



SAN FERNANDO

MAYOR JOEL FAJARDO
VICE MAYOR VICTORIA GARCIA
COUNCILMEMBER MARY MENDOZA
COUNCILMEMBER MARY SOLORIO
COUNCILMEMBER PATTY LOPEZ

CITY OF SAN FERNANDO CITY COUNCIL

MEETING AGENDA
SPECIAL MEETING – 5:00 PM
REGULAR MEETING – 6:00 PM
TUESDAY, JANUARY 20, 2026

CITY HALL COUNCIL CHAMBERS
117 MACNEIL STREET
SAN FERNANDO, CA 91340

Please visit the City's YouTube channel to live stream and watch previously recorded City Council meetings, which is also available with Spanish subtitles at: <https://www.youtube.com/c/CityOfSanFernando>

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including in-person translation services, or other services please call the City Clerk Department at (818) 898-1204 or email at cityclerk@sanfernando.gov at least 2 business days prior to the meeting.

SPECIAL MEETING - PUBLIC PARTICIPATION OPTIONS

WATCH THE MEETING

Live stream with audio and video, via YouTube, at: <https://www.youtube.com/c/CityOfSanFernando>

SUBMIT PUBLIC COMMENT IN PERSON

Members of the public may provide comments in person in the City Council Chambers during the Public Comments section of the Agenda by submitting a comment card to the City Clerk.

SUBMIT PUBLIC COMMENT VIA EMAIL

Members of the public may submit comments **by email** to cityclerk@sanfernando.gov no later than **12:00 p.m. the day of the meeting**, to ensure distribution to the City Council prior to consideration of the agenda. Comments received via email will be distributed to the City Council and made part of the official public record of the meeting.

CALL-IN TO PROVIDE PUBLIC COMMENT LIVE DURING THE SPECIAL MEETING

Members of the public may call-in at 5:00 p.m.. Comments will be heard in the order received, and limited to three minutes. If necessary, the call-in period may be extended by the Mayor. Note: This is audio only and no video.

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Call-in Telephone Number: (669) 900-6833

Meeting ID: 852 3763 3366

Passcode: 138302

When connecting to the Zoom meeting to speak, you will be placed in a virtual “waiting area,” with your audio disabled. When it is your turn to speak, you will be identified by announcing the last four digits of your telephone number. To unmute press *6 on your phone and begin your comment.

CALL TO ORDER - SPECIAL MEETING 5:00 P.M. (CLOSED SESSION)

ROLL CALL

APPROVAL OF SPECIAL MEETING AGENDA (CLOSED SESSION)

PUBLIC STATEMENTS FOR SPECIAL MEETING (CLOSED SESSION)

There will be a three (3) minute limitation for each member of the audience who wishes to make comments relating to City Business. Anyone wishing to speak, please fill out the blue form located at the Council Chambers entrance and submit it to the City Clerk. When addressing the City Council, please speak into the microphone and voluntarily state your name and address.

RECESS TO CLOSED SESSION

A) CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956.9(D)(2) AND 54956.9(E)(1) - ANTICIPATED LITIGATION

One (1) matter

RECONVENE FROM SPECIAL MEETING AND REPORT OUT FROM CLOSED SESSION

REGULAR MEETING - PUBLIC PARTICIPATION OPTIONS

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CALL-IN TO PROVIDE PUBLIC COMMENT LIVE DURING THE REGULAR MEETING

Members of the public may [**call-in between 6:00 p.m. and 6:15 p.m.**](tel:(669)900-6833) Comments will be heard in the order received, and limited to three minutes. If necessary, the call-in period may be extended by the Mayor. Note: This is audio only and no video.

Call-in Telephone Number: (669) 900-6833

Meeting ID: 833 6022 0211

Passcode: 924965

When connecting to the Zoom meeting to speak, you will be placed in a virtual “waiting area,” with your audio disabled. When it is your turn to speak, you will be identified by announcing the last four digits of your telephone number. To unmute press *6 on your phone and begin your comment.

CALL TO ORDER - REGULAR MEETING

6:00 P.M. (OPEN SESSION)

ROLL CALL

TELECONFERENCING REQUESTS/DISCLOSURE

Recommend consideration of requests received for remote teleconference meeting participation made by members of the City’s legislative bodies, as permitted under the provisions of Assembly Bill (AB) 2449, Government Code Section 54953, and the City of San Fernando adopted Resolution No. 8215, effective March 1, 2023.

PLEDGE OF ALLEGIANCE

Led by City Clerk Julia Fritz

APPROVAL OF REGULAR MEETING AGENDA

Recommend that the City Council approve the agenda as presented and move that all ordinances presented tonight be read in title only as authorized under Government Code Section 36934.

PRESENTATION

A. PRESENTATION ON THE CITY’S 2025 ACCOMPLISHMENTS

DECORUM AND ORDER

The City Council, elected by the public, must be free to discuss issues confronting the City in an orderly environment. Members of the public attending City Council meetings shall observe the same rules of order and decorum applicable to the City Council (SF Procedural Manual). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing the City

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Council or while attending the City Council meeting, may be removed from the room if the Presiding Officer so directs the sergeant-at-arms and such person may be barred from further audience before the City Council.

PUBLIC STATEMENTS

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Members of the public may provide **a live public comment by calling in between 6:00 p.m. and 6:15 p.m.** **CALL-IN INFORMATION:** Telephone Number: (669) 900-6833; Meeting ID: 833 6022 0211; Passcode: 924965.

CONSENT CALENDAR

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the City Council wishes to discuss any item, it should first be removed from the Consent Calendar.

1) CONSIDERATION TO APPROVE CITY COUNCIL MEETING MINUTES:

- a. December 1, 2025 Special & Regular
CC Meeting

2) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER

Recommend that the City Council adopt Resolution No. 26-012 approving the Warrant Register.

3) RECEIVE AND FILE STATUS UPDATES FOR CITY PROJECTS AND CITY COUNCIL PRIORITIES

Recommend that the City Council receive and file the status report for FY 2025-2026 City Projects and City Council Priorities, and provide direction, as appropriate.

4) CONSIDERATION TO APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH THE MERINO GROUP FOR PUBLIC RELATIONS AND CRISIS COMMUNICATIONS CONSULTING SERVICES

Recommend that the City Council:

- a. Approve a Professional Services Agreement with The Merino Group (Contract No. 2477) for Public Relations and Crisis Communications Consulting Services, in an amount not to exceed \$55,000;

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- b. Approve a waiver of purchasing procedures pursuant to San Fernando Municipal Code Section 2-850 for the Professional Services Agreement with TMG;
- c. Adopt Resolution No. 8428 amending the Fiscal Year 2025-2026 Adopted Budget to appropriate General Funds; and
- d. Authorize the City Manager, or designee, to execute the agreement and make non-substantive edits.

5) CONSIDERATION TO ADOPT A RESOLUTION APPOINTING THE CITY'S REPRESENTATIVES TO THE INDEPENDENT CITIES RISK MANAGEMENT AUTHORITY GOVERNING BOARD

Recommend that the City Council adopt Resolution No. 8427 appointing City Manager Kanika Kith as the City's Primary Representative, Director of Administrative Services Erica Melton as Alternate Representative, and Human Resources & Risk Manager Sergio Ibarra as the Substitute Alternate Representative to the Independent Cities Risk Management Authority Governing Board.

6) CONSIDERATION TO ADOPT A RESOLUTION CALLING FOR AND GIVING NOTICE OF HOLDING A GENERAL MUNICIPAL ELECTION ON JUNE 2, 2026, REQUEST TO CONSOLIDATE THE ELECTION WITH THE STATEWIDE ELECTION, AUTHORIZE THE LOS ANGELES COUNTY ELECTIONS OFFICIAL TO PERFORM ELECTION SERVICES, AND ADOPTING AND APPROVING REGULATIONS PERTAINING TO CANDIDATE STATEMENTS AND RELATED MATERIALS SUBMITTED TO THE ELECTORATE

Recommend that the City Council:

- a. Adopt Resolution No. 8426:
 - i. Calling and giving notice of the City of San Fernando's General Municipal Election to be held on Tuesday, June 2, 2026, for the election of three City Councilmembers to each serve four-year terms;
 - ii. Approve the request to consolidate the election with the Statewide Election; and request that the Los Angeles County Board of Supervisors consent, and effectuate such consolidation to issue instructions to the Los Angeles County Registrar-Recorder/County Clerk to take any and all steps necessary for the holding of the consolidated election;
 - iii. Adopt regulations pursuant to Elections Code Sections 13307 through EC13313, pertaining to candidate statements and related election materials;
- b. Authorize the City Clerk to file all required documents by February 2, 2026, with the Board of Supervisors to effectuate the request for election consolidated services; and

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- c. Adopt Resolution No. 8417 amending the Fiscal Year 2025-2026 Adopted Budget to appropriate General Fund Reserves for election and associated notification costs.

7) CONSIDERATION TO ADOPT A RESOLUTION APPROVING A JOB SPECIFICATION FOR SENIOR MANAGEMENT ANALYST AND ADOPT A RESOLUTION AMENDING THE SALARY PLAN FOR FISCAL YEAR 2025-2026

Recommend that the City Council:

- a. Adopt Resolution No. 8430 approving a job specification for Senior Management Analyst;
- b. Adopt Resolution No. 8431 amending the Fiscal Year 2025-2026 Salary Plan to incorporate the Senior Management Analyst; and
- c. Authorize the City Manager, or designee, to make non-substantive changes and execute all related documents.

8) CONSIDERATION TO APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH STRATEGIC LEADERSHIP CONSULTANTS FOR CONSULTING SERVICES FOR THE POLICE DEPARTMENT'S IMPLEMENTATION OF POLICY, ACCOUNTABILITY, CULTURE, AND RISK-MANAGEMENT REFORMS

Recommend that the City Council:

- a. Approve a Professional Services Agreement with Strategic Leadership Consultants (Contract No. 2475) for Consulting Services for the Police Department's Implementation of Policy, Accountability, Culture, and Risk-Management Reforms, in an amount not to exceed \$50,000;
- b. Approve a waiver of purchasing procedures pursuant to San Fernando Municipal Code Section 2-850 for the Professional Services Agreement with SLC;
- c. Adopt Resolution No. 8429 amending the Fiscal Year 2025-2026 Adopted Budget to appropriate General Fund Reserves to fund consulting service costs; and
- d. Authorize the City Manager, or designee, to execute the agreement and make non-substantive edits.

9) CONSIDERATION TO APPROVE A SECOND READING AND ADOPT ORDINANCE NO. 1738 AMENDING CHAPTER 90 (TRAFFIC AND VEHICLES) OF THE SAN FERNANDO MUNICIPAL CODE TO MODIFY PARKING RESTRICTIONS OF CERTAIN VEHICLES INCLUDING FOR USE AS HUMAN HABITATIONS, AS AMENDED

Recommend that the City Council adopt Ordinance No. 1738 in title only, and waive further reading of "An Ordinance of the City Council of the City of San Fernando, California, Amending

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Chapter 90 (Traffic And Vehicles) of the San Fernando Municipal to Modify Parking Restrictions of Campers, Recreational Vehicles, Utility Trailers, and Other Vehicles Including Those Used for Human Habitation”, as amended.

10) CONSIDERATION TO APPROVE LEASE AGREEMENT WITH ENTERPRISE FLEET MANAGEMENT FOR THIRTEEN VEHICLES, ADOPT A RESOLUTION TO APPROPRIATE FUNDS, APPROVE A PURCHASE ORDER FOR POLICE K-9 VEHICLE OUTFITTING, AND APPROVE DISPOSITION OF SURPLUS CITY-OWNED VEHICLES

Recommend that the City Council:

- a. Approve Lease Agreements with Enterprise Fleet Management (Contract No. 2469) through Master Equity Lease Agreement through Sourcewell’s Cooperative Purchasing Program Contract No. 030122-EFM for the replacement of twelve aging Public Works Vehicles for the Operations Division and one new vehicle to be used citywide;
- b. Authorize the City Manager to execute a Purchase Order with Enterprise Fleet Management in an amount not to exceed \$439,251 for the annual lease of twelve Public Works vehicles for the Public Works Operations Divisions and one vehicle for all city use;
- c. Approve a five percent contingency up to approximately \$21,963 for any additional cost due to unforeseen vehicle lease related costs;
- d. Approve the cost of installation of a required 2-way emergency radio equipment for the vehicles in an amount not to exceed \$9,000 through an existing purchase order with Bearcom Inc.;
- e. Authorize the City Manager to execute a Purchase Order with Dana Safety Supply Inc. in a not-to-exceed amount of \$32,000 for the Police K-9 unit to cover outfitting and additional equipment necessary to place the vehicle into full operational service;
- f. Adopt Resolution No. 8424 appropriating \$502,214 from the Equipment/Vehicle Maintenance fund for all associated fleet costs including the lease agreement with Enterprise Fleet Management for thirteen vehicles, associated contingency, emergency equipment, and K9 vehicle outfitting costs;
- g. Declare vehicles that are to be replaced as surplus and authorize the City Manager, or designee, to dispose of the 12 surplus City-owned Public Works Vehicles being replaced, in accordance with Chapter 2, Article VI, Division 7, of the San Fernando Municipal Code (SFMC Sec. 2-852.); and
- h. Authorize the City Manager, or designee, to make any non-substantive changes and execute the Agreement and all related documents.

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11) CONSIDERATION TO APPROVE A REIMBURSEMENT REQUEST OF \$12,293.36 FROM THE MALL ASSOCIATION FOR MARKETING SERVICES PROVIDED BY YEAH, WE GET IT

Recommend that the City Council:

- a. Approve Reimbursement Request No. 2 in the amount of \$12,293.36 from the Mall Association for marketing services provided by Yeah, We Get It, in accordance with the agreement between the City and the Mall Association (Contract No. 768,); and
- b. Authorize the City Manager to issue payment directly to Yeah, We Get It.

12) CONSIDERATION TO APPROVE A MEMORANDUM OF UNDERSTANDING WITH IGNITE THE LIGHT OF HOPE FOUNDATION FOR FOOD DISTRIBUTIONS

Recommend that the City Council:

- a. Approve a Memorandum of Understanding with Ignite the Light of Hope Foundation (Contract No. 2476) to continue food distributions through an amended scope, and to provide related fundraising support; and
- b. Authorize the City Manager, or designee, to make non-substantive changes and execute the Agreement.

ADMINISTRATIVE REPORTS

13) RECEIVE AND FILE A PRESENTATION REGARDING THE CITY'S CLIMATE ACTION AND RESILIENCE PLAN AND GENERAL PLAN UPDATE TO THE OPEN SPACE, CONSERVATION, PARKS, AND RECREATION ELEMENT AND MOBILITY ELEMENT

Recommend that the City Council:

- a. Receive and file a presentation on the City's Climate Action and Resilience Plan and General Plan Updates to the Open Space, Conservation, Parks, and Recreation Element and Mobility Element; and
- b. Provide feedback and direction, as appropriate.

14) DISCUSSION AND CONSIDERATION REGARDING ADOPTION OF A RESOLUTION UPDATING THE CITY COUNCIL PROCEDURAL MANUAL

Recommend that the City Council:

- a. Adopt Resolution No. 8421 approving the redline edits to the City Council Procedural Manual;

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or

- b. Continue this item to the next regular City Council meeting of February 2, 2026 to provide Councilmembers with sufficient time to review proposed edits.

15) DISCUSSION AND CONSIDERATION TO REVIEW FOOD TRUCK VENDOR EVENTS (“FOODZILLA”) AND THEIR ECONOMIC IMPACT ON NEARBY LOCAL RESTAURANTS

This item was agendized by Councilmember Mary Solorio.

City Council discussion to provide staff direction to summarize and present feedback collected from nearby restaurant owners, analyze economic and operational impacts associated with Foodzilla events, explore potential strategies such as scheduling adjustments, geographic buffers, restaurant participation opportunities, or policy refinements, and return to Council with recommendations that support both community engagement and the sustainability of local brick-and-mortar restaurants.

16) DISCUSSION AND CONSIDERATION TO ASSESS THE TURF RESTORATION AND PUBLIC SAFETY CONDITIONS AT SAN FERNANDO RECREATION PARK FOLLOWING INFILTRATION SYSTEM INSTALLATION (2023)

This item was agendized by Councilmember Mary Solorio.

City Council discussion to provide staff direction to conduct an immediate assessment of turf restoration progress and safety hazards, identify corrective measures, including potential removal or mitigation of netting that poses a tripping risk, develop a clear timeline and action plan for restoring healthy grass coverage, and report back to the City Council with findings, options, and recommended next steps to ensure the park meets safety and community-use expectations.

17) DISCUSSION AND CONSIDERATION TO REVIEW DECORATIVE LIGHTING IN THE DOWNTOWN MALL AREA AND ITS IMPACT ON LOCAL BUSINESSES

This item was agendized by Councilmember Mary Solorio.

City Council discussion to provide staff direction to collect and summarize feedback from Downtown Mall businesses regarding the perceived impact of decorative lighting, evaluate available data related to foot traffic, sales trends, and business activity before and after installation, where feasible, identify qualitative and quantitative indicators of success or areas for improvement, and report back to the City Council with findings and recommendations regarding the continued use, expansion, or refinement of decorative lighting in the Downtown Mall area.

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18) DISCUSSION TO PROVIDE DIRECTION REGARDING CITY SPONSORSHIP, PLANNING SUPPORT, AND PROMOTION OF AN EDUCATIONAL BUSINESS FORUM ON RECENT BUSINESS LAWS AND REGULATORY UPDATES

This item was agendized by Mayor Joel Fajardo.

City Council discussion to provide staff with direction regarding City sponsorship and assistance with planning, coordination, and promotion of an educational business forum, including authorization for use of the City seal and related City resources, as deemed appropriate by the City Council.

19) DISCUSSION TO PROVIDE DIRECTION REGARDING A 2026 CITYWIDE PLAN OF ACTION FOR BEAUTIFICATION, MAINTENANCE, AND COMMUNITY SAFETY

This item was agendized by Mayor Joel Fajardo.

City Council discussion to provide staff with direction to return in February with a comprehensive presentation outlining proposed implementation strategies for the identified projects, including timelines, cost considerations, and any additional documents or policy actions necessary to move these initiatives forward.

20) CONSIDERATION AND ADDITIONAL DISCUSSION TO PROVIDE DIRECTION REGARDING A CITY PRESENTATION ON EVENT REQUESTS, PERMITTING REQUIREMENT, AND RELATED POLICIES

This item was agendized by Mayor Joel Fajardo and Councilmember Patty Lopez.

City Council discussion to provide staff with direction regarding the scope and topics to be included in the City presentation on event requests, permitting, and related concerns.

21) DISCUSSION REGARDING A CITYWIDE BUSINESS SURVEY – PRIORITIES, NEEDS, AND CITY RESOURCES

This item was agendized by Councilmember Patty Lopez.

City Council discussion to provide staff with direction to develop a comprehensive business survey, including questions focused on immediate priorities, long-term goals, and needed City resources. Staff shall identify appropriate distribution methods, timelines, and outreach strategies to ensure broad participation, and report back to the City Council with survey results, key findings, and recommended next steps for consideration.

22) DISCUSSION AND CONSIDERATION REGARDING OFFICE 133 USE AND DESIGN

This item was agendized by Councilmember Patty Lopez.

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City Council discussion to provide staff with direction regarding the feasibility, design options, estimated costs, and implementation timeline for the designation and enhancement of Office 133, and return to the City Council with findings and recommendations.

23) DISCUSSION REGARDING PARKING ENFORCEMENT – PROCESS FOR CITIZEN COMPLAINTS REGARDING PARKING SIGNAGE

This item was agendized by Councilmember Patty Lopez.

City Council discussion to provide staff with direction to provide a detailed overview of the existing procedures for handling citizen complaints related to parking signage, including green curb signs. Staff is directed to clarify departmental responsibilities, response timelines, criteria for enforcement when signage is questioned, and any corrective actions taken prior to issuing citations. Staff shall report back to the City Council with findings and recommendations, including any proposed improvements to ensure consistency, transparency, and due process.

STAFF COMMUNICATION INCLUDING COMMISSION UPDATES

GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES

ADJOURNMENT The meeting will adjourn to the next Regular Meeting on February 2, 2026.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Dated: _____ at: _____

Signed By: _____

Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet website www.sfcity.org. These are also available for public reviewing prior to a meeting in the City Clerk Department. Any public writings distributed by the City Council to at least a majority of the Councilmembers regarding any item on this regular meeting agenda will also be made available at the City Clerk Department at City Hall located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's website at www.sfcity.org. In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including auxiliary aids or services please call the City Clerk Department at (818) 898-1204 or cityclerk@sanfernando.gov at least 48 hours prior to the meeting.
