

Request for Information No. 1**October 15, 2025****Project: Request for Proposals
Design for Pacoima Wash Connectivity Project
Questions and Answers**

Question 1. *Can you please provide a map of the project location?*

A1. Please see attached location maps for reference.

Question 2. *Could you please provide the most current bidder's list?*

A2. The project is not yet in the bidding phase; therefore, there is no bidders list or planholders list at this time. The current Request for Proposals is for **design services**, which will include preparation for bidding and construction support.

Question 3. *What is the extent of the utility, topographic and boundary survey information developed by the Phase I project? In particular, is the boundary between the park and the Pacoima Wash Flood Control defined in a survey?*

A3. Phase I consisted of constructing the Pacoima Wash Bikeway and retaining walls along the east embankment of the Pacoima Wash Channel from Fourth Street (Bradley Avenue) to Eighth Street Bridge. There are no utility, topographic or boundary survey records available for Phase I in the area between Cindy Montañez Natural Park and the Pacoima Wash Channel.

Question 4. *Among the enhancements listed in 30,000 SF of sidewalk, is it also contemplated that curb & gutter also need to be designed.*

A4. No curb and gutter design will not be required for this project.

Question 5. *What guidance can you offer about the extent of the work where path crosses Glenoaks Blvd and Fourth St? What is the extent of the work at Foothill Blvd?*

A5. At Glenoaks Boulevard and Fifth Street crossings, the City anticipates installing **High-Intensity Activated Crosswalks (HAWK)** to enhance pedestrian and cyclist

safety. Consultant will be required to do a **Traffic Study** to justify the installations of HAWKS. There will be **no crossings at Foothill Boulevard**. Work adjacent to Foothill Boulevard may include, but is not limited to, landscaping, irrigation, concrete improvements, installation of a new swing gate and pedestrian gate, and signage.

Question 6. *Does the June 30, 2026 grant deadline reflect design only deadline or is construction of the project required by that deadline as well? Is it possible to demonstrate that the funds have been simply encumbered or does the construction work need to be complete?*

A6. The June 30, 2026 deadline applies to both design and construction, however, the City will request an extension. The City has already encumbered funds.

Question 7. *Is there a limit to the number of project that a respondent can submit?*

A7. No. Respondents may submit multiple projects, provided they clearly demonstrate how project deadlines will be met in a timely manner.

Question 8. *Do the submitted projects need to be fully completed to qualify as a work sample? If not, to what level of completion is acceptable?*

A8. Yes. All submitted work samples should be from fully completed projects.

Question 9. *Must the submitted samples be completed within the last 5 years?*

A9. Work samples should be from projects completed within the last **eighth (8)** years.

Question 10. *Is there a page limit for the response?*

A10. Yes. Proposals should not exceed **60 pages** in total.

Question 11. *Is there a preferred page size?*

A11. Yes. The preferred page size is **8.5 inches x 11 inches**.

Question 12. *Is the San Fernando Business License required for the proposal or only after a consultant is awarded the contract?*

A12. A City of San Fernando Business License will be required **only upon award** of the contract.

Question 13. *The RFP requires the consultant to secure all necessary permits for construction – is it anticipated that the City will add any work in the LA County Right of Way to their existing 408 permit? What does the City anticipate for that scope of work that will require a longer permitting timeline than the proposed schedule allows for?*

A13. The selected consultant will need to coordinate with **Los Angeles County Public Works** to determine whether the existing 408 permit can be modified to include this project's scope. Work within the **Los Angeles County Flood Control District** area will include landscaping and irrigation between **Cindy Montañez Natural Park** and **Pacoima Wash Bikeway Pedestrian Bridge**, as well as educational signage, bridge lighting, benches, and bikeway monuments. Enhancements may also include improvements to gate entrances at bikeway access points (Eighth Street, Glenoaks Boulevard, Fifth Street, and Bradley Avenue).

Question 14. *Is the City planning to handle CEQA? Is an NOE anticipated?*

A14. The consultant will be responsible for completing all **environmental documentation, regulatory compliance, and mitigation** requirements on behalf of the City.

Question 15. *Is the \$2.75M budget only for construction or is this funding inclusive of design fees as well?*

A15. The **\$2.75M** budget is for **construction only**. A separate budget has been allocated for design services.

Question 16. *Can you clarify what the City imagines for the listed 30,000 sq feet of sidewalks? Is that anticipated in the park?*

A16. Yes. Portions of the sidewalk improvements will occur **within Cindy Montañez Natural Park** and at the **park entrance along Foothill Boulevard**.

Question 17. *Please clarify if references, consultant experience and qualifications are requested from only the Prime or subs as well?*

A17. References, experience, and qualifications should be provided for **both the prime consultant and all subconsultants** included in the design team.

Question 18. *Are you able to provide a project area boundary to make the project area clear?*

A18. Yes. Please see attached location map.