



CHAIR FRANCISCO SOLORIO  
VICE CHAIR MARIO LUA  
COMMISSIONER CECILIA MARTINEZ  
COMMISSIONER FERNANDO DIAZ  
COMMISSIONER FLOR SANCHEZ

## CITY OF SAN FERNANDO

### PLANNING & PRESERVATION COMMISSION MEETING AGENDA SUMMARY MONDAY, APRIL 14, 2025 – 5:30 PM

CITY HALL COUNCIL CHAMBERS  
117 MACNEIL STREET  
SAN FERNANDO, CALIFORNIA 91340

#### **PUBLIC PARTICIPATION OPTIONS**

Please visit the City's YouTube channel to live stream and watch previously recorded Planning and Preservation Commission meetings, which is also available with Spanish subtitles at: <https://www.youtube.com/c/CityOfSanFernando>

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including in-person translation services, or other services please call the Community Development Department at (818) 898-1227 or email at [communitydevelopment@sfcity.org](mailto:communitydevelopment@sfcity.org) at least 2 business days prior to the meeting.

#### **SUBMIT PUBLIC COMMENT IN PERSON:**

Members of the public may provide comments in person in the City Council Chambers during the Public Comments section of the Agenda by submitting a comment card to the Board Secretary.

#### **SUBMIT PUBLIC COMMENT VIA EMAIL:**

Members of the public may submit comments by email to [communitydevelopment@sfcity.org](mailto:communitydevelopment@sfcity.org) no later than **12:00 p.m. the day of the meeting**, to ensure distribution to the Planning and Preservation Commission prior to consideration of the agenda. Comments received via email will be distributed to the Planning and Preservation Commission and made part of the official public record of the meeting.

#### **CALL-IN TO PROVIDE PUBLIC COMMENT LIVE AT THE MEETING:**

Members of the Public may **call-in between 5:30 p.m. and 5:45 p.m.** Comments will be heard in the order received, and limited to three minutes. If necessary, the call-in period may be extended by the Chair. Note: This is audio only and no video.

**Call-in Telephone Number: (669) 900-6833**  
**Meeting ID: 896 2370 9376**  
**Passcode: 194996**

When connecting to the Zoom meeting to speak, you will be placed in a virtual "waiting area," with your audio disabled, until it is your turn to speak and limited to three minutes.

# PLANNING AND PRESERVATION COMMISSION

Meeting Notice and Agenda –April 14, 2025

Page 2 of 4

---

## CALL TO ORDER/ROLL CALL

## TELECONFERENCE REQUESTS/DISCLOSURE

Recommend consideration of requests received for remote teleconference meeting participation made by members of the City’s legislative bodies, as permitted under the provisions of Assembly Bill (AB) 2449, Government Code Section 54953, and the City of San Fernando adopted Resolution No. 8215, effective March 1, 2023.

## PLEDGE OF ALLEGIANCE

Led by Vice Chair Lua

## APPROVAL OF AGENDA

Recommend that the Planning and Preservation Commission approve the agenda as presented.

## DECORUM AND ORDER

City Commissioners are appointed by City Council and must be free to discuss issues confronting the city in an orderly environment. Member of the public attending City Commission meetings shall observe the same rules of order and decorum applicable to the City Council ([SF Procedural Manual](#)). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing a City Commission or while attending a City Commission meeting, may be removed from the room if the Presiding Officer so directs the Sergeant-At-Arms and such person may be barred from further audience before the City Commission.

## PUBLIC STATEMENTS

Members of the public may **provide comments in person in the City Council Chambers** during the Public Comments section of the Agenda by submitting a comment card to the Board Secretary.

Members of the public may submit comments by email to [communitydevelopment@sfcity.org](mailto:communitydevelopment@sfcity.org) no later than **12:00 p.m. the day of the meeting**, to ensure distribution to the Planning and Preservation Commission and made part of the official public record of the meeting.

Members of the public may provide a **live public comment by calling in between 5:30 p.m. and 5:45 p.m. CALL- IN INFORMATION: Telephone Number: (669) 900-6833; Meeting ID: 896 2370 9376; Passcode: 194996**

# PLANNING AND PRESERVATION COMMISSION

Meeting Notice and Agenda –April 14, 2025

Page 3 of 4

---

## CONSENT CALENDAR

### 1. **CONSIDERATION TO APPROVE PLANNING AND PRESERVATION COMMISSION MEETING MINUTES FOR:**

March 10, 2025 - Regular Meeting

## PUBLIC HEARING

### 2. **CONDITIONAL USE PERMIT (CUP2024-004) TO MODIFY A PREVIOUSLY APPROVED TYPE 41 ABC LICENSE (ON-SALE BEER AND WINE) TO A TYPE 47 ABC LICENSE (ON-SALE GENERAL) FOR THE ON-PREMISES CONSUMPTION OF ALCOHOLIC BEVERAGES, INCLUDING BEER, WINE, AND DISTILLED SPIRITS, WITHIN AN EXISTING 3,426 SQUARE FOOT BONA FIDE EATING ESTABLISHMENT (MARISCOS LOS TOXICOS RESTAURANT) LOCATED AT 2055 GLENOAKS BLVD WITHIN THE C-2 COMMERCIAL ZONE.**

Staff recommends that the Planning and Preservation Commission:

- a. Conduct a Public Hearing;
- b. After testimony, adopt Planning and Preservation Commission Resolution No. 2025-005 approving Conditional Use Permit No. 2024-004 to modify a previously approved Type 41 ABC License (On-Sale Beer and Wine) to a Type 47 ABC License (On-Sale General) for the on-premises consumption of alcoholic beverages, including beer, wine, and distilled spirits, within an existing 3,426 square foot bona fide eating establishment (Mariscos Los Toxicos restaurant) located at 2055 Glenoaks Blvd within the C-2 Commercial Zone.

## ADMINISTRATIVE REPORTS

### 3. **PRESENTATION OF FISCAL YEAR 2025-2026 BUDGET CALENDAR**

Staff recommends that the Planning and Preservation Commission:

- a. Receive and File a presentation on the City of San Fernando's Fiscal Year 2025-2026 Budget Calendar Year by Erica D. Melton, Director of Administrative Services.

### 4. **PARKING MANAGEMENT PROGRAM (RESIDENTIAL PERMIT PARKING) PRESENTATION**

Staff recommends that the Planning and Preservation Commission:

- a. Receive and File this information report.

# PLANNING AND PRESERVATION COMMISSION

Meeting Notice and Agenda –April 14, 2025

Page 4 of 4

---

## 5. GENERAL PLAN HOUSING ELEMENT ANNUAL PROGRESS REPORT FOR CALENDAR YEAR 2024

Staff recommends that the Planning and Preservation Commission:

- a. Receive and File the General Plan Housing Element Annual Progress Report for Calendar Year 2024

### **STAFF COMMUNICATION**

### **COMMISSIONER UPDATES/REQUESTS TO AGENDIZE ITEM FOR DISCUSSION AT A FUTURE MEETING**

Commissioner(s) may request to agendize an item for discussion at a future meeting, subject to approval by the Commission. Requests should align with the commission's scope of responsibility, adhere to City Council policies, and consider the availability of staff resources and budget constraints.

**ADJOURNMENT** The meeting will adjourn to its next regular meeting.

### AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Dated: \_\_\_\_\_ at: \_\_\_\_\_

Signed By: \_\_\_\_\_

---

*Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet Web site ([www.sfcity.org](http://www.sfcity.org)). These are also available for public reviewing prior to a meeting at the Community Development Department Public Counter. Any public writings distributed by the Planning and Preservation Commission to at least a majority of the Commissioners regarding any item on this regular meeting agenda will also be made available at the Community Development Department Public Counter located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's Web Site at [www.sfcity.org](http://www.sfcity.org). In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/ accommodation to attend or participate in this meeting, including auxiliary aids or services please call the Community Development Department Office at (818) 898-1227 or [communitydevelopment@sfcity.org](mailto:communitydevelopment@sfcity.org) at least 48 hours prior to the meeting.*

---