

# CROSS CONNECTION SPECIALIST

## THE POSITION

The City of San Fernando is seeking an experienced and responsible professional to become a full-time Cross Connection Specialist in our Public Works Department.

Under general supervision, performs a variety of skilled and technical tasks in the administration of the City's Cross Connection Programs and surveys the potable and recyclable water systems for possible sources of contamination or pollution to the public water supply; and performs related duties as required. This position floats between production and distribution divisions as needed, and reports directly to the Water System Supervisor.

## IMPORTANT & ESSENTIAL DUTIES

The duties listed in this bulletin are intended only as illustrations of the various types of work that may be performed. The complete job specification may be found here: [SFCITY.ORG/Hiring-Now/#Job-Specs](https://www.sfcity.org/Hiring-Now/#Job-Specs)

- Oversees the City's Cross Connection Control Program, which makes sure that 480 backflows are tested annually, 75 fire services, property inspections, City backflow testing/installations and construction meters.
- Conducts plan reviews and site surveys to determine appropriate backflow protection at service meters.
- Performs field inspections; tests new installations; installs, repairs, maintains and tests backflow prevention assemblies.
- Enforces annual testing of backflow devices by users.
- Conducts studies and prepares reports; maintains files; compiles data and daily logs of cross connection and/or water activities.
- Performs on-site pressure/shutdown test of water user's systems.

## IMPORTANT & ESSENTIAL DUTIES – CONTINUED

### Knowledge Of:

- Methods, materials, equipment and practices used in water works maintenance and construction.
- The principles of identifying and controlling potential water system cross connections and pollution sources.
- Testing procedures for all types of backflow devices.
- Proper installation requirements for backflow devices.
- Regulatory codes and laws relating to the operation of a water system, including but not limited Title 17 (backflow) and Title 22 (water quality).
- Occupational hazards and safety precautions in the workplace.
- State requirements and standards for the use of recycled water.

### Ability To:

- Perform backflow and recycled water surveys.
- Prepares written reports; maintain databases and files.
- Read and interpret blueprints/diagrams.
- Communicate effectively both verbally and in writing.
- Establish and maintain effective working
- Understand and speak Spanish is highly desirable.

## EXPERIENCE & TRAINING GUIDELINES

A typical way to obtain the knowledge, skills, and abilities would be the following:

### Experience:

- Four years of recent experience in construction or maintenance work in a public or private water utility system is required.

## EXPERIENCE & TRAINING GUIDELINES – CONTINUED

### Training:

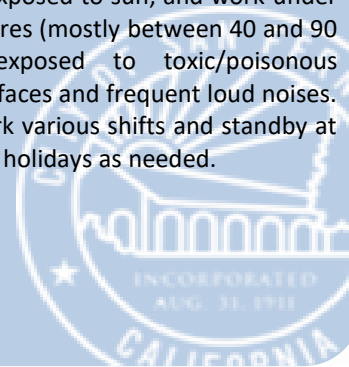
- Graduation from high school or GED equivalent is required.
- Technical training or college-level coursework in water technology or a related field is desirable.

### Special Requirements:

- Must possess a valid California Class C driver's license as well as maintain insurability.
- A valid certificate as a "Backflow Prevention Tester" issued by the California/Nevada Section of the American Water Works Association (AWWA).
- Certification as a "General Backflow Prevention Device Tester" issued by the County of Los Angeles
- Department of Health Services is required within six months of appointment.
- A valid D-2 Water Distribution Operator certificate issued by the State of California Department of Health Services.
- Certification as a Cross Connection Program Specialist, Grade I is required within two years of appointment.

### Physical Requirements:

Essential duties require the following physical and environmental conditions: ability to sit, stand, walk, kneel, crouch, squat, stoop, reach, twist, climb and lift up to 100 lbs; may be exposed to sun, and work under high and low temperatures (mostly between 40 and 90 degrees); may be exposed to toxic/poisonous substances, slippery surfaces and frequent loud noises. May be required to work various shifts and standby at night, on weekends and holidays as needed.



## COMPENSATION & BENEFITS

**Annual Salary: \$65,112 - \$80,664**

**RETIREMENT** Public Employees' Retirement System (PERS), 2% at 55 formulas for Classic members and 2%@62 for PEPRA members. All are integrated with Social Security. City pays full portion of employee's share of PERS for Classic members only.

**INSURANCE** As part of a full flex Cafeteria Plan, employee receives a monthly flex dollar allowance to apply toward medical, dental, and vision benefits offered through the City insurance plans. City pays for \$50,000 term life/AD&D insurance policy. Additional voluntary purchase available, with no medical questions asked.

**PAID PARENTAL LEAVE** Up to 12 weeks (480 hours) of 100% paid time off for pregnancy disability and/or time to bond with new child during approved leave under FMLA and/or CFRA.

**VACATION LEAVE** Ranges from 10 to 20 days depending on years of service.

**SICK LEAVE** 12 days per year. Maximum accumulation of 100 days (800 hours).

**HOLIDAY** 13 days per year.

**OVERTIME:** Paid or accumulated compensatory time at time and one-half. Overtime paid after 40 hours per week based on a 40-hour work week. Maximum accumulation of comp time is 100 hours.

**BILINGUAL BONUS:** \$50 per month upon passing bilingual (Spanish language) exam to eligible employees.

**TUITION REIMBURSEMENT** Up to \$3,000 per fiscal year for approved courses.

**EDUCATION INCENTIVE** 2% above base salary for a Bachelor's Degree and additional 2% for a Master's Degree in related field from an accredited institution.

**CERTIFICATION/ LICENSE PAY** Additional compensation ranging between 1% to 5% above base salary for certain specialty certifications (i.e. CDL, IMSA, CWEA, EIT, ISA, QAC, AWWA, GIS, CSWRCB).

## HOW TO APPLY

### DOWNLOAD AN APPLICATION

- Visit [SFCITY.ORG/Hiring-Now](https://www.sfcity.org/Hiring-Now)
- Scan the QR Code
- Pick-up at San Fernando City Hall (117 Macneil St, San Fernando)



### SUBMIT APPLICATION OR QUESTIONS TO

City of San Fernando Personnel Division  
117 Macneil Street, San Fernando, CA 91340  
[Personnel@sfcity.org](mailto:Personnel@sfcity.org) | (818) 898-1221

In compliance with the Immigration Reform & Control Act of 1986, all new employees must verify identity and entitlement to work in the United States by providing required documentation. All employment offers are conditional based upon the successful completion of a medical examination and drug screen performed by the City's designated physician, at City expense.

The City of San Fernando does not discriminate on the basis of race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or other legally protected status in employment or the provision of services. The provisions of this bulletin do not constitute a contract, expressed or implied, and any provisions contained herein may be modified or revoked without notice. The provisions of this bulletin do not constitute a contract, expressed or implied, and any provisions contained herein may be modified or revoked without notice.

## ABOUT THE CITY

Only 23 miles north of downtown Los Angeles, the City of San Fernando is nestled at the foothills of the San Gabriel Mountains in the San Fernando Valley. Incorporated in 1911, San Fernando has a population of approximately 25,000, and is a diverse, family-oriented community of about 2.4 square miles. The City of San Fernando is a full-service General Law City with in-house Police, Public Works, Finance, Community Development, Recreation and Community Services, City Clerk and Administration departments. The City contracts for fire services with the City of Los Angeles. The City is governed by a five-member City Council who serves four-year terms, with a Mayor appointed every year, on a rotating basis, by a majority vote of the City Council.



INVITES  
APPLICATIONS  
FOR

# CROSS CONNECTION SPECIALIST

Open Competitive Examination

ANNUAL SALARY

**\$65,112 - \$80,664 Per Year**  
**(Plus Excellent Benefits)**

FILING DEADLINE

**OPEN UNTIL FILLED**  
**APPLY IMMEDIATELY**