



CHAIR FRANCISCO SOLORIO  
VICE CHAIR MARIO LUA  
COMMISSIONER CECILIA MARTINEZ  
COMMISSIONER FERNANDO DIAZ  
COMMISSIONER FLOR SANCHEZ

## CITY OF SAN FERNANDO

### PLANNING & PRESERVATION COMMISSION MEETING AGENDA SUMMARY MONDAY, MAY 12, 2025 – 5:30 PM

CITY HALL COUNCIL CHAMBERS  
117 MACNEIL STREET  
SAN FERNANDO, CALIFORNIA 91340

#### **PUBLIC PARTICIPATION OPTIONS**

Please visit the City's YouTube channel to live stream and watch previously recorded Planning and Preservation Commission meetings, which is also available with Spanish subtitles at: <https://www.youtube.com/c/CityOfSanFernando>

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including in-person translation services, or other services please call the Community Development Department at (818) 898-1227 or email at [communitydevelopment@sfcity.org](mailto:communitydevelopment@sfcity.org) at least 2 business days prior to the meeting.

#### **SUBMIT PUBLIC COMMENT IN PERSON:**

Members of the public may provide comments in person in the City Council Chambers during the Public Comments section of the Agenda by submitting a comment card to the Board Secretary.

#### **SUBMIT PUBLIC COMMENT VIA EMAIL:**

Members of the public may submit comments by email to [communitydevelopment@sfcity.org](mailto:communitydevelopment@sfcity.org) no later than **12:00 p.m. the day of the meeting**, to ensure distribution to the Planning and Preservation Commission prior to consideration of the agenda. Comments received via email will be distributed to the Planning and Preservation Commission and made part of the official public record of the meeting.

#### **CALL-IN TO PROVIDE PUBLIC COMMENT LIVE AT THE MEETING:**

Members of the Public may **call-in between 5:30 p.m. and 5:45 p.m.** Comments will be heard in the order received, and limited to three minutes. If necessary, the call-in period may be extended by the Chair. Note: This is audio only and no video.

**Call-in Telephone Number:** (669) 900-6833  
**Meeting ID:** 896 2370 9376  
**Passcode:** 194996

When connecting to the Zoom meeting to speak, you will be placed in a virtual "waiting area," with your audio disabled, until it is your turn to speak and limited to three minutes.

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## **CALL TO ORDER/ROLL CALL**

## **TELECONFERENCE REQUESTS/DISCLOSURE**

Recommend consideration of requests received for remote teleconference meeting participation made by members of the City's legislative bodies, as permitted under the provisions of Assembly Bill (AB) 2449, Government Code Section 54953, and the City of San Fernando adopted Resolution No. 8215, effective March 1, 2023.

## **PLEDGE OF ALLEGIANCE**

Led by Commissioner Martinez

## **APPROVAL OF AGENDA**

Recommend that the Planning and Preservation Commission approve the agenda as presented.

## **DECORUM AND ORDER**

City Commissioners are appointed by City Council and must be free to discuss issues confronting the city in an orderly environment. Member of the public attending City Commission meetings shall observe the same rules of order and decorum applicable to the City Council ([SF Procedural Manual](#)). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing a City Commission or while attending a City Commission meeting, may be removed from the room if the Presiding Officer so directs the Sergeant-At-Arms and such person may be barred from further audience before the City Commission.

## **PUBLIC STATEMENTS**

Members of the public may **provide comments in person in the City Council Chambers** during the Public Comments section of the Agenda by submitting a comment card to the Board Secretary.

Members of the public may submit comments by email to [communitydevelopment@sfcity.org](mailto:communitydevelopment@sfcity.org) no later than **12:00 p.m. the day of the meeting**, to ensure distribution to the Planning and Preservation Commission and made part of the official public record of the meeting.

Members of the public may provide a **live public comment by calling in between 5:30 p.m. and 5:45 p.m. CALL- IN INFORMATION: Telephone Number: (669) 900-6833; Meeting ID: 896 2370 9376; Passcode: 194996**

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## **CONSENT CALENDAR**

### **1. CONSIDERATION TO APPROVE PLANNING AND PRESERVATION COMMISSION MEETING MINUTES FOR:**

April 14, 2025 - Regular Meeting

## **ADMINISTRATIVE REPORTS**

### **2. PRESENTATION ON THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA).**

Staff recommends that the Planning and Preservation Commission

- a. Receive and File a presentation on the California Environmental Quality Act (CEQA) and its role in the Planning process.

## **STAFF COMMUNICATION**

## **COMMISSIONER UPDATES/REQUESTS TO AGENDIZE ITEM FOR DISCUSSION AT A FUTURE MEETING**

Commissioner(s) may request to agendize an item for discussion at a future meeting, subject to approval by the Commission. Requests should align with the commission's scope of responsibility, adhere to City Council policies, and consider the availability of staff resources and budget constraints.

**ADJOURNMENT** The meeting will adjourn to its next regular meeting.

## **AFFIDAVIT OF POSTING**

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Dated: \_\_\_\_\_ at: \_\_\_\_\_

Signed By: \_\_\_\_\_

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*Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet Web site ([www.sfcity.org](http://www.sfcity.org)). These are also available for public reviewing prior to a meeting at the Community Development Department Public Counter. Any public writings distributed by the Planning and Preservation Commission to at least a majority of the Commissioners regarding any item on this regular meeting agenda will also be made available at the Community Development Department Public Counter located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's Web Site at [www.sfcity.org](http://www.sfcity.org). In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/ accommodation to attend or participate in this meeting, including auxiliary aids or services please call the Community Development Department Office at (818) 898-1227 or [communitydevelopment@sfcity.org](mailto:communitydevelopment@sfcity.org) at least 48 hours prior to the meeting.*

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**CITY OF SAN FERNANDO  
PLANNING AND PRESERVATION COMMISSION MINUTES**

**APRIL 14, 2025 – 5:30 P.M.**

**CITY HALL COUNCIL CHAMBERS  
117 MACNEIL STREET  
SAN FERNANDO, CALIFORNIA 91340**

**THE FOLLOWING MINUTES ARE A SUMMARY OF ACTIONS TAKEN BY THE PLANNING COMMISSION. VIDEO AND AUDIO OF THE ACTUAL MEETING ARE AVAILABLE AT: <http://ci.san-fernando.ca.us/commissions-boards/#planning-preservation>**

**CALL TO ORDER/ROLL CALL**

Chairperson Solorio called to order at 5:37 p.m.

**PRESENT:**

Commission: Chairperson Francisco Solorio, Vice Chair Lua (absent), Commissioners Cecilia Martinez, Flor Sanchez and Fernando Diaz

Staff: Planning Manager Ron Garcia, Director of Administrative Services Erica D. Melton, Interim Public Works Management Analyst Isabella Tapia, Assistant City Attorney Lloyd Pilchen, Associate Planner Marina Khrustaleva, and Administrative Assistant Yesenia Becerra

**PLEDGE OF ALLEGIANCE**

Led by Commissioner Diaz

**APPROVAL OF AGENDA**

Motion by Commissioner Diaz, seconded by Commissioner Martinez to approve the agenda. The motion carried unanimously.

**DECORUM AND ORDER**

Assistant City Attorney Lloyd Pilchen read the Decorum and Order.

**PUBLIC STATEMENTS**

None.

**CONSENT CALENDAR**

Motion by Commissioner Diaz, seconded by Commissioner Martinez to approve the Consent Calendar items:

- 1. CONSIDERATION TO APPROVE PLANNING AND PRESERVATION COMMISSION MEETING MINUTES FOR:**

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- a. March 10, 2025 – Regular Meeting

The motion carried, unanimously.

## **PUBLIC HEARING**

- 2. DISCUSSION REGARDING CONDITIONAL USE PERMIT (CUP2024-004) TO MODIFY A PREVIOUSLY APPROVED TYPE 41 ABC LICENSE (ON-SALE BEER AND WINE) TO A TYPE 47 ABC LICENSE (ON-SALE GENERAL) FOR THE ON-PREMISES CONSUMPTION OF ALCOHOLIC BEVERAGES, INCLUDING BEER, WINE, AND DISTILLED SPIRITS, WITHIN AN EXISTING 3,426 SQUARE FOOT BONA FIDE EATING ESTABLISHMENT (MARISCOS LOS TOXICOS RESTAURANT) LOCATED AT 2055 GLENOAKS BLVD WITHIN THE C-2 COMMERCIAL ZONE.

Planning Manager Ron Garcia introduced the staff report and Associate Planner Marina Khrustaleva.

Marina Khrustaleva, Associate Planner provided a PowerPoint presentation of the background on the restaurant, conditional use permit findings, environmental review and finally recommending approval from the commission to approve the modification of the conditional use.

Commissioners provided their comments and feedback.

Owner of Mariscos Los Toxicos, John Mejia thanked the Planning and Preservation Commission and emphasized the content with our City.

Motion by Commissioner Martinez, seconded by Commissioner Diaz to approve. The motion carried unanimously.

## **ADMINISTRATIVE REPORTS**

- 3. PRESENTATION OF FISCAL YEAR 2025-2026 BUDGET CALENDAR

Planning Manager Ron Garcia introduced the staff report and Director of Administrative Services Erica D. Melton.

Commissioners provided their questions and feedback

Item received and filed.

Note: Commissioner Sanchez joined the Meeting at 6:20pm



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### **4. PRESENTATION OF PARKING MANAGEMENT PROGRAM (RESIDENTIAL PERMIT PARKING) REPORT**

Commissioners provided their questions and requests for further details.

Item received and filed.

### **PUBLIC COMMENT**

None

### **STAFF COMMUNICATIONS**

Planning Manager Ron Garcia mentioned the next Planning and Preservation Commission meeting will be on May 12, 2025. Also invited the Commission to the Spring Jamboree event on Saturday April 19, 2025 at Las Palmas Park.

### **COMMISSION COMMENTS**

Commissioners expressed their comments and questions.

### **ADJOURNMENT (8:37 p.m.)**

Chairperson Solorio adjourned the meeting to the next regular meeting.

Planning Commission Secretary

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## AGENDA REPORT

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**To:** Planning and Preservation Commission Chair Solorio and Commissioners

**From:** Erika Ramirez, Director of Community Development  
Ron Garcia, Planning Manager

**Date:** May 12, 2025

**Subject:** California Environmental Quality Act (CEQA) and its role in the Planning process Presentation

**RECOMMENDATION:**

It is recommended that the Planning and Preservation Commission receive and file this informational presentation.

**BUDGET IMPACT:**

There is no impact to the budget by discussing this item.

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