

**CITY OF SAN FERNANDO  
PARKS, WELLNESS AND  
RECREATION COMMISSION  
REGULAR MEETING MINUTES**

**August 11, 2020  
ZOOM MEETING STREAMED ON YOUTUBE**

THE FOLLOWING MINUTES ARE A SUMMARY OF ACTIONS TAKEN BY THE PARKS, WELLNESS & RECREATION COMMISSION. VIDEO AND AUDIO OF THE ACTUAL MEETING ARE AVAILABLE FOR LISTENING AT: <https://www.youtube.com/c/CityOfSanFernando>.

**CALL TO ORDER/ROLL CALL**

Chair Sandie Richards called the meeting to order at 6:32 p.m. Office Specialist, Linda Bowden-Moreno, called the roll call.

The following persons were recorded as present:

PRESENT:	Chair Sandie Richards
	Vice Chair Joe Ponce
	Commissioner Jason Hayes
	Commissioner Saydith Navarro

ABSENT:	Commissioner Nina Herrera
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ALSO PRESENT:	Director of Recreation and Community Services Department, Julian Venegas Office Specialist, Linda Bowden-Moreno
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**PLEDGE OF ALLEGIANCE**

Commissioner Hayes led the Pledge of Allegiance.

**APPROVAL OF AGENDA**

Commissioner Hayes motioned to approve the agenda for the August 11, 2020 Parks, Wellness & Recreation Commission meeting. Commissioner Navarro seconded the motion. The motion carried with the following vote:

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AYES: S. Richards, J. Hayes, J. Ponce, S. Navarro

NOES:

ABSENT: N. Herrera

ABSTAIN:

**PUBLIC STATEMENTS – WRITTEN/ORAL**

None.

**APPROVAL OF MINUTES**

Commissioner J. Hayes motioned to approve the minutes for the July 11, 2020 Parks, Wellness & Recreation Commission meeting. Commissioner J. Ponce seconded the motion. The motion carried with the following vote:

AYES: S. Richards, J. Hayes, J. Ponce, S. Navarro

NOES:

ABSENT: N. Herrera

ABSTAIN:

**NEW BUSINESS**

1. **NEW GRANT OPPORTUNITES – Potential Projects**—Julian Venegas provided an update on the SSP Grant awarded to Layne Park. There is an additional round available for new programming and activities. Six properties were identified for the grant funding application. City staff requested feedback and recommendations from the PWRC identifying three parcels for potential projects. The PWRC reached consensus and Commissioner J. Ponce motioned to recommend three City owned properties (numbers one, two, and five on the attachment) for the new grant submissions. Seconded by Commissioner J. Hayes, the motion carried with the following vote:

AYES: S. Richards, J. Hayes, J. Ponce, S. Navarro

NOES: None

ABSENT: N. Herrera

ABSTAIN: None

**CONTINUED BUSINESS**

2. **COMMUNITY THEATRE PROGRAM**—Julian Venegas reported that a Community Meeting was held on August 10, 2020. Commissioner J. Hayes added that last night's meeting was very productive. A flyer is in the works and will be posted on social media seeking additional individuals interested in participating in this program. A Virtual Film Festival is in the planning stages. More details will be provided on the upcoming flyer to be distributed via

social media and the City website. Commissioner J. Hayes thanked Commissioner S. Navarro for her assistance in developing this program.

3. **LAYNE PARK REVITALIZATION PROJECT**—Julian Venegas reported that this project is in the design phase. Once a design is developed with the new amenities, the project will go out to bid for selection of a general contractor to manage the construction. Commission Chair Richards will provide staff with the contact information for the Layne Family in order to extend an invitation to the groundbreaking ceremony.
4. **DEPARTMENT'S RESPONSE TO COVID-19**—Julian Venegas informed the Commission about the new Food Distribution Program the City is developing in conjunction with the County. Food vendors will be identified, food items will be packaged and selected families will be provided with pick-up instructions. Applications and additional details will be available on the City Website.

In partnership with LAFD and Core Organization, Recreation Park hosted a Covid-19 testing site today where approximately 170 people were tested. Covid-19 testing will also be offered tomorrow at Recreation Park. Details on registration is available on the City Website.

The City is looking into participating in the Rent Relief Program being developed by the County. More information will be provided as it becomes available.

5. **VIRTUAL PROGRAMMING** —MMAF is planning a virtual Summer Concert. Students will be recording individually at various sites for a concert to be presented towards the end of September. Additional virtual events include Dia de Los Muertos, the 5K and the Film Festival which will be featured in conjunction with the Dia de Los Muertos event. Details and information on alter building and other virtual events will be available on the City Website and on social media.
6. **LAS PALMAS PARK RENOVATIONS**—Julian Venegas updated the Commission on the upcoming renovations at Las Palmas Park scheduled to begin this week. Automatic doors will be installed this week. New flooring and paint in the Banquet Room will begin in mid-August. The project is expected to be completed by the end of October.
7. **YOUTH REINVESTMENT GRANT PROGRAM**—Julian Venegas reported on the Tutcint program operating out of Las Palmas Park. Activities are currently operating virtually. A culmination ceremony is scheduled for this Saturday to acknowledge the accomplishments of the youth participants. The grant for this program is for a period of three years. Commissioner S. Navarro made a recommendation to promote the Community Theatre Program to this group as well as the Community Garden in an effort to get more youth involvement. The new Tutcint

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program director has already expressed interest in promoting the Theatre Program to the Youth Reinvestment Program participants.

### **COMMISSION DISCUSSION**

Commissioner J. Ponce commented on looking forward to new projects in the parks and to the renovation at Las Palmas Park.

Commissioner J. Hayes encouraged those interested in the Community Theatre Program to look for the upcoming Community Meeting in order to participate and get involved. He is also looking forward to the possibility of new projects and thanked staff for their hard work. Lastly, he added that with the many challenges resulting from COVID-19, there is also an opportunity to slow down and do things right.

Commissioner J. Navarro and Commissioner S. Richards thanked everyone for their input and hard work.

### **ADJOURNMENT**

Commissioner J. Hayes motioned to adjourn the meeting at 7:34 p.m. Commissioner S. Navarro seconded the motion. The motion carried with the following vote:

AYES:	S. Richards, J. Hayes, J. Ponce, S. Navarro
NOES:	None
ABSENT:	N. Herrera
ABSTAIN:	None