



MAYOR MARY MENDOZA
VICE MAYOR MARY SOLORIO
COUNCILMEMBER JOEL FAJARDO
COUNCILMEMBER VICTORIA GARCIA
COUNCILMEMBER PATTY LOPEZ

CITY OF SAN FERNANDO CITY COUNCIL

MEETING AGENDA
SPECIAL MEETING – 5:00 PM
REGULAR MEETING – 6:00 PM
MONDAY, NOVEMBER 17, 2025

CITY HALL COUNCIL CHAMBERS
117 MACNEIL STREET
SAN FERNANDO, CA 91340

Please visit the City's YouTube channel to live stream and watch previously recorded City Council meetings, which is also available with Spanish subtitles at:
<https://www.youtube.com/c/CityOfSanFernando>

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including in-person translation services, or other services please call the City Clerk Department at (818) 898-1204 or email at cityclerk@sfcity.org at least 2 business days prior to the meeting.

CALL TO ORDER - SPECIAL MEETING 5:00 P.M. (CLOSED SESSION)

ROLL CALL

APPROVAL OF SPECIAL MEETING AGENDA (CLOSED SESSION)

PUBLIC STATEMENTS FOR SPECIAL MEETING (CLOSED SESSION)

There will be a three (3) minute limitation for each member of the audience who wishes to make comments relating to City Business. Anyone wishing to speak, please fill out the blue form located at the Council Chambers entrance and submit it to the City Clerk. When addressing the City Council, please speak into the microphone and voluntarily state your name and address.

RECESS TO CLOSED SESSION

A) CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956.8 - CONFERENCE WITH REAL PROPERTY NEGOTIATOR

Subject Property: City -Property , APN APN 2521-031-901, 2521-031-902, 2521-031-903
(Parking Lot #3)

City Negotiator: Kanika Kith City Manager

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Negotiating Party: Severyn I. Aszkenazy, President Aszkenazy Development, Inc. and Rudy Ortega, Tribal President, Fernandeño Tataviam Band of Mission Indians

Under Discussion: Price, terms of payment as relates to development of property

B) CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956.9(D)(1) – CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

Case Name: Rene Lupercio v. City of San Fernando

Case No.: 2:24-cv-603621-CBM (JPPx)

RECONVENE FROM SPECIAL MEETING AND REPORT OUT FROM CLOSED SESSION

REGULAR MEETING - PUBLIC PARTICIPATION OPTIONS

WATCH THE MEETING

Live stream with audio and video, via YouTube, at: <https://www.youtube.com/c/CityOfSanFernando>

SUBMIT PUBLIC COMMENT IN PERSON

Members of the public may provide comments in person in the City Council Chambers during the Public Comments section of the Agenda by submitting a comment card to the City Clerk.

SUBMIT PUBLIC COMMENT VIA EMAIL

Members of the public may submit comments **by email** to cityclerk@sfcity.org no later than **12:00 p.m. the day of the meeting**, to ensure distribution to the City Council prior to consideration of the agenda. Comments received via email will be distributed to the City Council and made part of the official public record of the meeting.

CALL-IN TO PROVIDE PUBLIC COMMENT LIVE DURING THE MEETING

Members of the public may **call-in between 6:00 p.m. and 6:15 p.m.** Comments will be heard in the order received, and limited to three minutes. If necessary, the call-in period may be extended by the Mayor. Note: This is audio only and no video.

Call-in Telephone Number: (669) 900-6833

Meeting ID: 833 6022 0211

Passcode: 924965

When connecting to the Zoom meeting to speak, you will be placed in a virtual “waiting area,” with your audio disabled, until it is your turn to speak and limited to three minutes.

CALL TO ORDER - REGULAR MEETING

6:00 P.M. (OPEN SESSION)

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ROLL CALL

TELECONFERENCING REQUESTS/DISCLOSURE

Recommend consideration of requests received for remote teleconference meeting participation made by members of the City's legislative bodies, as permitted under the provisions of Assembly Bill (AB) 2449, Government Code Section 54953, and the City of San Fernando adopted Resolution No. 8215, effective March 1, 2023.

PLEDGE OF ALLEGIANCE

Led by City Clerk Julia Fritz

APPROVAL OF REGULAR MEETING AGENDA

Recommend that the City Council approve the agenda as presented and move that all ordinances presented tonight be read in title only as authorized under Government Code Section 36934.

PRESENTATION

- A. ANNUAL PROCLAMATION
 - NATIONAL VETERANS & MILITARY FAMILIES MONTH – NOVEMBER 2025

DECORUM AND ORDER

The City Council, elected by the public, must be free to discuss issues confronting the City in an orderly environment. Members of the public attending City Council meetings shall observe the same rules of order and decorum applicable to the City Council (SF Procedural Manual). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing the City Council or while attending the City Council meeting, may be removed from the room if the Presiding Officer so directs the sergeant-at-arms and such person may be barred from further audience before the City Council.

PUBLIC STATEMENTS

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Members of the public may provide **a live public comment by calling in between 6:00 p.m. and 6:15 p.m. CALL-IN INFORMATION: Telephone Number: (669) 900-6833; Meeting ID: 833 6022 0211; Passcode: 924965**

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CONSENT CALENDAR

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the City Council wishes to discuss any item, it should first be removed from the Consent Calendar.

1) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER

Recommend that the City Council adopt Resolution No. 25-112 approving the Warrant Register.

2) RECEIVE AND FILE STATUS UPDATES FOR CITY PROJECTS AND CITY COUNCIL PRIORITIES

Recommend that the City Council receive and file the status report for FY 2025-2026 City Projects and City Council Priorities, and provide direction, as appropriate.

3) CONSIDERATION TO APPROVE A FIRST AMENDMENT TO THE CONTRACT WITH IGNITE THE LIGHT OF HOPE FOUNDATION FOR FOOD DISTRIBUTIONS, HOME GROCERY DELIVERY, AND RELATED FUNDRAISING SUPPORT

Recommend that the City Council:

- a. Approve a first amendment with Ignite the Light of Hope Foundation (Contract No. 2412(a)) extending the agreement for one year to continue food distributions and direct to home grocery delivery services, and to provide related fundraising support; and
- b. Authorize the City Manager, or designee, to make non-substantive changes and execute the Agreement.

4) CONSIDERATION TO ADOPT A RESOLUTION APPROPRIATING MEASURE A FUNDS, AND APPROVE AMENDMENTS TO PROFESSIONAL SERVICES AGREEMENTS WITH HOME AGAIN LOS ANGELES AND NORTH VALLEY CARING SERVICES TO PROVIDE COMPREHENSIVE HOMELESS SERVICES

Recommend that the City Council:

- a. Adopt Resolution No. 8418 amending the Fiscal Year 2025-2026 Adopted Budget to appropriate Measure A Funds;
- b. Approve a Second Amendment with Home Again Los Angeles (Contract No. 2300(b)) to increase the maximum compensation by \$167,200 and extending the term for one year with an option to extend one additional year, to provide comprehensive homeless services;
- c. Approve First Amendment with North Valley Caring Services (Contract No. 2299(a)) to increase the maximum compensation by \$104,798, and extending the term for one year with an option to extend one additional year, to provide comprehensive homeless services; and

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- d. Authorize the City Manager, or designee, to make non-substantive edits and execute all related documents

5) CONSIDERATION TO ADOPT A RESOLUTION AMENDING FISCAL YEAR 2025-2026 SALARY PLAN FOR HOURLY EMPLOYEES, CITY COUNCILMEMBERS, CITY MANAGER AND POLICE CORPORALS AND IMPLEMENT CHANGES TO THE PART-TIME BARGAINING UNIT GROUP MEMORANDUM OF UNDERSTANDING

Recommend that the City Council:

- a. Adopt Resolution No. 8419, amending the Fiscal Year 2024-2025 Salary Plan for Hourly Employees, City Councilmembers, City Manager and Police Corporals and implement changes to the Part Time Bargaining Group Memorandum of Understanding; and
- b. Authorize the City Manager to make non-substantive corrections, and execute all related documents.

6) CONSIDERATION TO ADOPT A RESOLUTION AMENDING THE CITY'S CURRENT FISCAL YEAR 2024-2025 ANNUAL FEE SCHEDULE TO ESTABLISH A SPECIAL EVENT DAILY LICENSE FEE

Recommend that the City Council:

- a. Adopt Resolution No. 8422 amending the City's adopted Fiscal Year (FY) 2024-2025 Annual Fee Schedule to Establish a Special Event Daily License Fee for the City of San Fernando; and
- b. Authorize the City Manager, or designee, to waive applicable City special event fees for eligible vendors through the 2025 calendar year.

PUBLIC HEARING

7) A PUBLIC HEARING TO CONSIDER ADOPTING A RESOLUTION TO APPROVE A PROPOSED DRAFT AMENDMENT TO THE 6TH CYCLE (2021-2029) HOUSING ELEMENT TO UPDATE THE SITES INVENTORY TO ENSURE COMPLIANCE WITH THE STATE HOUSING ELEMENT LAW

Recommend that the City Council:

- a. Conduct a Public Hearing;
- b. Pending public testimony, adopt Resolution No. 8420 amending the Sites Inventory of the 6th Cycle (2021-2029) Housing Element of the San Fernando General Plan by removing certain parcels and adding new sites to ensure compliance with State Housing Law pursuant to Government Code Sections 65580–65589.11.

ADMINISTRATIVE REPORTS

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8) DISCUSSION AND CONSIDERATION TO ADOPT A RESOLUTION APPROVING PROPOSED COMPREHENSIVE UPDATES TO THE CITY COUNCIL PROCEDURAL MANUAL

Recommend that the City Council:

- a. Adopt Resolution No. 8421 approving proposed comprehensive updates to the City Council Procedural Manual;
- b. Provide direction, as applicable.

9) RECEIVE INFORMATION ON THE FEASIBILITY OF IMPLEMENTING A MUNICIPAL IDENTIFICATION CARD PROGRAM

Recommend that the City Council:

- a. Receive information on the feasibility of implementing a Municipal Identification Card program; and
- b. Provide direction to staff, as necessary.

10) DISCUSSION AND CONSIDERATION TO TRANSITION THE DOWNTOWN MASTER PLAN TO A TARGETED IMPLEMENTATION PHASE AND AUTHORIZE THE CITY MANAGER OR DESIGNEE TO EXECUTE A FOURTH AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH DUDEK CONSULTING GROUP TO AMEND THE SCOPE OF WORK

Recommend that the City Council:

- a. Approve the Transition of the Downtown Master Plan to a Targeted Implementation Phase by preparing an Opportunity Site Analysis; and
- b. Authorize the City Manager or designee to execute a Fourth Amendment to the Professional Services Agreement with Dudek Consulting Group to amend the scope of work to transition the Downtown Master Plan effort to a Targeted Implementation Phase.

11) DISCUSSION AND CONSIDERATION TO CO-SPONSOR A SAN FERNANDO CHRISTMAS PARADE

This item was agendized by Councilmember Patty Lopez.

Recommend that the City Council discuss and consider to approve Co-Sponsorship of the event, alongside local organizations, businesses, and community members. This sponsorship would allow the use of the city's logo and provide an opportunity to promote the parade through the city's official channels and webpages, highlighting the city's support for community engagement and local economic activity.

12) DISCUSSION AND CONSIDERATION REGARDING SAFETY AND SECURITY PLAN MEASURES FOR PUBLIC MEETINGS

This item was agendized by Councilmember Patty Lopez.

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Recommend that the City Council discuss and consider implementing a security screening system and additional safety measures for official meetings, as well as post-meeting supervision to ensure the safety of the Mayor and Councilmembers. These measures will help protect officials while allowing the public to participate in meetings in a secure environment.

13) DISCUSSION AND CONSIDERATION TO ACCEPT A DONATION OF EIGHT AIR PURIFIERS THROUGH VETERANS SUPPORT INITIATIVE AND ALICIA BROADOUS DUNCAN MULTI-PURPOSE SENIOR CENTER

This item was agendized by Mayor Mary Mendoza.

Recommend that the City Council discuss and formally accept the donation of eight air purifiers, authorize staff to coordinate with the Resource Center to determine resident eligibility, and direct that the distribution be managed in partnership with Ms. Gail Wilson.

14) DISCUSSION AND CONSIDERATION REGARDING THE PROMOTION OF THE CITY'S PROGRAMS, RESOURCES, AND EVENTS

This item was agendized by Councilmember Victoria Garcia.

Recommend that the City Council discuss providing staff with direction to issue a Request for Proposal for the promotion of City programs, resources, and events.

STAFF COMMUNICATION INCLUDING COMMISSION UPDATES

GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES

ADJOURNMENT The meeting will adjourn to the next Regular Meeting on December 1, 2025.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Dated: _____ at: _____

Signed By: _____

Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet website www.sfcity.org. These are also available for public reviewing prior to a meeting in the City Clerk Department. Any public writings distributed by the City Council to at least a majority of the Councilmembers regarding any item on this regular meeting agenda will also be made available at the City Clerk Department at City Hall located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's website at www.sfcity.org. In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including auxiliary aids or services please call the City Clerk Department at (818) 898-1204 or cityclerk@sfcity.org at least 48 hours prior to the meeting.
