Painting Exterior Project with additional paint renderings (color scheme and style) and future maintenance plans (i.e., power washing).

- 3) CONSIDERATION TO APPROVE A PROFESSIONAL SERVICES AGREEMENT TO ACORN TECHNOLOGY SERVICES TO PROVIDE INFORMATION TECHNOLOGY MANAGED SERVICES
- 4) CONSIDERATION TO APPROVE A CONTRACT SERVICES AGREEMENT WITH IPS SOLUTIONS INC. THROUGH SOURCEWELL FOR CURB MANAGEMENT TECHNOLOGIES WITH RELATED SERVICES
- 5) CONSIDERATION TO AUTHORIZE SUBMITTAL OF A LETTER OF COMMITMENT TO THE COUNTY OF LOS ANGELES AS A SUBRECIPIENT APPLICANT FOR THE FEDERAL DIGITAL EQUITY COMPETITIVE GRANT PROGRAM
- 6) CONSIDERATION TO APPROVE CO-SPONSORSHIP OF THE 911 CELL PHONE BANK PHONE IT FORWARD CHARITY CAMPAIGN AND APPROVE USE OF THE CITY SEAL
- 7) CONSIDERATION TO AUTHORIZE SUBMITTAL OF A GRANT APPLICATION TO THE CALIFORNIA OFFICE OF EMERGENCY SERVICES URBAN AREA SECURITY INITIATIVE FOR CYBERSECURITY MEASURES

The motion carried, with Councilmember Fajardo absent.

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PUBLIC HEARING – SPECIAL JOINT MEETING

- 12) A JOINT PUBLIC HEARING TO DISCUSS EXISTING CONDITIONS ANALYSIS AND OUTREACH FINDINGS FROM PHASE 1 OF THE DOWNTOWN MASTER PLAN AND RECEIVE INPUT FOR PHASE 2 (*The Public Hearing was continued to a date uncertain*)

ADMINISTRATIVE REPORTS

- 8) DISCUSSION AND CONSIDERATION TO ADOPT A RESOLUTION UPDATING THE DESIGNATED POSITIONS TO THE CITY’S CONFLICT OF INTEREST CODE AS REQUIRED BY CALIFORNIA GOVERNMENT CODE SECTION 81000

City Clerk Julia Fritz presented the staff report and responded to Councilmember questions.

Motion by Vice Mayor Mendoza, seconded by Councilmember Solorio to adopt Resolution No. 8333 designating positions subject to the City’s Conflict of Interest Code as required by California Government Code Section 81000. The motion carried, with Councilmember Fajardo absent.

- 9) RECEIVE AND FILE THE LAND AND OPEN SPACE INVENTORY STUDY/SAN FERNANDO PARK OPPORTUNITY PLAN REPORT FROM KOUNKUEY DESIGN INITIATIVES, INC.

Director of Recreation and Community Services Julio Salcedo and representatives from Kounkuey Design Initiatives, Inc. presented the staff report and responded to Councilmember questions.

The City Council received and filed the Land and Open Space Inventory Study Report/San Fernando Park Opportunity Plan from Kounkuey Design Initiatives, Inc.

- 10) RECEIVE AND FILE A PRESENTATION REGARDING THE DOWNTOWN MALL AREA TRASH ENCLOSURE IMPROVEMENTS

Director of Public Works Wendell Johnson presented the staff report and responded to Councilmember questions.

The City Council suggested that staff return to a future meeting with alternative design options and costs, and to include future maintenance plans and costs.

- 11) RECEIVE AND FILE AN UPDATE ON THE IMPLEMENTATION OF THE HOMELESSNESS ACTION PLAN AND ANNUAL POINT-IN-TIME COUNT

Director of Community Development Erika Ramirez and Housing Coordinator Kenya Marquez presented the staff report and responded to Councilmember questions.

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- 12) DISCUSSION AND CONSIDERATION TO APPROVE PROFESSIONAL SERVICE AGREEMENTS TO NORTH VALLEY CARING SERVICES AND HOME AGAIN LOS ANGELES TO PROVIDE COMPREHENSIVE HOMELESS SERVICES

Director of Community Development Ramirez and Housing Coordinator Marquez presented the staff report and responded to Councilmember questions.

The City Council directed staff to return to the next Council meeting with additional information on tracking and reporting data and statistics in order to determine if the Homelessness Action Plan is working.

- 13) DISCUSSION AND CONSIDERATION TO APPROVE CO-SPONSORSHIP OF VETERANS OF FOREIGN WARS POST 3834 JOB FAIR EVENT AND USE OF THE CITY SEAL

Vice Mayor Mary Mendoza presented the staff report and responded to Councilmember questions.

Motion by Mayor Rodriguez, seconded by Councilmember Solorio to approve Co-Sponsorship of Veterans of Foreign Wars Post 3834 Job Fair Event that would contribute to development of stronger community ties and economic growth; approve the use of the City seal on the printed material and social media; pursuant to City Council Ordinance No. 1724; approve the Veterans of Foreign Wars Post 3834 request to waive the City's Facility Use Permit Fee; and authorize the participation in, use of the City seal, and waive City Facility Use Permit fees with City Manager approval. The motion carried, with Councilmember Fajardo absent.

- 14) UPDATE ON HOMELESS SERVICES PROVIDERS AND ACCOUNTABILITY METRICS

Councilmember Garcia withdrew the item from consideration.

STAFF COMMUNICATION INCLUDING COMMISSION UPDATES

City Clerk Fritz reported on election resources including vote center locations and ballot tracking.

Director of Recreation and Community Services Salcedo commented on programming information and activities.

Director of Public Works Johnson mentioned the kick-off meeting regarding facilities improvement.

Director of Community Development Ramirez mentioned the next Planning and Preservation Commission meeting will be held on October 14, 2024.

Deputy City Manager/Economic Development Kith shared that on October 17, 2024 staff will be on a panel discussion regarding climate resiliency at the League of California Cities Annual Conference and Expo.

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Director of Administrative Services Melton met with S&P Global Ratings in August to review the City's bond rating, which has been upgraded from "Strong" to "Very Strong." Additionally, the City received the GFOA's Certificate of Achievement for Excellence in Financial Reporting.

Police Chief Valdez reported that a portion of the allocated overtime funds will be used for DUI saturation patrols, traffic and parking enforcement, crime suppression, and prevention and intervention efforts. He also mentioned ongoing work to establish a San Fernando Community Coalition focused on addressing gang activity. Additionally, he announced the launch of the SVPD Instagram account and reported that National Night Out was a great success.

City Manager Kimball reported that the end-of-summer BBQ was well attended, noted he also participated as "Principal for a Day" at Vista Del Via, and next week, he will attend the League of California Cities Annual Conference, where he will serve as a panelist on the Climate Resiliency Panel. Additionally, he will be presenting in December at the League of California Cities on the future of municipal leadership.

GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES

Councilmember Solorio had no updates to report.

Councilmember Garcia thanked staff for their work, spoke about the teen program and about the city's homeless outreach program.

Vice Mayor Mendoza thanked staff for their presentations and mentioned she attended the National Night Out event.

Mayor Celeste Rodriguez thanked staff for their work, noted she attended the National Night Out event and commented on the after-school teen program.

ADJOURNMENT (9:52 p.m.)

Mayor Rodriguez adjourned the meeting to the regular meeting of October 21, 2024.

I do hereby certify that the foregoing is a true and correct copy of the minutes of the October 7, 2024, Regular and Special Joint meeting of the City Council and the Planning and Preservation Commission and approved by the San Fernando City Council at the meeting of January 6, 2025.

Julia Fritz, City Clerk