

**CITY COUNCIL**

February 25, 2025

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**REQUEST FOR QUALIFICATIONS FOR VEHICLE TOWING & SECURE STORAGE  
SERVICES & RESPONSE TO QUESTIONS  
ADDENDUM NO. 1**

The following change to the Request for Proposal, shall apply for this project.

1. Previously stated as:

“One (1) original, unbound, signed in blue ink; three (3) printed and bound copies; and one (1) electronic copy (PDF) via CD or flash drive of the proposal must be submitted to the CITY CLERK at CITY HALL, 117 Macneil Street, San Fernando, California, 91340, not later than 5:30 p.m. on Friday, February 28, 2025.”

2. Changed to:

“One (1) original, unbound, signed in blue ink; three (3) printed and bound copies; and one (1) electronic copy (PDF) via CD or flash drive of the proposal must be submitted to the CITY CLERK at CITY HALL, 117 Macneil Street, San Fernando, California, 91340, not later than 4:00 p.m. on Friday, February 28, 2025.”

The following questions were submitted for clarification on the RFQ.

Question 1: What is the average amount of vehicles towed by San Fernando PD per month? (last 12 months)

In 2024, the San Fernando Police Department averaged seventy-seven (77) tows per month.

Question 2: What are the current tow and storage rates established by the City of San Fernando and San Fernando PD as of February 1, 2025?

The established Franchise fee for 2024 was \$45.00. Tow and storage fees are in line with the rates established by Los Angeles Police Commission.

Questions may be directed to CJ Chiasson, Commander, at [cjchiasson@sfcity.org](mailto:cjchiasson@sfcity.org)  
or 818-282-8216.

Approved by:



CJ Chiasson, Commander