



MAYOR MARY MENDOZA  
VICE MAYOR MARY SOLORIO  
COUNCILMEMBER JOEL FAJARDO  
COUNCILMEMBER VICTORIA GARCIA  
COUNCILMEMBER PATTY LOPEZ

## CITY OF SAN FERNANDO CITY COUNCIL

MEETING AGENDA  
REGULAR MEETING – 6:00 PM  
MONDAY, MAY 19, 2025

CITY HALL COUNCIL CHAMBERS  
117 MACNEIL STREET  
SAN FERNANDO, CA 91340

COUNCILMEMBER JOEL FAJARDO  
REMOTE TELECONFERENCE LOCATION  
74 BRANDON DRIVE  
GOLETA, CA 93117

Please visit the City's YouTube channel to live stream and watch previously recorded City Council meetings, which is also available with Spanish subtitles at:  
<https://www.youtube.com/c/CityOfSanFernando>

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including in-person translation services, or other services please call the City Clerk Department at (818) 898-1204 or email at [cityclerk@sfcity.org](mailto:cityclerk@sfcity.org) at least 2 business days prior to the meeting.

### **REGULAR MEETING - PUBLIC PARTICIPATION OPTIONS**

#### **WATCH THE MEETING**

Live stream with audio and video, via YouTube, at: <https://www.youtube.com/c/CityOfSanFernando>

#### **SUBMIT PUBLIC COMMENT IN PERSON**

Members of the public may provide comments in person in the City Council Chambers during the Public Comments section of the Agenda by submitting a comment card to the City Clerk.

#### **SUBMIT PUBLIC COMMENT VIA EMAIL**

Members of the public may submit comments **by email** to [cityclerk@sfcity.org](mailto:cityclerk@sfcity.org) no later than **12:00 p.m. the day of the meeting**, to ensure distribution to the City Council prior to consideration of the agenda. Comments received via email will be distributed to the City Council and made part of the official public record of the meeting.

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### **CALL-IN TO PROVIDE PUBLIC COMMENT LIVE DURING THE MEETING**

Members of the public may [call-in between 6:00 p.m. and 6:15 p.m.](#) Comments will be heard in the order received, and limited to three minutes. If necessary, the call-in period may be extended by the Mayor. Note: This is audio only and no video.

**Call-in Telephone Number: (669) 900-6833**

**Meeting ID: 833 6022 0211**

**Passcode: 924965**

When connecting to the Zoom meeting to speak, you will be placed in a virtual “waiting area,” with your audio disabled, until it is your turn to speak and limited to three minutes.

### **CALL TO ORDER - REGULAR MEETING          6:00 P.M. (OPEN SESSION)**

### **ROLL CALL**

### **TELECONFERENCING REQUESTS/DISCLOSURE**

Recommend consideration of requests received for remote teleconference meeting participation made by members of the City’s legislative bodies, as permitted under the provisions of Assembly Bill (AB) 2449, Government Code Section 54953, and the City of San Fernando adopted Resolution No. 8215, effective March 1, 2023.

### **PLEDGE OF ALLEGIANCE**

Led by City Clerk Julia Fritz

### **APPROVAL OF REGULAR MEETING AGENDA**

Recommend that the City Council approve the agenda as presented and move that all ordinances presented tonight be read in title only as authorized under Government Code Section 36934.

### **PRESENTATIONS**

- A. PRESENTATION OF EDUCATION COMMISSION CERTIFICATES OF RECOGNITION FOR MAY STUDENTS OF THE MONTH FOR ACADEMIC ACHIEVEMENT
    - Emma Luna (G3 - Vaughn Next Century Learning Center)
    - Jadon Romero (Glenoaks Christian Schools)
  - B. PRESENTATION OF A CERTIFICATE OF APPRECIATION TO PAYASITO TOCOOTIN SHOWW FOR VOLUNTEER PARTICIPATION IN THE "DÍA DEL NIÑO" CELEBRATION EVENT
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- C. PRESENTATION OF CERTIFICATES OF APPRECIATION TO VOLUNTEERS THAT PARTICIPATED IN THE "DÍA DEL NIÑO" CELEBRATION EVENT
  - Blanca Estela Mejia/Minnie
  - Moises Aroldo Mejia/Pluto
  - Francisco Rodriguez/Mickey
  - Dolores Rodriguez
- D. PRESENTATION OF A CERTIFICATE OF RECOGNITION TO TERESA RUIZ FOR HER CONTRIBUTIONS TO THE COMMUNITY
- E. ANNUAL RECOGNITION
  - NATIONAL PUBLIC WORKS WEEK - MAY 18, 2025 TO MAY 24, 2025

### **DECORUM AND ORDER**

The City Council, elected by the public, must be free to discuss issues confronting the City in an orderly environment. Members of the public attending City Council meetings shall observe the same rules of order and decorum applicable to the City Council (SF Procedural Manual). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing the City Council or while attending the City Council meeting, may be removed from the room if the Presiding Officer so directs the sergeant-at-arms and such person may be barred from further audience before the City Council.

### **PUBLIC STATEMENTS**

Members of the public **may provide comments in person in the City Council Chambers** during the Public Comments section of the Agenda by submitting a comment card to the City Clerk.

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Members of the public may provide **a live public comment by calling in between 6:00 p.m. and 6:15 p.m. CALL-IN INFORMATION: Telephone Number: (669) 900-6833; Meeting ID: 833 6022 0211; Passcode: 924965**

### **CONSENT CALENDAR**

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the City Council wishes to discuss any item, it should first be removed from the Consent Calendar.

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**1) CONSIDERATION TO APPROVE CITY COUNCIL MEETING MINUTES:**

- a. July 16, 2008 – CC Special Meeting
- b. July 16, 2008 – RA Special Meeting

**2) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER**

Recommend that the City Council adopt Resolution No. 25-052 approving the Warrant Register.

**3) RECEIVE AND FILE STATUS UPDATES FOR ENHANCEMENTS, PROJECTS, AND CITY COUNCIL PRIORITIES**

Recommend that the City Council receive and file the status report for FY 2024-2025 Enhancements, Capital Projects, and City Council Priorities, and provide direction, as appropriate.

**4) CONSIDERATION TO AUTHORIZE SUBMITTAL OF A SUBAPPLICATION, IN PARTNERSHIP WITH THE CALIFORNIA GOVERNOR’S OFFICE OF EMERGENCY SERVICES, FOR THE FEDERAL EMERGENCY MANAGEMENT AGENCY’S HAZARD MITIGATION GRANT PROGRAM**

Recommend that the City Council:

- a. Authorize the submittal of a subapplication, in partnership with the California Governor’s Office of Emergency Services, for the Federal Emergency Management Agency’s Hazard Mitigation Grant Program in an amount of \$153,562, to draft a Local Hazard Mitigation Plan Update; and
- b. Authorize the City Manager, or designee, to make non-substantive changes and execute all related documents.

**5) CONSIDERATION TO AUTHORIZE SUBMITTAL OF A GRANT APPLICATION FOR THE LA84 FOUNDATION’S WORLD CUP 2026– EXTRAORDINARY IMPACT GRANT**

Recommend that the City Council:

- a. Authorize the submittal of a grant application for the LA84 Foundation’s World Cup 2026 – Extraordinary Impact Grant in an amount of \$26,000, to create the “Mission City Speed Soccer Program”; and
- b. Authorize the City Manager, or designee, to make non-substantive changes and execute all related documents.

**6) CONSIDERATION TO ADOPT A RESOLUTION AUTHORIZING THE DESTRUCTION OF CERTAIN OBSOLETE RECORDS IN ACCORDANCE WITH THE CITY’S RECORDS RETENTION SCHEDULE FOR THE MAINTENANCE AND DISPOSITION OF RECORDS**

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Recommend that the City Council:

- a. Adopt Resolution No. 8383 authorizing the City Clerk and City Attorney to destroy obsolete records detailed in the Records Destruction Authorization Form pursuant to the State of California, Government Code Section 34090 and the City's approved Records Retention Schedule for the Maintenance and Disposition of Records;
- b. Authorize the City Clerk to certify the Certificate of Destruction; and
- c. Authorize the City Clerk to take all related actions to dispose of such records.

**7) CONSIDERATION TO AWARD A PROFESSIONAL SERVICES AGREEMENT TO STAGE PLUS TO PROVIDE STAGE AND SOUND PRODUCTION FOR THE CITY'S SPECIAL EVENTS HELD IN FISCAL YEARS 2025-2026 THROUGH 2027-2028**

Recommend that the City Council:

- a. Approve a Professional Services Agreement with Stage Plus (Contract No. 2358) to provide staging and sound services for the City's special events, in an amount not to exceed \$51,000 per fiscal year, for a term of three years; and
- b. Authorize the City Manager, or designee, to make non-substantive changes and execute all related documents.

**8) CONSIDERATION TO ADOPT RESOLUTIONS APPROVING THE ENGINEER'S REPORT, AND DECLARING THE CITY'S INTENTION TO ORDER THE ANNUAL ASSESSMENTS AND SETTING A PUBLIC HEARING TO CONSIDER THE LEVY OF ASSESSMENTS FOR THE FISCAL YEAR 2025-2026 LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT**

Recommend that the City Council:

- a. Adopt Resolution No. 8379 approving the Engineer's Report for Fiscal Year 2025-2026 Landscaping and Lighting Assessment District; and
- b. Adopt Resolution No. 8380 declaring the City Council's intention to order the annual assessments for FY 2025-2026 LLAD; and setting the date for the Public Hearing to consider the levy of assessments at the June 16, 2025 City Council regular meeting.

**9) CONSIDERATION TO APPROVE A SECOND READING TO ADOPT ORDINANCE NO. 1734 AMENDING CHAPTER 74 (STREETS, SIDEWALKS, AND OTHER PUBLIC PLACES) OF THE SAN FERNANDO MUNICIPAL CODE IN ITS ENTIRETY**

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Recommend that the City Council adopt Ordinance No. 1734 that was introduced for first reading at the City Council meeting of May 5, 2025, in title only, and waive all further readings titled “An Ordinance Of The City Council Of The City Of San Fernando, California, Amending Chapter 74 (Streets, Sidewalks, And Other Public Places) Of The San Fernando City Code To Establish Regulations For Outdoor Dining On The Public Right Of Way And Making Other Related Modifications” in its entirety.

### **10) CONSIDERATION TO APPROVE A LEASE AGREEMENT WITH ENTERPRISE FLEET MANAGEMENT THROUGH SOURCEWELL FOR THE PURCHASE OF EIGHT VEHICLES UTILIZED BY THE WATER DIVISION, ADOPT A RESOLUTION TO APPROPRIATE THE FUNDS, AND APPROVE DISPOSITION OF THE SURPLUS CITY-OWNED VEHICLES BEING REPLACED**

Recommend that the City Council:

- a. Approve a Master Equity Lease Agreement with Enterprise Fleet Management (Contract No. 2360) through Sourcewell’s Cooperative Purchasing Program Contract No.: 030122-EFM, for an amount not-to-exceed \$200,000 for the replacement of up to six ageing Public Works Vehicles utilized by the Water Division and purchase up to two new vehicles;
- b. Adopt Resolution No. 8384 appropriating \$200,000 from the Equipment/Vehicle Maintenance fund for the replacement of six aging Public Works Vehicles and purchase up to two new vehicles;
- c. Authorize the City Manager to execute a Purchase Order with Enterprise Fleet Management in amount not to exceed \$200,000 for the annual lease of up to eight Public Works vehicles utilized by the Water Division;
- d. Approve a contingency up to \$20,000 for any additional cost due to unforeseen vehicle lease related costs;
- e. Approve the cost of installation of a required 2-way emergency radio equipment for the vehicles in an amount not to exceed \$8,000 through an existing purchase order with Bearcom Inc.;
- f. Declare vehicles that are to be replaced as surplus and authorize the City Manager, or designee, to dispose of the six aging surplus City Owned Public Works Vehicles being replaced, in accordance with Chapter 2, Article VI, Division 7, of the San Fernando Municipal Code; and
- g. Authorize the City Manager, or designee, to make any non-substantive changes and execute the Agreement and all related documents.

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### **11) CONSIDERATION TO APPROVE A FRANCHISE AGREEMENT TO BLACK & WHITE TOW, INC. FOR VEHICLE TOWING AND VEHICLE STORAGE SERVICES**

Recommend that the City Council:

- a. Approve a Franchise Agreement to Black & White Garage, Inc., dba Black & White Tow, Inc. (Contract No. 2359) for Vehicle Towing and Vehicle Storage Services for a term of five years, with an optional five-year extension; and
- b. Authorize the City Manager, or designee, to make non-substantive changes and execute all related documents.

### **ADMINISTRATIVE REPORTS**

### **12) RECEIVE A PRESENTATION REGARDING THE DEVELOPMENT AND IMPLEMENTATION OF A CITYWIDE RESIDENTIAL PARKING PERMIT PROGRAM**

Recommend that the City Council :

- a. Receive and file a presentation regarding the development and recommended implementation of a Citywide Residential Parking Permit Program; and
- b. Provide staff direction, as appropriate.

### **13) DISCUSSION AND CONSIDERATION TO RENAME THE ANNUAL PRIDE FLAG RAISING CEREMONY IN MEMORY OF MATTHEW SHEPARD AND RELATED MATTERS**

Recommend that the City Council:

- a. Discuss and consider renaming the “Annual Pride Flag Raising Ceremony” to the “Annual Pride Flag Raising Ceremony in Memory of Matthew Shepard”;
- b. Discuss establishing a regular recurring day to hold the annual event going forward; and
- c. Provide staff direction, as applicable.

### **14) DISCUSSION AND CONSIDERATION OF A REQUEST TO CO-SPONSOR AND USE OF CITY SEAL FOR THE SAN FERNANDO OUTDOOR MARKET IN JUNE HOSTED BY THE MALL ASSOCIATION**

Recommend that the City Council:

- a. Consider the request to approve a Co-Sponsorship for San Fernando Outdoor Market in June hosted by the Mall Association;

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- b. Consider the request to waive City fees associated with activities by City staff to support the June event;
- c. Consider the request to approve the use of the City seal on the printed material and social media, pursuant to City Council Ordinance No. 1724; and
- d. Provide direction for co-sponsorship of future San Fernando Outdoor Market.

#### **15) DISCUSSION OF FISCAL YEAR 2025-2026 BUDGET STUDY SESSION NO. 1**

Recommend that the City Council:

- a. Review and discuss the Fiscal Year 2025-2026 Proposed Budget; and
- b. Provide direction to staff, as appropriate.

#### **STAFF COMMUNICATION INCLUDING COMMISSION UPDATES**

#### **GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES**

**ADJOURNMENT** The meeting will adjourn to its special meeting on June 2, 2025.

#### **AFFIDAVIT OF POSTING**

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Dated: \_\_\_\_\_ at: \_\_\_\_\_

Signed By: \_\_\_\_\_

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*Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet website [www.sfcity.org](http://www.sfcity.org). These are also available for public reviewing prior to a meeting in the City Clerk Department. Any public writings distributed by the City Council to at least a majority of the Councilmembers regarding any item on this regular meeting agenda will also be made available at the City Clerk Department at City Hall located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's website at [www.sfcity.org](http://www.sfcity.org). In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including auxiliary aids or services please call the City Clerk Department at (818) 898-1204 or [cityclerk@sfcity.org](mailto:cityclerk@sfcity.org) at least 48 hours prior to the meeting.*

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