



MAYOR MARY MENDOZA
VICE MAYOR MARY SOLORIO
COUNCILMEMBER JOEL FAJARDO
COUNCILMEMBER VICTORIA GARCIA
COUNCILMEMBER PATTY LOPEZ

CITY OF SAN FERNANDO CITY COUNCIL

MEETING AGENDA
SPECIAL MEETING – 5:00 PM
REGULAR MEETING – 6:00 PM
MONDAY, SEPTEMBER 15, 2025

CITY HALL COUNCIL CHAMBERS
117 MACNEIL STREET
SAN FERNANDO, CA 91340

Please visit the City's YouTube channel to live stream and watch previously recorded City Council meetings, which is also available with Spanish subtitles at:
<https://www.youtube.com/c/CityOfSanFernando>

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including in-person translation services, or other services please call the City Clerk Department at (818) 898-1204 or email at cityclerk@sfcity.org at least 2 business days prior to the meeting.

PUBLIC PARTICIPATION OPTIONS

WATCH THE MEETING

Live stream with audio and video, via YouTube, at: <https://www.youtube.com/c/CityOfSanFernando>

SUBMIT PUBLIC COMMENT IN PERSON

Members of the public may provide comments in person in the City Council Chambers during the Public Comments section of the Agenda by submitting a comment card to the City Clerk.

SUBMIT PUBLIC COMMENT VIA EMAIL

Members of the public may submit comments **by email** to cityclerk@sfcity.org no later than **12:00 p.m. the day of the meeting**, to ensure distribution to the City Council prior to consideration of the agenda. Comments received via email will be distributed to the City Council and made part of the official public record of the meeting.

SAN FERNANDO CITY COUNCIL

Special and Regular Meeting Notice and Agenda – September 15, 2025

Page 2 of 7

CALL-IN TO PROVIDE PUBLIC COMMENT LIVE DURING THE MEETING

Members of the public may [call-in between 5:00 p.m. and 5:15 p.m.](#) Comments will be heard in the order received, and limited to three minutes. If necessary, the call-in period may be extended by the Mayor. Note: This is audio only and no video.

Call-in Telephone Number: (669) 900-6833

Meeting ID: 833 6022 0211

Passcode: 924965

When connecting to the Zoom meeting to speak, you will be placed in a virtual “waiting area,” with your audio disabled, until it is your turn to speak and limited to three minutes.

CALL TO ORDER - SPECIAL MEETING 5:00 P.M.

ROLL CALL

TELECONFERENCING REQUESTS/DISCLOSURE

Recommend consideration of requests received for remote teleconference meeting participation made by members of the City’s legislative bodies, as permitted under the provisions of Assembly Bill (AB) 2449, Government Code Section 54953, and the City of San Fernando adopted Resolution No. 8215, effective March 1, 2023.

APPROVAL OF SPECIAL MEETING AGENDA

Recommend that the City Council approve the agenda as presented and move that all ordinances presented tonight be read in title only as authorized under Government Code Section 36934.

DECORUM AND ORDER

The City Council, elected by the public, must be free to discuss issues confronting the City in an orderly environment. Members of the public attending City Council meetings shall observe the same rules of order and decorum applicable to the City Council (SF Procedural Manual). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing the City Council or while attending the City Council meeting, may be removed from the room if the Presiding Officer so directs the sergeant-at-arms and such person may be barred from further audience before the City Council.

PUBLIC STATEMENTS

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SAN FERNANDO CITY COUNCIL

Special and Regular Meeting Notice and Agenda – September 15, 2025

Page 3 of 7

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ADMINISTRATIVE REPORTS

1) RECEIVE AND FILE A PRESENTATION ON THE UPDATE TO THE CITY’S HOUSING ELEMENT IMPLEMENTATION PROGRAM AND PROVIDE FEEDBACK ON HOUSING AND ZONING IMPLEMENTATION PROGRAMS

Recommend that the City Council:

- a. Receive and File a presentation on the Update to the City’s Housing Element Implementation Program;
- b. Provide feedback on key areas of the Housing and Zoning Implementation Programs ; and
- c. Provide staff direction, as appropriate.

2) RECEIVE AND FILE A PRESENTATION REGARDING THE CITY’S CLIMATE ACTION RESILIENCE PLAN AND ASSOCIATED GENERAL PLAN UPDATE TO THE OPEN SPACE, CONSERVATION, PARKS, AND RECREATION ELEMENT AND MOBILITY ELEMENT

Recommend that the City Council:

- a. Receive and file a presentation on the City’s Climate Action and Resilience Plan and General Plan Updates to the Open Space, Conservation, Parks, and Recreation Element and Mobility Element; and
- b. Provide feedback and direction, as appropriate.

ADJOURNMENT OF THE SPECIAL MEETING

CALL TO ORDER - REGULAR MEETING **6:00 P.M.**

ROLL CALL

SAN FERNANDO CITY COUNCIL

Special and Regular Meeting Notice and Agenda – September 15, 2025

Page 4 of 7

TELECONFERENCING REQUESTS/DISCLOSURE

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PLEDGE OF ALLEGIANCE

Led by City Clerk Julia Fritz

APPROVAL OF REGULAR MEETING AGENDA

Recommend that the City Council approve the agenda as presented and move that all ordinances presented tonight be read in title only as authorized under Government Code Section 36934.

PRESENTATIONS

- A. INFORMATIONAL PRESENTATION FROM STATE SENATOR CAROLINE MENJIVAR TO PROVIDE A LEGISLATIVE UPDATE
- B. INFORMATIONAL PRESENTATION FROM THE AMERICAN RED CROSS BY MIRIAM L. ANDINO AND LAURA BAZ

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SAN FERNANDO CITY COUNCIL

Special and Regular Meeting Notice and Agenda – September 15, 2025

Page 5 of 7

CONSENT CALENDAR

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the City Council wishes to discuss any item, it should first be removed from the Consent Calendar.

1) CONSIDERATION TO APPROVE CITY COUNCIL MEETING MINUTES:

- a. June 16, 2025 – Special & Regular CC b. June 30, 2025 – Special CC Meeting Meeting

2) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER

Recommend that the City Council adopt Resolution No. 25-092 approving the Warrant Register.

3) RECEIVE AND FILE STATUS UPDATES FOR ENHANCEMENTS, PROJECTS, AND CITY COUNCIL PRIORITIES

Recommend that the City Council receive and file the status report for FY 2025-2026 Enhancements, Capital Projects, and City Council Priorities, and provide direction, as appropriate.

4) RECEIVE AND FILE THE 2025 LOCAL TRANSACTION TAX ANNUAL REPORT FOR MEASURES “A” AND “SF” AS REQUIRED BY CITY CODE

Recommend that the City Council receive and file the 2025 Annual Report on the collection, management, and expenditure of the City’s Local Transaction Tax (i.e. Measures “A” and “SF”) as required by the City Code.

5) CONSIDERATION TO AWARD A PROFESSIONAL SERVICES AGREEMENT TO CIVILTEC ENGINEERING INC. FOR WATER MASTER PLAN DEVELOPMENT SERVICES

Recommend that the City Council:

- a. Award a Professional Services Agreement (Contract No. 2428) to Civiltec Engineering Inc. in an amount not to exceed \$250,880, to provide Water Master Plan Development Services;
- b. Authorize the City Manager to approve a contingency up to an amount of \$32,725 not to exceed approximately 15% of the contract price for any unforeseen related costs; and
- c. Authorize the City Manager, or designee, to make non-substantive changes and execute the agreement and all related documents.

SAN FERNANDO CITY COUNCIL

Special and Regular Meeting Notice and Agenda – September 15, 2025

Page 6 of 7

6) CONSIDERATION TO ACCEPT PROJECT COMPLETION AND AUTHORIZE THE RECORDATION OF A NOTICE OF COMPLETION FOR FOG SEAL COATING OF CITY PARKING LOTS

Recommend that the City Council:

- a. Accept the improvements as constructed by Onyx Paving Company, Inc., and consider the work completed;
- b. Authorize the issuance and filing of a “Notice of Completion” with the Los Angeles County Office of the Registrar-Recorder/County Clerk; and
- c. Authorize the release of the five percent retention amount of \$27,563.21 after the 35-day lien period from the date the Notice of Completion is recorded.

ADMINISTRATIVE REPORTS

7) DISCUSSION AND CONSIDERATION TO APPROVE A SECOND READING AND ADOPTION OF ORDINANCE NO. 1736 AMENDING CHAPTER 90 (TRAFFIC AND VEHICLES) OF THE SAN FERNANDO MUNICIPAL CODE TO IMPLEMENT A RESIDENTIAL PARKING PERMIT PROGRAM

Recommend that the City Council adopt Ordinance No. 1736 that was introduced for first reading at the City Council meeting of September 2, 2025, in title only, and waive all further readings titled, “An Ordinance of the City Council of the City Of San Fernando, California, amending Chapter 90 (Traffic And Vehicles) of the San Fernando Municipal Code to implement a Residential Parking Permit Program”.

8) DISCUSSION AND CONSIDERATION TO DESIGNATE A VOTING DELEGATE AND ALTERNATE(S) FOR THE 2025 LEAGUE OF CALIFORNIA CITIES ANNUAL CONFERENCE AND EXPO FOR THE GENERAL ASSEMBLY MEETING

Recommend that the City Council:

- a. Designate a voting Delegate for the League of California Cities 2025 Annual Conference and Expo for the General Assembly meeting;
- b. Designate up to two Alternate Voting Delegate(s) who may vote in the event that the designated Delegate is unable to serve in that capacity; and
- c. Authorize the City Clerk to notify the League of the City Council appointed Voting Delegate/Alternate(s).

9) DISCUSSION AND CONSIDERATION REGARDING COLLABORATION WITH THE MEXICAN CONSULATE TO HOST CONSULATE ON WHEELS PROGRAM SERVICES, AND APPROVE CO-SPONSORSHIP AND USE OF THE CITY SEAL

SAN FERNANDO CITY COUNCIL

Special and Regular Meeting Notice and Agenda – September 15, 2025

Page 7 of 7

Recommend that the City Council:

- a. Receive update regarding the Mexican Consulate to host “Consulate on Wheels Program Services” event in San Fernando;
- b. Provide direction on the selection of a facility to host the Consulate Services event in October 2025, including consideration of the San Fernando Pool Facility Conference Room or the Santa Rosa de Lima Church; and
- c. Approve the use of the City seal on the print material and social media pursuant to City Council Ordinance No. 1724.

10) DISCUSSION AND CONSIDERATION REQUESTING AN OVERVIEW AND DESCRIPTION ON THE CITY GRAFFITI PROGRAM

This item was agendized by Councilmember Patty Lopez.

11) DISCUSSION AND CONSIDERATION REGARDING CROSSWALK SAFETY NEAR SAN FERNANDO MIDDLE SCHOOL AND THE BIKE PATH

This item was agendized by Councilmember Victoria Garcia.

STAFF COMMUNICATION INCLUDING COMMISSION UPDATES

GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES

ADJOURNMENT The meeting will adjourn to its regular meeting on October 6, 2025.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Dated: _____ at: _____

Signed By: _____

Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet website www.sfcity.org. These are also available for public reviewing prior to a meeting in the City Clerk Department. Any public writings distributed by the City Council to at least a majority of the Councilmembers regarding any item on this regular meeting agenda will also be made available at the City Clerk Department at City Hall located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's website at www.sfcity.org. In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including auxiliary aids or services please call the City Clerk Department at (818) 898-1204 or cityclerk@sfcity.org at least 48 hours prior to the meeting.
