



MAYOR MARY MENDOZA  
VICE MAYOR MARY SOLORIO  
COUNCILMEMBER JOEL FAJARDO  
COUNCILMEMBER VICTORIA GARCIA  
COUNCILMEMBER PATTY LOPEZ

## CITY OF SAN FERNANDO CITY COUNCIL

MEETING AGENDA  
REGULAR MEETING – 6:00 PM  
MONDAY, MARCH 17, 2025

CITY HALL COUNCIL CHAMBERS  
117 MACNEIL STREET  
SAN FERNANDO, CA 91340

Please visit the City's YouTube channel to live stream and watch previously recorded City Council meetings, which is also available with Spanish subtitles at: <https://www.youtube.com/c/CityOfSanFernando>

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including in-person translation services, or other services please call the City Clerk Department at (818) 898-1204 or email at [cityclerk@sfcity.org](mailto:cityclerk@sfcity.org) at least 2 business days prior to the meeting.

### **REGULAR MEETING - PUBLIC PARTICIPATION OPTIONS**

#### **WATCH THE MEETING**

Live stream with audio and video, via YouTube, at: <https://www.youtube.com/c/CityOfSanFernando>

#### **SUBMIT PUBLIC COMMENT IN PERSON**

Members of the public may provide comments in person in the City Council Chambers during the Public Comments section of the Agenda by submitting a comment card to the City Clerk.

#### **SUBMIT PUBLIC COMMENT VIA EMAIL**

Members of the public may submit comments **by email** to [cityclerk@sfcity.org](mailto:cityclerk@sfcity.org) no later than **12:00 p.m. the day of the meeting**, to ensure distribution to the City Council prior to consideration of the agenda. Comments received via email will be distributed to the City Council and made part of the official public record of the meeting.

# **SAN FERNANDO CITY COUNCIL**

**Regular Meeting Notice and Agenda – March 17, 2025**

Page 2 of 7

---

## **CALL-IN TO PROVIDE PUBLIC COMMENT LIVE DURING THE MEETING**

Members of the public may [call-in between 6:00 p.m. and 6:15 p.m.](#) Comments will be heard in the order received, and limited to three minutes. If necessary, the call-in period may be extended by the Mayor. Note: This is audio only and no video.

**Call-in Telephone Number: (669) 900-6833**  
**Meeting ID: 833 6022 0211**  
**Passcode: 924965**

When connecting to the Zoom meeting to speak, you will be placed in a virtual “waiting area,” with your audio disabled, until it is your turn to speak and limited to three minutes.

## **CALL TO ORDER - REGULAR MEETING      6:00 P.M. (OPEN SESSION)**

### **ROLL CALL**

### **TELECONFERENCING REQUESTS/DISCLOSURE**

Recommend consideration of requests received for remote teleconference meeting participation made by members of the City’s legislative bodies, as permitted under the provisions of Assembly Bill (AB) 2449, Government Code Section 54953, and the City of San Fernando adopted Resolution No. 8215, effective March 1, 2023.

### **PLEDGE OF ALLEGIANCE**

Led by City Clerk Julia Fritz

### **APPROVAL OF REGULAR MEETING AGENDA**

Recommend that the City Council approve the agenda as presented and move that all ordinances presented tonight be read in title only as authorized under Government Code Section 36934.

### **PRESENTATIONS**

- A. PRESENTATION OF CERTIFICATES OF RECOGNITION FOR WOMEN’S HISTORY MONTH 2025
- Lorraine Aceves
  - Elsa Ofarrill
  - Patricia Garcia
  - Carmen Godinez
  - Querubina Haydee Aguilar
  - Juana Trejo

# SAN FERNANDO CITY COUNCIL

Regular Meeting Notice and Agenda – March 17, 2025

Page 3 of 7

---

- B. CERTIFICATE OF RECOGNITION CELEBRATING ANGELINA PEREZ'S 100<sup>TH</sup> BIRTHDAY
- C. ANNUAL RECOGNITION
  - CESAR CHAVEZ DAY – MARCH 31, 2025
- D. INTRODUCTION OF NEW EMPLOYEES

## **DECORUM AND ORDER**

The City Council, elected by the public, must be free to discuss issues confronting the City in an orderly environment. Members of the public attending City Council meetings shall observe the same rules of order and decorum applicable to the City Council (SF Procedural Manual). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing the City Council or while attending the City Council meeting, may be removed from the room if the Presiding Officer so directs the sergeant-at-arms and such person may be barred from further audience before the City Council.

## **PUBLIC STATEMENTS**

Members of the public **may provide comments in person in the City Council Chambers** during the Public Comments section of the Agenda by submitting a comment card to the City Clerk.

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Members of the public may provide **a live public comment by calling in between 6:00 p.m. and 6:15 p.m. CALL-IN INFORMATION: Telephone Number: (669) 900-6833; Meeting ID: 833 6022 0211; Passcode: 924965**

## **CONSENT CALENDAR**

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the City Council wishes to discuss any item, it should first be removed from the Consent Calendar.

### **1) CONSIDERATION TO APPROVE CITY COUNCIL MEETING MINUTES:**

- a. April 7, 2008 - Special CC Mtg
  - b. April 7, 2008 - Regular CC Mtg
  - c. April 21, 2008 - Special CC Mtg
  - d. April 21, 2008 – Regular CC Mtg
  - e. March 9, 2009 – Special CC Mtg
  - f. March 30, 2009 – Special RDA Mtg
  - g. June 8, 2009 - Special CC Mtg
  - h. June 15, 2009 - Special CC Mtg
  - i. January 10, 2011 – Special RDA Mtg
  - j. January 10, 2011 – Special CC Mtg
  - k. January 6, 2025 - Special & Regular CC Mtg
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## **SAN FERNANDO CITY COUNCIL**

Regular Meeting Notice and Agenda – March 17, 2025

Page 4 of 7

---

### **2) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER**

Recommend that the City Council adopt Resolution No. 25-032 approving the Warrant Register.

### **3) RECEIVE AND FILE STATUS UPDATES FOR ENHANCEMENTS, PROJECTS, AND CITY COUNCIL PRIORITIES**

Recommend that the City Council receive and file the status report for FY 2024-2025 Enhancements, Capital Projects, and City Council Priorities, and provide direction, as appropriate.

### **4) CONSIDERATION TO APPROVE PUBLIC RELEASE AND CIRCULATION OF REQUEST FOR PROPOSALS FOR LABOR ATTORNEY SERVICES**

Recommend that the City Council approve the release and circulation of a Request for Proposals for Labor Attorney Services.

### **5) CONSIDERATION TO ACCEPT PROJECT COMPLETION AND AUTHORIZE THE RECORDATION OF A NOTICE OF COMPLETION FOR PHASE 3 OF THE ANNUAL STREET RESURFACING PROJECT**

Recommend that the City Council:

- a. Accept the improvements as constructed by American Asphalt South, Inc., and consider the work completed;
- b. Authorize the issuance and filing of a “Notice of Completion” with the Los Angeles County Office of the Registrar-Recorder/County Clerk; and
- c. Authorize the release of the five percent retention amount of \$85,971.65 after the 35-day lien period from the date the Notice of Completion is recorded.

### **6) CONSIDERATION TO ADOPT A RESOLUTION APPROVING A COMPREHENSIVE TREE PRESERVATION POLICY**

Recommend that the City Council:

- a. Receive and file an informational report from Public Works staff on tree maintenance progress and procedures for Fiscal Year 2024-2025; and
- b. Adopt Resolution No. 8371, approving a Comprehensive Tree Preservation Policy.

## **SAN FERNANDO CITY COUNCIL**

Regular Meeting Notice and Agenda – March 17, 2025

Page 5 of 7

---

### **7) CONSIDERATION TO APPROVE A MEMORANDUM OF UNDERSTANDING WITH HABITAT FOR HUMANITY OF GREATER LOS ANGELES TO ADMINISTER THE CALHOME-FUNDED MORTGAGE ASSISTANCE AND OWNER-OCCUPIED REHABILITATION PROGRAMS**

Recommend that the City Council:

- a. Authorize the City to enter into a Memorandum of Understanding with Habitat for Humanity of Greater Los Angeles (Contract No. 2347) to administer the CalHome-funded Mortgage Assistance and Owner-Occupied Rehabilitation Programs; and
- b. Authorize the City Manager, or designee, to make non-substantive changes and execute the MOU with Habitat for Humanity of Greater Los Angeles and all related documents.

### **8) CONSIDERATION TO ADOPT AN ORDINANCE APPROVING AMENDMENTS TO THE SAN FERNANDO MUNICIPAL CODE ADOPTING BY REFERENCE THE 2023 EDITION CITY OF LOS ANGELES BUILDING AND FIRE CODES AND SETTING A DATE FOR PUBLIC HEARING**

Recommend that the City Council:

- a. Approve introduction of a first reading, in title only, and waive further reading of Ordinance No. 1733, , “An Ordinance of the City of San Fernando, California, amending Articles I, II, III, IV, V, IX, and X of Chapter 18 of the San Fernando Municipal Code adopting by reference Division II of Chapter 1 of the 2022 Edition of the California Building Code, which is codified in Part 2 of Title 24 of The California Code of Regulations; the 2023 Edition of the City of Los Angeles Building Code, as in effect December 23, 2022; the 2023 Edition of the City of Los Angeles Electrical Code, as in effect December 23, 2022; the 2023 Edition of the City of Los Angeles Mechanical Code, as in effect December 23, 2022; the 2023 Edition of the City of Los Angeles Plumbing Code, as in effect December 23, 2022; the 2023 Edition of the City of Los Angeles Residential Code, as in effect December 23, 2022; and the 2023 Edition of the City Of Los Angeles Green Building Code, as in effect December 23, 2022, which are codified in Articles 1, 1.5, 3, 4, 5 and 9 of Chapter IX of The City of Los Angeles Municipal Code, including appendices, amendments, additions, and deletions thereto; amending Article II of Chapter 38 of the San Fernando Municipal Code, adopting by reference the City of Los Angeles Fire Code, as in effect October 4, 2023, which is codified in Article 7 of Chapter V of The City of Los Angeles Municipal Code, including appendices, amendments, additions and deletions thereto”; and
- b. Direct staff to provide for notice of Public Hearing on the proposed adoption of Ordinance No. 1733 at the April 21, 2025 regular City Council meeting.

## **SAN FERNANDO CITY COUNCIL**

Regular Meeting Notice and Agenda – March 17, 2025

Page 6 of 7

---

### **PUBLIC HEARING**

**9) A CONTINUED PUBLIC HEARING TO CONSIDER ADOPTING A RESOLUTION APPROVING THE APPEAL FILED BY THE APPLICANT, MIDLAND CONTRACTORS, INC., OVERTURNING THE PLANNING AND PRESERVATION COMMISSION'S DENIAL OF SITE PLAN REVIEW NO. 2024-001 AND ISSUE A CERTIFICATE OF USE TO ALLOW FOR A 3-STORY, 10-UNIT TOWNHOUSE STYLE RESIDENTIAL MULTI-FAMILY DEVELOPMENT AND TWO DETACHED ACCESSORY DWELLING UNITS LOCATED AT 833 N. BRAND BOULEVARD IN THE R-2/PD ZONE**

Recommend that the City Council:

- a. Conduct a Public Hearing;
  - b. Pending public testimony, either:
    1. Adopt Resolution 8365 titled, "A Resolution of the City Council of the City of San Fernando, California, Approving an Appeal Filed by the Applicant, Midland Contractors, Inc., overturning the Planning and Preservation Commission's Denial of Site Plan Review No. 2024-001, and issue a Certificate of Use to Allow the Development of a 3-Story, 10-Unit Townhouse Style Residential Multi-Family Dwelling Structure that Includes Two Deed Restricted Affordable Units and with Two Detached Accessory Dwelling Units at 833 N. Brand Boulevard in the Multi-Family Dwelling/Precise Development Overlay Zone (R-2/PD);
- OR**
2. Deny the Appeal and affirm the Planning and Preservation Commission's Denial of Site Plan Review No. 2024-001, and of issuing a Certificate of Use for the Development of a 3-Story, 10-Unit Townhouse Style Residential Multi-Family Dwelling Structure that Includes Two Deed Restricted Affordable Units and with Two Detached Accessory Dwelling Units at 833 N. Brand Boulevard in the Multi-Family Dwelling/Precise Development Overlay Zone (R-2/PD).

### **ADMINISTRATIVE REPORTS**

**10) DISCUSSION AND CONSIDERATION REGARDING HOSTING AN IMMIGRATION EVENT**

Recommend that the City Council:

- a. Discuss and consider providing direction regarding next steps for hosting an immigration forum or resource fair at a City facility; and
  - b. Provide staff direction, as appropriate.
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# SAN FERNANDO CITY COUNCIL

Regular Meeting Notice and Agenda – March 17, 2025

Page 7 of 7

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**11) DISCUSSION AND CONSIDERATION REQUESTING A REPORT ON THE CONDITION AND REPAIR PROGRESS OF THE CESAR E. CHAVEZ MURAL**

This item was agendized by Councilmember Patty Lopez.

**12) DISCUSSION AND CONSIDERATION REGARDING LEGAL PROCESSES FOR COMMISSIONER NOMINATIONS**

This item was agendized by Councilmember Patty Lopez.

**13) DISCUSSION ON CLARIFYING THE MID-YEAR BUDGET REVIEW FOR FISCAL YEAR 2024-2025 AND RESOLUTION APPROVING THE MID-YEAR BUDGET**

This item was agendized by Councilmember Victoria Garcia.

**14) DISCUSSION REGARDING THE LENGTH OF CITY COUNCIL MEETINGS**

This item was agendized by Councilmember Victoria Garcia.

**STAFF COMMUNICATION INCLUDING COMMISSION UPDATES**

**GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES**

**ADJOURNMENT**

The meeting will adjourn to its next regular meeting on April 7, 2025.

**AFFIDAVIT OF POSTING**

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Dated: \_\_\_\_\_ at: \_\_\_\_\_

Signed By: \_\_\_\_\_

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