



CITY OF SAN FERNANDO
PARKS, WELLNESS AND RECREATION COMMISSION

REGULAR MEETING MINUTES
OCTOBER 9, 2025
ZOOM MEETING STREAMED ON YOUTUBE

THE FOLLOWING MINUTES ARE A SUMMARY OF ACTIONS TAKEN BY THE PARKS, WELLNESS AND RECREATION COMMISSION. VIDEO AND AUDIO OF THE ACTUAL MEETING ARE AVAILABLE FOR LISTENING AT: <https://www.youtube.com/c/CityOfSanFernando>

CALL TO ORDER/ROLL CALL

Chair J. Cuellar called the meeting to order at 6:30 p.m. Administrative Assistant, Linda Bowden-Moreno, called the roll call.

The following persons were recorded as present:

PRESENT:

Chair Julie Cuellar, Vice Chair Natasha Sanchez-Brooks, Commissioner Erica Friend, Commissioner Christian Garcia and Commissioner Flor Sanchez

ABSENT:

ALSO PRESENT:

Director of Recreation and Community Services Department Julio Salcedo, City of San Fernando Civil Engineer Assistant II, Manuel Fabian, Recreation Supervisor Maribel Perez, Administrative Assistant Linda Bowden-Moreno and Office Clerk, Tiffany Hernandez

PLEDGE OF ALLEGIANCE

Led by Vice Chair Sanchez-Brooks

APPROVAL OF AGENDA

Chair Cuellar proposed to approve the agenda with the following amendment: move item three to item two.

PARKS, WELLNESS AND RECREATION COMMISSION

Regular Meeting Minutes –October 9, 2025

Page 2 of 5

Commissioner Garcia motioned to approve the agenda for the October 9, 2025 Parks, Wellness and Recreation Commission regular meeting. Vice Chair Sanchez-Brooks seconded the motion. By consensus, the motioned carried with the following roll call vote:

AYES: Chair Cuellar, Vice Chair Sanchez-Brooks, Commissioner Erica Friend,
Commissioner Christian Garcia and Commissioner Flor Sanchez

NAYS:

ABSENT:

ABSTAIN:

PRESENTATIONS

Recreation and Community Services Recreation Leader II, Daniela Yanez presented the following items on behalf of the After School at the Park program:

- Program mission statement
- 2024 year in review
- Program amenities
- Open house event at San Fernando Middle School photos
- Program additions coming in the Fall
- Photos from opening day hosted on October 6, 2025
- October calendar and events

At this time, Miss Yanez opened the floor for questions.

Vice Chair Sanchez-Brooks recommended Miss Yanez reach out to organizations for donations.

Chair Cuellar offered, on behalf of the Commission, to connect the program with any affiliated non-profit organizations.

PARKS, WELLNESS AND RECREATION COMMISSION

Regular Meeting Minutes –October 9, 2025

Page 3 of 5

PUBLIC STATEMENTS – WRITTEN/ORAL

- Adriana Gutierrez, President of San Fernando National Little League

Ms. Gutierrez discussed ongoing difficulties accessing the baseball fields at Recreation Park, citing project-related closures since 2021 and financial strain from renting fields in neighboring cities. She noted that although access was briefly restored in early 2024, fields were again closed in October due to maintenance concerns, with no visible progress or updates since. The league had to turn away older players due to lack of available fields. Ms. Gutierrez expressed concern for player safety and urged the City to expedite reopening the fields.

- Uriel Rodriguez, Vice President of San Fernando National Little League

Mr. Rodriguez continued to speak on the concerns raised by President Adriana Gutierrez regarding limited access to Recreation Park fields. He clarified issues surrounding permitted versus unpermitted field use and shared feedback from parents about the situation. Mr. Rodriguez noted both financial challenges and a shortage of available fields in neighboring cities. He also expressed lack of clear communication from City departments when asked for field updates and emphasized the league's commitment to securing a safe, reliable space for players.

- Paul Larson (submitted via email)

Mr. Paul Larson submitted a public comment by email requesting the installation of shade sails over the exercise equipment and the repair of existing equipment at Recreation Park.

CONSENT CALENDAR

1. APPROVAL OF MINUTES

Vice Chair N. Sanchez-Brooks motioned to approve the Consent Calendar approving the Minutes of the September 11, 2025 Parks, Wellness and Recreation Commission regular meeting.

Commissioner C. Garcia seconded the motion. The motion passed unanimously with the following roll call vote:

PARKS, WELLNESS AND RECREATION COMMISSION

Regular Meeting Minutes –October 9, 2025

Page 4 of 5

AYES: Chair Cuellar, Vice Chair Sanchez-Brooks, Commissioner Erica Friend,
Commissioner Christian Garcia and Commissioner Flor Sanchez

NAYS

ABSENT:

ABSTAIN:

ADMINISTRATIVE REPORTS

3. INFORMATIONAL PRESENTATION AND OVERVIEW OF ROBERT’S RULES OF ORDER MEETING PROCEDURES- San Fernando City Clerk, Julia Fritz presented an informational overview and brief video of parliamentary procedure for running organized public meetings.

2. SAN FERNANDO POLICE DEPARTMENT UPDATE ON PARK ACTIVITY– Item tabled for next meeting.

4. UPDATE ON KALISHER POCKET PARK CONTRACT BY PUBLIC WORKS– City of San Fernando Civil Engineer Assistant II, Manuel Fabian, provided an update on the Kalisher Park contract. He explained that in 2011, the City entered into an agreement with the Los Angeles Housing Partnership for the development of affordable housing at 1422 San Fernando Road. Under this agreement, ownership of the park property was transferred to the City upon closing of escrow. The developer, however, is responsible for maintaining the park for a period of 15 years following the issuance of the Certificate of Occupancy in March 2013. Maintenance obligations continue through March 2028, after which the city will assume full operation and maintenance.

At this time, Mr. Fabian opened the floor for questions and comments. Recreation and Community Services Director Julio Salcedo recommended commissioners discuss their ideas for the pocket park with their appointing council members and informed them that all city facility renovations require city council approval.

5. CESAR E. CHAVEZ MEMORIAL RENOVATION PROJECT UPDATE- No update at this time.

6. DEPARTMENT PROGRAMS AND SERVICES UPDATE- Administrative Assistant, Linda Bowden-Moreno shared updates on the following items:

PARKS, WELLNESS AND RECREATION COMMISSION

Regular Meeting Minutes –October 9, 2025

Page 5 of 5

- Photos from the El Grito event held at City Hall on September 13th.
- Mexican Consulate services information.
- Dia De Los Muertos event at Recreation Park on October 25th.
- Lopez Adobe tours and treats event on October 25th from 4:30pm-7:00pm.
- Senior trips
- Teen program information
- Photo highlights from the After School at the Park opening held on October 6th.
- Youth sports information
- Adult sports and open gym hours
- 3WINS fitness Diabetes Prevention Program held every Friday at Recreation Park.
- Recognition of Las Palmas Park volunteer, Yolanda Burgos, for her service as plant caretaker and beautification volunteer.

STAFF COMMUNICATION

No staff communication.

COMMISSIONER UPDATES/REQUESTS TO AGENDIZE ITEM FOR A FUTURE MEETING

Chair Cuellar requested that the Wild Horse Foundation be contacted regarding their promised donations, including a new scoreboard, lights, and other facility needs. Recreation and Community Services Director Julio Salcedo to provide an update at the next meeting.

Chair Cuellar also thanked former Public Works Director Wendell Johnson for his service and extended best wishes for his future endeavors.

NOVEMBER AGENDA ITEMS

1. Discuss San Fernando National Little League concerns with alternative solutions
2. Lights at Recreation and Pioneer Park
3. Update on collaboration with The Wild Horse Foundation
4. Update on hummingbird plants
5. Discuss equipment shade sails at Recreation Park

ADJOURNMENT

Chair J. Cuellar adjourned the Parks, Wellness and Recreation Commission meeting at 7:32 p.m.