

**CITY OF SAN FERNANDO
PARKS, WELLNESS & RECREATION COMMISSION
MEETING MINUTES**

**November 10, 2020
ZOOM MEETING STREAMED ON YOUTUBE**

THE FOLLOWING MINUTES ARE A SUMMARY OF ACTIONS TAKEN BY THE PARKS, WELLNESS & RECREATION COMMISSION. VIDEO AND AUDIO OF THE ACTUAL MEETING ARE AVAILABLE FOR LISTENING AT: <https://www.youtube.com/c/CityOfSanFernando>.

CALL TO ORDER/ROLL CALL

Chair Sandie Richards called the meeting to order at 6:34 p.m. and conducted the roll call.

The following persons were recorded as present:

PRESENT:	Chair Sandie Richards
	Commissioner Jason Hayes
	Commissioner Nina Herrera
	Commissioner Saydith Navarro

ABSENT:	Vice Chair Joe Ponce
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ALSO PRESENT:	Director of Recreation and Community Services Department, Julian Venegas
	Tutcint Operations Manager, Robyn Gomez
	Tutcint Program Coordinator, Carrie Castro
	Office Specialist, Linda Bowden-Moreno

PLEDGE OF ALLEGIANCE

Commissioner S. Navarro led the Pledge of Allegiance.

APPROVAL OF AGENDA

Commissioner S. Navarro motioned to approve the agenda for the November 10, 2020 Parks, Wellness & Recreation Commission Regular Meeting. Commissioner J. Hayes seconded the motion. The motion carried with the following vote:

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AYES: S. Richards, J. Hayes, N. Herrera, S. Navarro

NOES:

ABSENT: J. Ponce

ABSTAIN:

PUBLIC STATEMENTS – WRITTEN/ORAL

None.

CULTURAL ARTS LIASON REPORT

None.

APPROVAL OF MINUTES

Commissioner J. Ponce motioned to approve the minutes for the September 15, 2020, Parks, Wellness & Recreation Commission meeting. Commissioner S. Navarro seconded the motion. The motion carried with the following vote:

AYES: S. Richards, J. Hayes, N. Herrera, S. Navarro

NOES:

ABSENT: J. Ponce

ABSTAIN:

NEW BUSINESS

CONTINUED BUSINESS

1. **STATUS FOR THE PROP. 68 PER CAPITA GRANT** – J. Venegas reported that the City Council approved the first priority identified by this Commission to renovate the playground at Pioneer Park. Staff will begin to work on the application process for the grant due in December of 2021.
2. **STATWIDE PARK DEVELOPMENT AND COMMUNITY REVITALIZATION SPP GRANT** – J. Venegas reported that the application due date was pushed back to March 12, 2021 allowing staff more time to do outreach to stakeholders in an effort to gather more ideas and input from the communities. One Community Meeting has been held thus far. The So. Calif. Special Olympics and LA Care participated and provided valuable feedback on the new park developments.

3. **VIRTUAL PROGRAMMING** –J. Venegas shared some of the Dia de Los Muertos Alter Submission photos, which will be displayed on the City Website during the month of December.

The Virtual Dia de Los Muertos Festival resulted in participation of 53 runners. Participants will receive prizes and gifts for participating.

Staff is planning the Virtual Reindeer Challenge in December, which includes a children's challenge. This will be part of the Virtual Tree Lighting Ceremony.

4. **COMMUNITY THEATRE PROGRAM** – J. Venegas has sent out invites to the participants for the upcoming virtual meeting scheduled on Thursday at 6:30 p.m. Anyone wishing to add agenda items can email J. Venegas.

Commissioner J. Hayes added that this meeting would include discussion on putting the board together. This program has taken some time to get off the ground due to Covid-19, but it is moving forward and people are excited and getting involved. The Film Festival resulted in only one submission; however, it was not aired as it did not follow the Dia de Los Muertos theme.

5. **DEPARTMENT'S REPONSE TO COVID-19**—J. Venegas informed the Commission that Round 2 of the Residential Food Program distribution is scheduled for Saturday, November 21st. 174 participants will be provided a food package. Staff will be ordering and packing the food packages for the drive-through pick-up at Recreation Park. Participants must be San Fernando residents and must register in advance.

Covid-19 testing will be available to Recreation Park Tuesday through Saturday during December. Participants can register online but walk-ins are welcome.

Commissioner S. Navarro is glad to see more testing available. Commissioner J. Hayes offered to assist in the Food Distribution Program. Commissioner N. Herrera asked if there are additional Food Distributions coming up.

6. **LAYNE PARK REVITALIZATION PROJECT**—J. Venegas reported that nine design proposals have been received. The Review Committee met today for the initial review and will reach out to several firms to gather more details about their respective firm and proposal.
7. **LAS PALMAS PARK RENOVATION**—J. Venegas reported that renovations have been completed. A final review will be conducted and the project will be accepted and presented to Council at

the next Council Meeting.

8. **YOUTH REINVESTMENT GRANT PROGRAM**—J. Venegas introduced Robyn Gomez, Operations Manager, and Carrie Castro, Program Coordinator, with the Tutcint program who were invited to provide an update. The program's promotional video was shared with the Commission to highlight activities and goals of this youth program. Online referrals are accepted. Anyone who knows a student interested in participating can refer them to the program.

The Commission commented on how wonderful this program is and thanked Ms. Gomez and Ms. Castro for all the great work they do with youth.

STAFF COMMUNICATON

L. Bowden-Moreno reported that monthly Food Bank Distribution Program for seniors continues to be offered on the first Monday of the month at Las Palmas Park. Over 150 food packages were distributed in November.

A Medicare Drive-Thru Mini Expo is scheduled on October 16th at Las Palmas Park for seniors. Anthem representatives will be onsite to provide information and answer questions pertaining to Medicare and health care coverage.

COMMISSION DISCUSSION

Commissioner S. Richards asked when new Commissioners are sworn in. Typically, newly appointed Commissioners are sworn in sometime in January. New Councilmembers usually appoint their Commissioners at the beginning of the year.

The Commission discussed whether to go dark in December or hold the regular meeting. Upon discussion, the Commission reached consensus and agreed to hold the regular meeting as scheduled on December 8th, 2020.

ADJOURNMENT

Commissioner J. Hayes motioned to adjourn the meeting at 7:20 p.m. Commissioner N. Herrera seconded the motion. The motion carried with the following vote:

AYES:	S. Richards, J. Hayes, N. Herrera, S. Navarro
NOES:	
ABSENT:	J. Ponce
ABSTAIN:	