

**CITY OF SAN FERNANDO  
CITY COUNCIL**

**MINUTES  
SPECIAL MEETING – 5:30 P.M  
REGULAR MEETING – 6:00 P.M.  
MONDAY, JUNE 2, 2025**

**CITY HALL COUNCIL CHAMBERS  
117 MACNEIL STREET  
SAN FERNANDO, CALIFORNIA 91340**

**CALL TO ORDER/ROLL CALL – SPECIAL MEETING      5:30 P.M. (CLOSED SESSION)**

Mayor Mary Mendoza called the Special Meeting to order at 5:30 p.m.

Present:

Council: Mayor Mary Mendoza, Vice Mayor Mary Solorio and Councilmembers Joel Fajardo, Victoria Garcia, and Patty Lopez

Staff: City Manager Nick Kimball and City Attorney Richard Padilla

Absent: None

**APPROVAL OF AGENDA**

Motion by Councilmember Fajardo, seconded by Vice Mayor Solorio to approve the agenda. The motion carried, unanimously.

**PUBLIC STATEMENTS**      None

**RECESS TO CLOSED SESSION (5:31 P.M.)**

By consensus, Councilmembers recessed to Closed Session.

A) CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957 – INFORMAL PUBLIC  
EMPLOYEE PERFORMANCE EVALUATION PER CITY MANAGER EMPLOYMENT CONTRACT

Title: City Manager

**RECONVENE FROM SPECIAL MEETING AND REPORT OUT FROM CLOSED SESSION**

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City Attorney stated that there was no reportable action as a result of the Closed Session meeting of June 2, 2025.

The City Council recessed the Closed Session meeting at 6:03 p.m.

**CALL TO ORDER/ROLL CALL – REGULAR MEETING**

**6:00 P.M. (OPEN SESSION)**

Mayor Mary Mendoza called the regular meeting to order at 6:04 p.m.

Present: Council: Mayor Mary Mendoza, Vice Mayor Mary Solorio, and Councilmembers Joel Fajardo, Victoria Garcia, and Patty Lopez

Staff: City Manager Nick Kimball, City Attorney Richard Padilla, Deputy City Manager/Economic Development Kanika Kith, Police Chief Fabian Valdez, Director of Administrative Services Erica Melton, Director of Public Works Wendell Johnson, Director of Recreation and Community Services Julio Salcedo, and City Clerk Julia Fritz

Absent: None

**TELECONFERENCING REQUESTS/DISCLOSURE**

None

**PLEDGE OF ALLEGIANCE**

Led by City Clerk Julia Fritz

**APPROVAL OF AGENDA**

Motion by Councilmember Fajardo, seconded by Vice Mayor Solorio to approve the agenda. The motion carried, unanimously.

Mayor Mendoza requested a moment of silence for fallen Baldwin Park Police Officer Samuel Riveros and would be adjourning the meeting in his memory.

**PRESENTATIONS**

- A. ANNUAL RECOGNITION
  - PRIDE MONTH - JUNE 2025

**PUBLIC STATEMENTS**

Gisela Menjivar spoke in support of Agenda Item No 14.

Eva Camps offered a prayer and spoke in support of Agenda Item Nos. 12, 13 and 14.

Dolores Rodriguez spoke in support of Agenda Item Nos. 12, 13 and 14.

Olga Torrejon spoke in support of Agenda Item Nos. 12, 13 and 14.

Ricardo Benitez spoke in support of Agenda Item Nos. 12, 13 and 14, suggested that trolley service resume, and supports the Police Department.

Caller 8487 spoke in support of Agenda Item Nos. 12, 13 and 14.

**CONSENT CALENDAR**

Motion by Councilmember Fajardo, seconded by Vice Mayor Solorio to approve:

- 1) CONSIDERATION TO APPROVE CITY COUNCIL MEETING MINUTES:
  - a. August 4, 2008 – CC Meeting
  - b. October 20, 2008 – CC Meeting
  - c. November 17, 2008 – CC Special Meeting
  - d. March 3, 2025 - CC Special & Regular Meeting
- 2) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER
- 3) RECEIVE AND FILE STATUS UPDATES FOR ENHANCEMENTS, PROJECTS, AND CITY COUNCIL PRIORITIES
- 4) CONSIDERATION TO ADOPT A RESOLUTION APPROVING A PERMIT PAYMENT POLICY
- 5) CONSIDERATION TO ADOPT A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATIVE SERVICES/CITY TREASURER, SENIOR ACCOUNTANT, OR DESIGNEE TO INVEST SURPLUS FUNDS
- 6) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE ANNUAL INVESTMENT POLICY FOR FISCAL YEAR 2025-2026
- 7) CONSIDERATION TO APPROVE AN AGREEMENT ACCEPTING A DONATION OF ARTIFACTS FROM THE WHITAKER-RODGERS FAMILY FOR DISPLAY AT THE LOPEZ ADOBE HISTORICAL SITE
- 8) CONSIDERATION TO AUTHORIZE SUBMITTAL OF A GRANT APPLICATION TO THE CALIFORNIA ARTS COUNCIL FOR FUNDING SUPPORT OF THE MARIACHI MASTER APPRENTICE PROGRAM

The motion carried, unanimously.

**PUBLIC HEARING**

- 9) A PUBLIC HEARING TO PRESENT THE STATUS OF STAFF VACANCIES AND RECRUITMENT AND RETENTION EFFORTS AS REQUIRED BY ASSEMBLY BILL 2561

Mayor Mendoza opened the public hearing.

Human Resources and Risk Manager Ibarra presented the staff report and responded to Councilmember questions.

Mayor Mendoza opened public comments.

The following made general comments:

Ryan Murillo, SEIU 721 representative, spoke regarding concerns of listed vacancies.

Mayor Mendoza closed public comments.

Motion by Councilmember Fajardo, seconded by Vice Mayor Solorio to receive and file City's Position Vacancy and Recruitment and Retention Efforts Report for Fiscal Year 2024-2025. The motion carried, unanimously.

Mayor Mendoza closed the public hearing.

**ADMINISTRATIVE REPORTS**

- 10) DISCUSSION AND CONSIDERATION TO AWARD A PROFESSIONAL SERVICES CONTRACT WITH PLANSMAN INC. FOR DESIGN SERVICES FOR THE DOWNTOWN TRASH ENCLOSURE PROJECT

Director of Public Works Johnson presented the staff report and responded to Councilmember questions.

Motion by Councilmember Lopez, seconded by Vice Mayor Solorio to award a Professional Services Contract to Plansman Inc. (Contract No. 2365) in an amount not to exceed \$60,000, for design services for the Downtown Trash Enclosure Project; and authorize the City Manager, or designee, to make non- substantive changes and execute the contract and all related documents. The motion carried, unanimously.

- 11) DISCUSSION OF FISCAL YEAR 2025-2026 BUDGET STUDY SESSION NO. 2

The City Council continued discussions to the June 16, 2025 City Council meeting for the FY 2025-2026 Proposed Budget Public Hearing; and Councilmembers will submit a list of enhancement requests to the City Manager by June 6, 2025, regarding the allocation of the remaining surplus funds of \$149,340.

It was noted that the City Council recessed the meeting at 9:02 p.m. and reconvened at 9:19 p.m. with all Councilmembers present.

12) DISCUSSION AND CONSIDERATION TO APPROVE OUTREACH LETTER TO THE MEXICAN CONSULATE

Councilmember Patty Lopez presented the staff report and responded to Councilmember questions.

Motion by Councilmember Lopez, seconded by Councilmember Garcia, to approve the letter as amended to include all five City Council signatures, and to direct staff to contact the consulate to determine whether certain requirements can be modified to accommodate the City's current available facilities. The motion carried, unanimously.

13) DISCUSSION AND CONSIDERATION REGARDING DISPLAYING OFFICIAL PHOTOS AT CITY HALL

Councilmember Patty Lopez presented the staff report and responded to Councilmember questions.

Motion by Councilmember Lopez, seconded by Councilmember Garcia to approve displaying elected official's photos at City Hall to include current Councilmembers, Assemblymember, Los Angeles County Board Supervisor, Congresswoman and State Senator. The motion carried, unanimously.

14) DISCUSSION AND CONSIDERATION TO ADOPT A RESOLUTION RECOGNIZING JUNE AS FATHERS' MONTH

Councilmember Patty Lopez presented the staff report and responded to Councilmember questions.

Motion by Councilmember Fajardo, seconded by Councilmember Garcia to approve the proposed Resolution, as amended to: Add to the Resolution title "Fatherhood Wellbeing Month" and in Section 1 - amend "Fathers Month" to "Fathers Wellbeing Month". The motion carried, unanimously.

15) DISCUSSION AND CONSIDERATION REGARDING PROACTIVE RESPONSE TO ILLEGAL FIREWORKS

Vice Mayor Mary Solorio presented the staff report and responded to Councilmember questions.

Motion by Vice Mayor Solorio, seconded by Councilmember Garcia to direct staff to continue current enforcement and educational outreach efforts to include: a. Add a reporting option in "My San Fernando" app; b. Add a QR code to existing outreach materials and communications; and c. Seek possible collaboration with LAFD to add to current outreach program resources. The motion carried, unanimously.

**STAFF COMMUNICATION INCLUDING COMMISSION UPDATES**

City Clerk Fritz had no updates to report.

Director of Recreation and Community Services Salcedo provided updates on current programming efforts, including the Fourth of July celebration.

Director of Public Works Johnson had no updates to report.

Director of Community Development Ramirez had no updates to report.

Deputy City Manager/Economic Development Kith commented on the number of outreach participants regarding the Metro informational presentation event.

Director of Administrative Services Melton had no updates to report.

Police Chief Valdez had no updates to report.

City Manager Kimball announced his resignation, stating that his last day of service will be July 4, 2025.

**GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES**

Councilmember Fajardo extended condolences to the Baldwin Park family and community police officers, echoed the Mayor's sentiments regarding his service, and wished City Manager Kimball the best in his future endeavors.

Councilmember Garcia echoed Councilmember Fajardo's condolences to the family and friends in Baldwin Park and expressed gratitude to City Manager Kimball. She also acknowledged participation in the Cal Cities Roundtable, Memorial Day service at San Fernando Mission Cemetery, American Legion events, the Education Commission scholarship ceremony, and the Providence Holy Cross event at Santa Rosa Church.

Councilmember Lopez extended condolences to the families and thanked City Manager Kimball for his service. She also participated in the Mexican Chamber of Commerce and met with local residents at an event with Deputy City Manager/Economic Development Kith and Policy Chief Valdez.

Vice Mayor Solorio extended condolences and thanked City Manager Kimball for all he has done for the City. Stated she attended the 2025 JAAP LA Democratic Party event, the Valley Economic Board of Directors meeting, and thanked the Republic for the bulky item drop-off; met with staff and Congressman Rivas to discuss funding needs, attended the Education Commission Scholarship Awards, the grand opening of the Mainland Literacy Center, and represented the district as a delegate at the California Democratic Party Convention. She also recognized former

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Planning Commissioner Sean Rivas as Volunteer of the Year and participated in Happy Pride and Happy Father's Day celebrations, as well as the St. Bernadette Church Fair.

Mayor Mendoza expressed thanks to City Manager Kimball for his work in the City. She noted she attended the Memorial Day event at the American Legion and met with Congresswoman Luz Rivas to discuss budget priorities. She also attended the Santa Rosa Providence Holy Cross Stroke Prevention and Education Health Fair and met with Board Chair Ortega of the Metropolitan Water District to reach a historical settlement resolving water exchange rates with San Diego.

**ADJOURNMENT (10:54 p.m.)**

Mayor Mendoza adjourned the regular meeting at 10:54 p.m. in memory of fallen Baldwin Park Police Officer Samuel Riveros.

I do hereby certify that the foregoing is a true and correct copy of the minutes of the June 2, 2025, Regular meeting and approved by the San Fernando City Council at the meeting of September 2, 2025.

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Julia Fritz, CMC  
City Clerk