

PARKS, WELLNESS AND RECREATION COMMISSION

February 11, 2020 Meeting Minutes 6:00 p.m., City Hall – Council Chambers 117 Macneil Street, San Fernando, CA 91340

PRESENT: Commissioner Joe Ponce, Commissioner Nina Herrera,
and Commissioner Jason Hayes

ABSENT: Commissioner Sandie Richards, Commissioner Saydith Navarro

ALSO PRESENT: Julian Venegas, RCS Director
Juan Salas, Community Services Supervisor
Linda Bowden-Moreno, RCS Office Specialist

I. Call to Order/Roll Call

- Meeting called to order at 6:49 p.m. by Commission Vice-Chair, Joe Ponce
Present: Ponce, Herrera, and Hayes
Absent: Richards, Navarro

II. Pledge of Allegiance

- Led by Commissioner Ponce

III. Approval of Agenda

Motion was made to approve the agenda of the Parks, Wellness and Recreation Commission meeting for February 11, 2020.

Motion: Hayes Second by: Herrera
For: All
Against: None
Abstained: None

IV. Public Comment

- No Public Present

V. Consent Calendar

- Approval of Minutes – January 14, 2020
- This item was tabled due to lack of quorum.

VI. New Business

- No new business

VII. Continued Business

A. Presentation of New Program and Activity Registration System

- Julian Venegas reported that staff is working on inputting all programs and activities into the new registration program.
- The launching of the registration system has been delayed as staff will need to have fees for all programming and activities adopted by City Council.
- The program is expected to go live on July 1, 2020. The public will be able to register online and kiosks will be available beginning July 1, 2020.
- Commissioner Hayes asked about the expected date of the launch. Per staff, the system will be launched July1, 2020.

B. Las Palmas Park Renovations

- Julian Venegas reported that the renovation project will be presented to City Council for approval on March 2, 2020.
- Prop. A funds have been allocated to go towards renovations at Las Palmas Park, which will include the Banquet Room, lobby, front desk, ADA doors and the parking lot.

- Renovations will take approximately 60 days to complete. The goal is to complete the project by early May.
- Commissioner Ponce inquired about the funding source for the renovations. Staff reported that these are surplus funds from a maintenance grant the City received some years ago.

C. Mission City Baseball League

- The league is scheduled to begin in mid-March. Registration is going slower than expected.
- Staff is working with volunteers to promote the league to the public. The cost for younger participants was reduced in order to spark more interest.

VIII. Continued Business

D. Community Theatre Program

- The Ad Hoc Committee held its second meeting. Discussion was held on establishing a mission statement.
- A community meeting will be held once the mission statement has been established and the first production in late Fall or towards the holiday season.
- Commissioner Hayes discussed the draft mission statement. Input will be solicited from the Cultural Arts Liaisons. Mr. Bernstein, Morningside Elementary School Principal, has expressed his interest in supporting this program as well as other members of the community. Things are progressing well.
- Next Ad Hoc Committee meeting will be held on 2/19/20 at 5:30 pm at Recreation Park.
- Commissioner Ponce thanked Commissioner Hayes for bringing this program to the City.

E. Open Streets Event

- This event was scheduled to occur on Halloween night. An internal meeting

was held to discuss safety issues and concerns brought forth by the SFPD. Concerns were expressed regarding having sufficient safety personnel on Halloween night given the number of events going on throughout the City.

- City staff are discussing postponing the event for one week after Halloween. The event would occur at the same time and with the same footprint of the original plan. Metro will need to approve this change of date in order to move forward.
- Commissioner Hayes asked if the entire event would be postponed including the 5k portion. Staff informed the Commissioner that the entire event including the 5k would need to be postponed.
- Commissioner Ponce had questions regarding any conflicts with event participants with the change in schedule. Staff will need to confirm with Metro and if the event date is changed then vendors, hub captains, etc. would be notified as soon as possible.

F. Wild Horse Foundation Partnership

- The building is about 99% complete. A grand opening will be scheduled in the near future.
- *Full Circle* is an organization that will be partnering in providing intervention and counseling programs to participants.
- The City is looking at host the Spring Jamboree at Pioneer Park which will be a good opportunity to feature the park's renovations.
- Commissioner Hayes asked when the Spring Jamboree will be held. The projected date is April 11, 2020.
- Commissioner Ponce asked if there would be any violation of the Brown Act should more than three commissioners attend the event. Staff will look into this matter further. It should be okay as long as a meeting is not held and Commission matters are not discussed at the event.

G. Cultural Arts Liaisons Communications

- Cultural Arts Liaisons were not available to attend tonight.

VIII. Staff Communication

- Juan Salas, Community Services Supervisor, provided a detailed update on the programs and activities offered at Las Palmas Park. Some of the items discussed were the Elderly Nutrition Program, the Las Palmas Club, the Crafty Ladies Knitting Group, and the numerous partnerships that provide services such as monthly birthday celebrations, blood pressure checks and much more. Other partners include New Horizon and Tierra Del Sol, and the Tutcint Youth Empowerment Group which serves troubled youth at Las Palmas Park. Staff is looking into providing a community garden in the City and bringing more programming to Layne Park. Hiking and overnight camping events are planned for this year. Updates will be posted at the parks and in the City website.
- Commissioner Ponce commented on the great services offered to seniors at Las Palmas Park and asked if services would be expanded to other parks.
- Julian Venegas added that Juan Salas and staff are always looking for partnerships to grow and enhance our existing services.
- Julian Venegas reported that the City will be going green. Brochures and flyers will be web based in an effort to decrease paper use be ecological stewards. Brochures and flyers will be available in print upon request.

IX. Commissioner Comments

- Commissioner Hayes invited all to participate in *Read Across San Fernando*.at Morningside Elementary on March 2nd. Any member of the community can participate by reading to a child. Those interested can reach out to Morningside Elementary School.

X. Agenda Items for Next Regular Meeting on March 10, 2020 at 6:30 p.m.

- Commissioners may email agenda items to staff.

XI. Adjournment

Motion was made to adjourn the meeting at 7:23 p.m.

Motion: Ponce Second by: Hayes

For: All

Against:None

Abstained:None