



MAYOR MARY MENDOZA  
VICE MAYOR MARY SOLORIO  
COUNCILMEMBER JOEL FAJARDO  
COUNCILMEMBER VICTORIA GARCIA  
COUNCILMEMBER PATTY LOPEZ

## CITY OF SAN FERNANDO CITY COUNCIL

MEETING AGENDA  
SPECIAL MEETING – 5:15 PM  
REGULAR MEETING – 6:00 PM  
TUESDAY, SEPTEMBER 2, 2025

CITY HALL COUNCIL CHAMBERS  
117 MACNEIL STREET  
SAN FERNANDO, CA 91340

Please visit the City's YouTube channel to live stream and watch previously recorded City Council meetings, which is also available with Spanish subtitles at: <https://www.youtube.com/c/CityOfSanFernando>

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including in-person translation services, or other services please call the City Clerk Department at (818) 898-1204 or email at [cityclerk@sfcity.org](mailto:cityclerk@sfcity.org) at least 2 business days prior to the meeting.

**CALL TO ORDER - SPECIAL MEETING      5:15 P.M. (CLOSED SESSION)**

**ROLL CALL**

**APPROVAL OF SPECIAL MEETING AGENDA (CLOSED SESSION)**

**PUBLIC STATEMENTS FOR SPECIAL MEETING (CLOSED SESSION)**

There will be a three (3) minute limitation for each member of the audience who wishes to make comments relating to City Business. Anyone wishing to speak, please fill out the blue form located at the Council Chambers entrance and submit it to the City Clerk. When addressing the City Council, please speak into the microphone and voluntarily state your name and address.

**RECESS TO CLOSED SESSION**

A) CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957 – PUBLIC EMPLOYMENT/EMPLOYEE APPOINTMENT:

Title: City Manager

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### RECONVENE FROM SPECIAL MEETING AND REPORT OUT FROM CLOSED SESSION

### **REGULAR MEETING - PUBLIC PARTICIPATION OPTIONS**

#### WATCH THE MEETING

Live stream with audio and video, via YouTube, at: <https://www.youtube.com/c/CityOfSanFernando>

#### SUBMIT PUBLIC COMMENT IN PERSON

Members of the public may provide comments in person in the City Council Chambers during the Public Comments section of the Agenda by submitting a comment card to the City Clerk.

#### SUBMIT PUBLIC COMMENT VIA EMAIL

Members of the public may submit comments **by email** to [cityclerk@sfcity.org](mailto:cityclerk@sfcity.org) no later than **12:00 p.m. the day of the meeting**, to ensure distribution to the City Council prior to consideration of the agenda. Comments received via email will be distributed to the City Council and made part of the official public record of the meeting.

#### CALL-IN TO PROVIDE PUBLIC COMMENT LIVE DURING THE MEETING

Members of the public may **call-in between 6:00 p.m. and 6:15 p.m.** Comments will be heard in the order received, and limited to three minutes. If necessary, the call-in period may be extended by the Mayor. Note: This is audio only and no video.

**Call-in Telephone Number: (669) 900-6833**

**Meeting ID: 833 6022 0211**

**Passcode: 924965**

When connecting to the Zoom meeting to speak, you will be placed in a virtual “waiting area,” with your audio disabled, until it is your turn to speak and limited to three minutes.

#### CALL TO ORDER - REGULAR MEETING      **6:00 P.M. (OPEN SESSION)**

#### ROLL CALL

#### TELECONFERENCING REQUESTS/DISCLOSURE

Recommend consideration of requests received for remote teleconference meeting participation made by members of the City’s legislative bodies, as permitted under the provisions of Assembly Bill (AB) 2449, Government Code Section 54953, and the City of San Fernando adopted Resolution No. 8215, effective March 1, 2023.

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## PLEDGE OF ALLEGIANCE

Led by City Clerk Julia Fritz

## APPROVAL OF REGULAR MEETING AGENDA

Recommend that the City Council approve the agenda as presented and move that all ordinances presented tonight be read in title only as authorized under Government Code Section 36934.

## PRESENTATIONS

- A. INFORMATIONAL PRESENTATION FROM METROPOLITAN WATER DISTRICT CHAIR ADAN ORTEGA
- B. ANNUAL PROCLAMATION
  - NATIONAL HISPANIC HERITAGE MONTH – SEPTEMBER 15, 2025 TO OCTOBER 15, 2025

## DECORUM AND ORDER

The City Council, elected by the public, must be free to discuss issues confronting the City in an orderly environment. Members of the public attending City Council meetings shall observe the same rules of order and decorum applicable to the City Council (SF Procedural Manual). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing the City Council or while attending the City Council meeting, may be removed from the room if the Presiding Officer so directs the sergeant-at-arms and such person may be barred from further audience before the City Council.

## PUBLIC STATEMENTS

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Members of the public may provide **a live public comment by calling in between 6:00 p.m. and 6:15 p.m. CALL-IN INFORMATION: Telephone Number: (669) 900-6833; Meeting ID: 833 6022 0211; Passcode: 924965**

## CONSENT CALENDAR

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the City Council wishes to discuss any item, it should first be removed from the Consent Calendar.

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**1) CONSIDERATION TO APPROVE CITY COUNCIL MEETING MINUTES:**

- a. June 2, 2025 – Special & Regular CC Meeting

**2) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER**

Recommend that the City Council adopt Resolution No. 25-091 approving the Warrant Register.

**3) RECEIVE AND FILE STATUS UPDATES FOR ENHANCEMENTS, PROJECTS, AND CITY COUNCIL PRIORITIES**

Recommend that the City Council receive and file the status report for FY 2024-2025 Enhancements, Capital Projects, and City Council Priorities, and provide direction, as appropriate.

**4) CONSIDERATION TO APPROVE A MEMORANDUM OF UNDERSTANDING WITH ALZHEIMER'S LOS ANGELES TO PROVIDE EDUCATION AND RESOURCES RELATED TO ALZHEIMER'S DISEASE AND OTHER DEMENTIAS**

Recommend that the City Council:

- a. Approve a Memorandum of Understanding with Alzheimer's Los Angeles (Contract No. 2422) to provide education and resources related to Alzheimer's Disease and other dementias; and
- b. Authorize the City Manager, or designee, to make non-substantive changes and execute the agreement.

**5) CONSIDERATION TO APPROVE A FIRST AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH THE LANGUAGE PROS FOR LANGUAGE SERVICES**

Recommend that the City Council:

- a. Approve a First Amendment to the Professional Services Agreement with The Language Pros (Contract No. 2328(a)) to increase the compensation up to \$40,000 per fiscal year, and extend the term to June 30, 2026, with an option to extend for four one-year terms; and
- b. Authorize the City Manager, or designee, to make non-substantive changes and execute the amendment and all related documents.

**6) CONSIDERATION TO ADOPT A RESOLUTION ACCEPTING THE DEPARTMENT OF ALCOHOLIC BEVERAGE CONTROL ALCOHOL POLICING PARTNERSHIP GRANT FUNDS TO SUPPORT THE SAN FERNANDO POLICE DEPARTMENT'S UNDER-AGE ALCOHOL PURCHASE PREVENTION PROGRAM, AND ADOPT A RESOLUTION TO APPROPRIATE THE FUNDS FOR FISCAL YEAR 2025-2026 ADOPTED BUDGET**

Recommend that the City Council:

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- a. Adopt Resolution No. 8407 authorizing the City Manager to execute Standard Agreement No. 25-APP40 (Contract No. 2423), accepting Department of Alcoholic Beverage Control Alcohol Policing Partnership Grant Funds in the amount of \$75,000, to support the San Fernando Police Department's under-age alcohol purchase prevention program aimed to reduce underage drinking, reduce youth access to alcoholic beverages through the education of alcohol licensees, and enforcement intervention; and
- b. Adopt Resolution No. 8408 amending the budget for Fiscal Year 2025-2026 to appropriate the grant revenues and expenses.

**7) CONSIDERATION TO AWARD A PROFESSIONAL SERVICES AGREEMENT TO CIVILTEC ENGINEERING INC. FOR ENGINEERING DESIGN SERVICES OF WELL 2A NITRATE TREATMENT SYSTEM**

Recommend that the City Council:

- a. Award a Professional Services Agreement to Civiltec Engineering Inc. (Contract No. 2424) in amount not to exceed \$378,390, to provide Professional Engineering Design Services for the Development of a new Well 2A Nitrate Treatment System;
- b. Authorize the City Manager to approve a contingency up to an amount not to exceed 15% of the contract price for any unforeseen conditions or change in work related to the contract; and
- c. Authorize the City Manager, or designee, to make non-substantive changes and execute the Agreement.

**8) CONSIDERATION TO APPROVE A THIRD AMENDMENT TO A CONTRACT SERVICES AGREEMENT WITH ENVIROGEN TECHNOLOGIES, INC. FOR A PROPRIETARY ION EXCHANGE NITRATE REMOVAL TREATMENT SYSTEM AT CITY'S GROUNDWATER WELL 2A**

Recommend that the City Council:

- a. Approve a Third Amendment to the Contract Services Agreement with Envirogen Technologies, Inc. (Contract No. 1920(d)) in an amount not-to-exceed the aggregate sum of \$2,600,000, for the purchase of a proprietary 2,000 gallons per minute Ion Exchange Nitrate Removal System at Well 2A;
- b. Approve, as authorized under San Fernando Municipal Code Sections 2-804, 2-801(a)(1) and 2-801(b) of the San Fernando purchasing ordinance, to waive formal purchasing requirements to purchase special equipment and/or sole source purchases needed to be compatible with existing equipment to perform complex or unique functions; and
- c. Authorize the City Manager, or designee, to execute the Amendment, subject to any non-substantive corrections or clarifications in consultation with the City Attorney.

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### **9) CONSIDERATION TO APPROVE THE CITY’S 2025 CROSS-CONNECTION CONTROL PLAN AND ADOPT A RESOLUTION ADOPTING THE CONTROL PLAN AS REQUIRED BY THE STATE WATER RESOURCES CONTROL BOARD**

Recommend that the City Council:

- a. Approve the City’s 2025 Cross Connection Control Plan; and
- b. Adopt Resolution No. 8400 adopting the City’s Cross-Connection Control Plan as required by the State Water Resources Control Board to ensure the protection of the public potable water supply from the risk of contamination or pollution due to cross connections.

### **PUBLIC HEARING**

### **10) A CONTINUED PUBLIC HEARING TO CONSIDER AND APPROVE INTRODUCTION FOR FIRST READING OF AN ORDINANCE AMENDING CHAPTER 90 (TRAFFIC AND VEHICLES) OF THE SAN FERNANDO MUNICIPAL CODE TO IMPLEMENT A RESIDENTIAL PARKING PERMIT PROGRAM**

Recommend that the City Council:

- a. Conduct a Public Hearing; and
- b. Pending public testimony, approve introduction for first reading Ordinance No. 1736 in title only, and waive further reading “An Ordinance of the City Council of the City Of San Fernando, California, amending Chapter 90 (Traffic And Vehicles) of the San Fernando Municipal Code to implement a Residential Parking Permit Program”.

### **11) A PUBLIC HEARING TO CONSIDER AND ADOPT A RESOLUTION ESTABLISHING THE ALLOCATION OF COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS FOR FISCAL YEAR 2025-2026, AND ADOPT A RESOLUTION APPROPRIATING THE FUNDS**

Recommend that the City Council:

- a. Conduct a Public Hearing;
- b. Pending public testimony, adopt Resolution No. 8405 approving and establishing the allocation of Community Development Block Grant Funds for Fiscal Year 2025-2025;
- c. Authorize the City Manager, or designee, to submit documentation conveying the City Council’s Resolution to the Los Angeles County Community Development Authority for approval; and
- d. Adopt Resolution No. 8411 amending the Fiscal Year 2025-2026 Adopted Budget to appropriate the grant revenues and expenses.

**ADMINISTRATIVE REPORTS**

**12) DISCUSSION AND CONSIDERATION FOR EMERGENCY APPROVAL OF A CONTRACT SERVICES AGREEMENT WITH GENERAL PUMP COMPANY FOR THE REHABILITATION OF POTABLE WATER PRODUCTION WELL 2A**

Recommend that the City Council find the following by 4/5 vote:

- a. Find that emergency conditions persist in that there remains a clear and present danger requiring immediate action to prevent or mitigate the loss or impairment of life, health, property or essential public service;
- b. Approve without formal competitive bidding, the attached emergency Contract Services Agreement with General Pump Company (Contract No. 2411) for the rehabilitation of potable water production at Well 2A, in an amount not to exceed \$620,157.60. Pursuant to Public Contract Code Sections 1102 and 22050 as well as San Fernando Municipal Code Section 2-804, find that an emergency warranting the waiver of formal competitive bidding exists justifying the award of the above referenced Contract Services Agreement to General Pump Company to restore water supply and prevent water service disruptions; and
- c. Authorize the City Manager, to execute the same on behalf of the City subject to such non-substantive and clarifying edits as may be warranted in consultation with the City Attorney.

**13) DISCUSSION AND CONSIDERATION ON WHETHER RESOLUTIONS BE INCORPORATED INTO THE EXISTING CITY RECOGNITION REQUEST PROCESS AND DETAILS ON POTENTIAL DESIGN OPTIONS FOR CERTIFICATES**

Recommend that the City Council provide directions on the following:

- a. Whether to update the City's Recognition Request Policy and Procedure to include Resolutions as an additional form of recognition; and
- b. Whether to explore design upgrade options for proclamations and certificates, including cost considerations.

**14) DISCUSSION AND CONSIDERATION REGARDING AN UPDATE ON EXPLORING FACILITY OPTIONS FOR COLLABORATION WITH THE MEXICAN CONSULATE TO HOST "CONSULATE ON WHEELS PROGRAM" EVENT**

Recommend that the City Council:

- a. Receive and discuss an update on collaboration with the Mexican Consulate on providing Consulate on Wheels services in San Fernando; and

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- b. Provide direction on the selection of a facility to host the Mexican Consulate’s “Consulate on Wheels” Services in October 2025, including consideration of the San Fernando Aquatic Center conference room or the San Fernando Recreation Park Multi-Purpose Room.

## **15) DISCUSSION ON THE CITY’S EFFORTS TO ADDRESS HOMELESSNESS**

This item was agendized by Councilmember Joel Fajardo.

## **16) DISCUSSION AND CONSIDERATION TO FORM AD HOC COMMITTEES FOR CONTRACT MANAGEMENT OF STREET SWEEPING AND TREE TRIMMING/ARBORIST SERVICES**

This item was agendized by Councilmember Joel Fajardo.

## **17) DISCUSSION AND DIRECTION REGARDING CONSOLIDATING SAN FERNANDO CITY COUNCIL ELECTIONS WITH THE STATEWIDE PRIMARY ELECTIONS**

This item was agendized by Mayor Mary Mendoza.

## **18) DISCUSSION AND CONSIDERATION REQUESTING AN OVERVIEW AND DESCRIPTION ON THE CITY GRAFFITI PROGRAM**

This item was agendized by Councilmember Patty Lopez.

## **STAFF COMMUNICATION INCLUDING COMMISSION UPDATES**

## **GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES**

**ADJOURNMENT** The meeting will adjourn to its regular meeting on September 15, 2025.

### AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Dated: \_\_\_\_\_ at: \_\_\_\_\_

Signed By: \_\_\_\_\_

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*Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City’s `Internet website [www.sfcity.org](http://www.sfcity.org). These are also available for public reviewing prior to a meeting in the City Clerk Department. Any public writings distributed by the City Council to at least a majority of the Councilmembers regarding any item on this regular meeting agenda will also be made available at the City Clerk Department at City Hall located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City’s website at [www.sfcity.org](http://www.sfcity.org). In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including auxiliary aids or services please call the City Clerk Department at (818) 898-1204 or [cityclerk@sfcity.org](mailto:cityclerk@sfcity.org) at least 48 hours prior to the meeting.*

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