



CITY OF SAN FERNANDO  
PARKS, WELLNESS AND RECREATION COMMISSION

REGULAR MEETING MINUTES  
MARCH 13, 2025  
ZOOM MEETING STREAMED ON YOUTUBE

THE FOLLOWING MINUTES ARE A SUMMARY OF ACTIONS TAKEN BY THE PARKS, WELLNESS AND RECREATION COMMISSION. VIDEO AND AUDIO OF THE ACTUAL MEETING ARE AVAILABLE FOR LISTENING AT: <https://www.youtube.com/c/CityOfSanFernando>

**CALL TO ORDER/ROLL CALL**

Commissioner Cuellar called the meeting to order at 6:30p.m. Administrative Assistant, Linda Bowden-Moreno, conducted the roll call.

The following persons were recorded as present:

**PRESENT:**

Commissioners Julie Cuellar, Natasha Sanchez-Brooks, Fredy Ortega and Christian Garcia.

**ABSENT:**

Erica Friend

**ALSO PRESENT:**

Recreation and Community Services Director Julio Salcedo, Recreation Supervisor Maribel Perez, SFPD Commander Chiasson, Public Works Director Wendell Johnson, Administrative Assistant Linda Bowden-Moreno and Office Clerk Soledad Chavez.

**PLEDGE OF ALLEGIANCE**

Commissioner N. Sanchez-Brooks led in the Pledge of Allegiance.

**APPROVAL OF AGENDA**

Commissioner N. Sanchez-Brooks motioned to approve the agenda for the March 13, 2025 Parks, Wellness and Recreation Commission Regular Meeting. Commissioner F. Ortega seconded the motion. The motion passed unanimously with the following roll call vote:

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AYES: J. Cuellar, N. Sanchez-Brooks, F. Ortega, C. Garcia

NOES:

ABSENT: E. Friend

ABSTAIN:

## **INTRODUCTION OF INCOMING COMMISSIONERS**

Commissioner J. Cuellar welcomed and introduced new commissioners: Christian Garcia and Fredy Ortega.

## **PUBLIC STATEMENTS – WRITTEN/ORAL**

Community members Adan Garcia, Everto Ruiz, Manny Granillo, Richard Villa, Richard Nemigh, Jim Ortega, Aida Valdivia and Ruben Rodriguez gathered to support of agenda item number 3, which requests an honorary plaque to recognize former directors Jess Margarito and Julian Leon.

## **PRESENTATIONS**

None.

## **CONSENT CALENDAR**

### **1. APPROVAL OF MINUTES**

Commissioner C. Garcia motioned to approve the Consent Calendar approving the Minutes of the November 14, 2024 Parks, Wellness and Recreation Commission Meeting. Commissioner N. Sanchez-Brooks seconded the motion. The motion passed unanimously with the following roll call vote:

AYES: J. Cuellar, N. Sanchez-Brooks, F. Ortega, C. Garcia

NOES:

ABSENT: E. Friend

ABSTAIN:

## **ADMINISTRATIVE REPORTS**

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**2. SAN FERNANDO POLICE DEPARTMENT UPDATE ON PARK ACTIVITY** – SFPD Commander Chiasson presented a quarterly Park Crimes Report detailing citations, crime, parking and traffic citations, and arrests for the months of October, November and December. At this time, he opened the floor for questions.

**3. RECOGNITION PLAQUE FOR FORMER PARK DIRECTORS: JESS MARGARITO, JULIAN LEON** – J. Salcedo recommended that the Parks, Wellness, and Recreation Commission support the donation and placement of a plaque in recognition of the contributions made by former Park Directors: Jess Margarito and Julian Leon, brought forth by a local group of former and current residents. The commission is also asked to recommend that City Council authorize the placement of the plaque in the Las Palmas Park lobby. Lastly, the commission is asked to consider the plaque layout and recommend edits on verbiage and image that align with the City’s values and standards, and to authorize residents to host an unveiling ceremony event tentatively scheduled for late May or early June of 2025. J. Salcedo also discussed the potential budget impact on the City, which would be minimal as the plaque and unveiling event costs would be covered by the group of residents. Staff time is determined to be at an estimated cost of \$217.00 for the installation of the plaque. At this time, he opened the floor for any questions.

Commissioner J. Cuellar motioned to approve non-substantial edits and move forward to City Council in support of this item. Commissioner N. Brooks seconded the motion. The motion passed unanimously with the following roll call vote:

AYES: J. Cuellar, N. Sanchez-Brooks, F. Ortega, C. Garcia

NOES:

ABSENT: E. Friend

ABSTAIN:

**4. SAN FERNANDO FAMILY CENTER AT PUIG’S HOUSE** – J. Salcedo announced a future agreement with a local university to offer parenting classes as well as physical and motor skills activities for families with children aged 0 to 5 years. A proposed MOU will be presented at the next City Council meeting. At this time, he opened the floor for any questions.

**5. RUDY ORTEGA SR. PARK MAINTENANCE SCHEDULE REPORT** – W. Johnson presented an update on maintenance of all City facilities discussing the achievements and challenges related to vandalism. At this time, he opened the floor for any questions.

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**6. DEPARTMENT PROGRAMS AND SERVICES** – Staff provided a Power Point presentation on the emergency response to wildfires and high wind events, senior craft workshops and activities, Veteran Recognition Program, CSUN VITA free tax preparation program, L.A. Food Bank distribution, youth sports and programs, Pioneer Park Grand Reopening, San Fernando Mile Run and Walk and the upcoming Spring Jamboree event.

### **STAFF COMMUNICATION**

M. Perez announced the opening of Recreation Leader II positions, the tour dates and hours for the Lopez Adobe house, a new free Electro dance workshop and a special presentation at the next month's meeting where a Boy Scout will share ideas for building a new library in one of the City's parks.

J. Salcedo shared information about the upcoming Parent Academy at San Fernando Middle School, which will focus on resources to help parents address various issues on child safety and well-being. He also thanked all Recreation staff.

### **COMMISSIONER UPDATES/REQUESTS TO AGENDIZE ITEM FOR DISCUSSION AT A FUTURE MEETING**

None.

### **ADJOURNMENT**

Commissioner J. Cuellar adjourned the Parks, Wellness and Recreation Commission meeting at 8:10 p.m.