



MAYOR MARY MENDOZA
VICE MAYOR MARY SOLORIO
COUNCILMEMBER JOEL FAJARDO
COUNCILMEMBER VICTORIA GARCIA
COUNCILMEMBER PATTY LOPEZ

CITY OF SAN FERNANDO CITY COUNCIL

MEETING AGENDA SPECIAL MEETING – 5:00 PM ADJOURNED REGULAR MEETING – 6:00 PM MONDAY, NOVEMBER 10, 2025

CITY HALL COUNCIL CHAMBERS
117 MACNEIL STREET
SAN FERNANDO, CA 91340

Please visit the City's YouTube channel to live stream and watch previously recorded City Council meetings, which is also available with Spanish subtitles at:
<https://www.youtube.com/c/CityOfSanFernando>

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including in-person translation services, or other services please call the City Clerk Department at (818) 898-1204 or email at cityclerk@sfcity.org at least 2 business days prior to the meeting.

CALL TO ORDER - SPECIAL MEETING 5:00 P.M. (CLOSED SESSION)

ROLL CALL

APPROVAL OF SPECIAL MEETING AGENDA (CLOSED SESSION)

PUBLIC STATEMENTS FOR SPECIAL MEETING (CLOSED SESSION)

There will be a three (3) minute limitation for each member of the audience who wishes to make comments relating to City Business. Anyone wishing to speak, please fill out the blue form located at the Council Chambers entrance and submit it to the City Clerk. When addressing the City Council, please speak into the microphone and voluntarily state your name and address.

RECESS TO CLOSED SESSION

- A) CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956.9(D)(1) – CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

Case Name: Rene Lupercio v. City of San Fernando
Case No.: 2:24-cv-603621-CBM (JPPx)

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B) CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956.9(D)(1) – CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

Case Name: Brand Estates, LLC v. City of San Fernando
LACSC Case No.: 2SSTCPO2030

C) CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956.9(D)(2) ANTICIPATED LITIGATION:

One (1) Matter - Facts Unknown to Potential Plaintiff

RECONVENE FROM SPECIAL MEETING AND REPORT OUT FROM CLOSED SESSION

REGULAR MEETING - PUBLIC PARTICIPATION OPTIONS

WATCH THE MEETING

Live stream with audio and video, via YouTube, at: <https://www.youtube.com/c/CityOfSanFernando>

SUBMIT PUBLIC COMMENT IN PERSON

Members of the public may provide comments in person in the City Council Chambers during the Public Comments section of the Agenda by submitting a comment card to the City Clerk.

SUBMIT PUBLIC COMMENT VIA EMAIL

Members of the public may submit comments **by email** to cityclerk@sfcity.org no later than **12:00 p.m. the day of the meeting**, to ensure distribution to the City Council prior to consideration of the agenda. Comments received via email will be distributed to the City Council and made part of the official public record of the meeting.

CALL-IN TO PROVIDE PUBLIC COMMENT LIVE DURING THE MEETING

Members of the public may **call-in between 6:00 p.m. and 6:15 p.m.** Comments will be heard in the order received, and limited to three minutes. If necessary, the call-in period may be extended by the Mayor. Note: This is audio only and no video.

Call-in Telephone Number: (669) 900-6833

Meeting ID: 833 6022 0211

Passcode: 924965

When connecting to the Zoom meeting to speak, you will be placed in a virtual “waiting area,” with your audio disabled, until it is your turn to speak and limited to three minutes.

CALL TO ORDER - REGULAR MEETING

6:00 P.M. (OPEN SESSION)

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ROLL CALL

TELECONFERENCING REQUESTS/DISCLOSURE

Recommend consideration of requests received for remote teleconference meeting participation made by members of the City's legislative bodies, as permitted under the provisions of Assembly Bill (AB) 2449, Government Code Section 54953, and the City of San Fernando adopted Resolution No. 8215, effective March 1, 2023.

PLEDGE OF ALLEGIANCE

Led by City Clerk Julia Fritz

APPROVAL OF REGULAR MEETING AGENDA

Recommend that the City Council approve the agenda as presented and move that all ordinances presented tonight be read in title only as authorized under Government Code Section 36934.

PRESENTATION

- A. PRESENTATION OF A PROCLAMATION RECOGNIZING SEPTEMBER 9, 2025 AS CALIFORNIA'S 175TH ANNIVERSARY OF STATEHOOD

DECORUM AND ORDER

The City Council, elected by the public, must be free to discuss issues confronting the City in an orderly environment. Members of the public attending City Council meetings shall observe the same rules of order and decorum applicable to the City Council (SF Procedural Manual). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing the City Council or while attending the City Council meeting, may be removed from the room if the Presiding Officer so directs the sergeant-at-arms and such person may be barred from further audience before the City Council.

PUBLIC STATEMENTS

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Members of the public may provide **a live public comment by calling in between 6:00 p.m. and 6:15 p.m. CALL-IN INFORMATION: Telephone Number: (669) 900-6833; Meeting ID: 833 6022 0211; Passcode: 924965**

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CONSENT CALENDAR

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the City Council wishes to discuss any item, it should first be removed from the Consent Calendar.

1) CONSIDERATION TO APPROVE CITY COUNCIL MEETING MINUTES:

- a. September 2, 2025 – Special & Regular CC Meeting
- b. September 15, 2025 – Special & Regular CC Meeting

2) CONSIDERATION TO ADOPT RESOLUTION NO. 25-111 APPROVING THE WARRANT REGISTER OF NOVEMBER 3, 2025

Recommend that the City Council adopt Resolution No. 25-111 approving the Warrant Register dated November 3, 2025.

3) RECEIVE AND FILE STATUS UPDATES FOR CITY PROJECTS AND CITY COUNCIL PRIORITIES

Recommend that the City Council receive and file the status report for FY 2025-2026 City Projects and City Council Priorities, and provide direction, as appropriate.

4) CONSIDERATION TO ADOPT A RESOLUTION APPROVING A PERSONNEL INVESTIGATIONS POLICY

Recommend that the City Council:

- a. Adopt Resolution No. 8414, approving the creation of a new Personnel Investigations Policy; and
- b. Authorize the City Manager to take related actions to execute and implement the updated policies and procedures.

5) CONSIDERATION TO ADOPT A RESOLUTION RE-APPOINTING A PRIMARY AND ALTERNATE REPRESENTATIVE AND APPOINTING A SUBSTITUTE ALTERNATE REPRESENTATIVE TO THE INDEPENDENT CITIES RISK MANAGEMENT AUTHORITY GOVERNING BOARD

Recommend that the City Council adopt Resolution No. 8415 re-appointing Human Resources and Risk Manager, Sergio Ibarra, as the City's primary representative, re-appoint Director of Administrative Services/City Treasurer, Erica D. Melton, as the alternate representative, and appoint City Manager, Kanika Kith, as the substitute alternate representative to the Independent Cities Risk Management Authority Governing Board.

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ADMINISTRATIVE REPORTS

6) DISCUSSION AND CONSIDERATION REGARDING CONTINUING THE COMMUNITY RECOGNITION MEETING PROGRAM

Recommend that the City Council:

- a. Discuss continuing the Community Recognition Meetings to occur in 2026;
- b. Approve deferring the December 9, 2025 Community Recognition Meeting to January 26, 2026; and
- c. Provide direction to staff on event offerings and approve applicable budget, as appropriate.

7) RECEIVE A PRESENTATION ON THE ORGANIZATIONAL ASSESSMENT FOR THE SAN FERNANDO POLICE DEPARTMENT

Recommend that the City Council:

- a. Receive and file the Organizational Assessment Report for the San Fernando Police Department prepared by Strategic Leadership Consultants;
- b. Provide direction to staff regarding implementation priorities

8) DISCUSSION AND CONSIDERATION TO CO-SPONSOR A SAN FERNANDO CHRISTMAS PARADE

This item was agendized by Councilmember Patty Lopez.

Recommend that the City Council discuss and consider to approve co-sponsorship of the event, alongside local organizations, businesses, and community members. This sponsorship would allow the use of the City's logo and provide an opportunity to promote the parade through the City's official channels and webpages, highlighting the City's support for community engagement and local economic activity.

9) DISCUSSION AND CONSIDERATION REGARDING IMMIGRATION CUSTOM ENFORCEMENT AT THE HOME DEPOT PARKING LOT

This item was agendized by Councilmember Patty Lopez.

Recommend that the City Council discuss the recent reports of raids in the Home Depot parking lot, consider the concerns raised by the community, and provide direction to staff on potential actions, outreach, or coordination with relevant agencies to address safety and civil rights issues.

10) DISCUSSION AND CONSIDERATION REGARDING SAFETY AND SECURITY PLAN FOR PUBLIC MEETINGS

This item was agendized by Councilmember Patty Lopez.

Recommend that the City Council discuss and consider implementing a security screening system and additional safety measures for official meetings, as well as post-meeting supervision to ensure the safety of the Mayor and Councilmembers. These measures will help protect officials while allowing the public to participate in meetings in a secure environment.

11) DISCUSSION AND DIRECTION REGARDING, AND CITY COUNCIL ACTION AS RECOMMENDED, STRATEGIES TO STRENGTHEN LOCAL ECONOMIC DEVELOPMENT IN THE SAN FERNANDO MALL AREA, USE OF BUSINESS IMPROVEMENT AREA B FUNDS, REVIEW OF ADMINISTRATIVE ACTIONS REGARDING THE SAN FERNANDO MALL ASSOCIATION, INC. AKA MALL ASSESSMENT DISTRICT, INC. AGREEMENT, AND CONSIDERATION TO ADOPT A RESOLUTION AFFIRMING RELATED ADMINISTRATIVE ACTIONS

This item was agendized by Councilmember Joel Fajardo.

Recommend that the City Council:

- a. Discuss and take action to approve potential alternatives to existing means of utilizing, distributing and potential changes on the use of the Parking and Business Improvement Area B Funds;
- b. Discuss and take action to terminate the Agreement between the City of San Fernando and the San Fernando Mall Association, Inc., aka Mall Assessment District, Inc. Contract No. 768 dated December 17, 1984 and direct staff to issue a notice of termination as prescribed in the Agreement and to take such other actions as may be necessary to close out the same;
- c. Discuss and take action to approve the development and implementation of strategies for strengthening economic development and business engagement in the San Fernando Mall Area; and reformulate the Mall Association MOU Ad Hoc committee to be the San Fernando Mall and Area B Funds Ad Hoc committee; and
- d. Discuss and take action if desired, to approve a proposed Resolution affirming the City Council's support for the statement of facts related to the San Fernando Mall Association and related Administrative Actions.

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12) DISCUSSION AND CONSIDERATION TO TRADEMARK REGISTRATION FOR “DISCOVER SAN FERNANDO”

This item was agendized by Mayor Mary Mendoza.

Recommend that the City Council discuss and approve initiating the process to trademark the name of "Discover San Fernando", and direct staff to take the necessary steps to file for trademark protection on behalf of the City.

13) DISCUSSION AND CONSIDERATION TO SUPPORT THE REQUEST TO HONOR CHARLES WHITE, 1979 HEISMAN TROPHY WINNER AND SAN FERNANDO HIGH SCHOOL ALUMNUS

This item was agendized by Mayor Mary Mendoza.

Recommend that the City Council discuss and consider issuing a formal letter of support for the White family's request to recognize Charles White by placing the name on the wall of the gymnasium and adding his name to the San Fernando High School football field in his honor, and direct staff to prepare and transmit such correspondence to the appropriate representatives of the Los Angeles Unified School District.

14) DISCUSSION AND CONSIDERATION TO ACCEPT A DONATION OF EIGHT AIR PURIFIERS THROUGH VETERANS SUPPORT INITIATIVE AND ALICIA BROADOUS DUNCAN MULTI-PURPOSE SENIOR CENTER

This item was agendized by Mayor Mary Mendoza.

Recommend that the City Council discuss and formally accept the donation of eight air purifiers, authorize staff to coordinate with the Resource Center to determine resident eligibility, and direct that the distribution be managed in partnership with Ms. Gail Wilson.

15) DISCUSSION AND CONSIDERATION REGARDING THE PROMOTION OF THE CITY'S PROGRAMS, RESOURCES, AND EVENTS

This item was agendized by Councilmember Victoria Garcia.

Recommend that the City Council discuss providing staff with direction to issue a Request for Proposal for the promotion of City programs, resources, and events.

STAFF COMMUNICATION INCLUDING COMMISSION UPDATES

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GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES

ADJOURNMENT The meeting will adjourn to the next Regular Meeting on November 17, 2025.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Dated: _____ at: _____

Signed By: _____

Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet website www.sfcity.org. These are also available for public reviewing prior to a meeting in the City Clerk Department. Any public writings distributed by the City Council to at least a majority of the Councilmembers regarding any item on this regular meeting agenda will also be made available at the City Clerk Department at City Hall located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's website at www.sfcity.org. In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including auxiliary aids or services please call the City Clerk Department at (818) 898-1204 or cityclerk@sfcity.org at least 48 hours prior to the meeting.
