

**CITY OF SAN FERNANDO  
CITY COUNCIL**

**MINUTES  
SPECIAL MEETING – 5:00 P.M.  
REGULAR MEETING – 6:00 P.M.  
MONDAY, NOVEMBER 17, 2025**

**CITY HALL COUNCIL CHAMBERS  
117 MACNEIL STREET  
SAN FERNANDO, CALIFORNIA 91340**

**CALL TO ORDER/ROLL CALL – SPECIAL MEETING**      **5:00 P.M. (CLOSED SESSION)**

Mayor Mary Mendoza called the Special Meeting to order at 5:05 p.m.

Present:

Council:    Mayor Mary Mendoza, Vice Mayor Mary Solorio (Remote Teleconference) and Councilmembers Joel Fajardo, Victoria Garcia, and Patty Lopez

Staff:      City Manager Kanika Kith and City Attorney Richard Padilla

Absent:      None

It was noted that Vice Mayor Solorio participated under AB 2449 via remote teleconferencing using just cause and confirmed that there is no one over the age of 18 years of age in the room.

**APPROVAL OF AGENDA**

City Manager Kith requested that Item B. be tabled to a future meeting as there are no updates being provided at this time.

Motion by Councilmember Garcia, Mayor Mendoza seconded to continue Item A. to a future meeting for transparency purposes, where it would be placed as an open session item and staff was directed to provide a report on standard process on dealing with these types of real estate transactions, the RFP process, best practices, whether this process has happened to the City before or with the City before. The motion failed, by the following vote:

**ROLL CALL**

AYES:	Garcia, Mendoza - 2
NAYES:	Lopez, Fajardo, Solorio - 3
ABSENT:	None
ABSTAIN:	None

**SAN FERNANDO CITY COUNCIL**

**MINUTES – Special and Regular Meeting November 17, 2025**

Page 2 of 7

---

Motion by Councilmember Fajardo, seconded by Vice Mayor Solorio, to approve the agenda as amended to table item B. to a future meeting. The motion carried, by the following vote:

**ROLL CALL**

AYES:	Lopez, Fajardo, Solorio - 3
NAYES:	Garcia, Mendoza - 2
ABSENT:	None
ABSTAIN:	None

**PUBLIC STATEMENTS**      None

**RECESS TO CLOSED SESSION (5:14 P.M.)**

By consensus, Councilmembers recessed to Closed Session.

A) CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956.8 - CONFERENCE WITH REAL PROPERTY NEGOTIATOR

Subject Property: City -Property , APN APN 2521-031-901, 2521-031-902, 2521-031-903  
(Parking Lot #3)

City Negotiator: Kanika Kith City Manager

Negotiating Party: Severyn I. Aszkenazy, President Aszkenazy Development, Inc. and  
Rudy Ortega, Tribal President, Fernandeño Tataviam Band of Mission Indians

Under Discussion: Price, terms of payment as relates to development of property

B) CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956.9(D)(1) – CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

Case Name: Rene Lupercio v. City of San Fernando

Case No.: 2:24-cv-603621-CBM (JPPx)

*(Item tabled to a future meeting)*

**RECONVENED FROM SPECIAL MEETING AND REPORT OUT FROM CLOSED SESSION**

City Attorney reported no action was taken regarding Item A. and Item B. was not considered.

**CALL TO ORDER/ROLL CALL – REGULAR MEETING**

**6:00 P.M. (OPEN SESSION)**

Mayor Mary Mendoza called the regular meeting to order at 6:07 p.m.

**SAN FERNANDO CITY COUNCIL**

**MINUTES – Special and Regular Meeting November 17, 2025**

Page 3 of 7

---

Present: Council: Mayor Mary Mendoza, Vice Mayor Mary Solorio (Remote Teleconference) and Councilmembers Joel Fajardo, Victoria Garcia, and Patty Lopez

Staff: City Manager Kanika Kith, City Attorney Richard Padilla, Police Chief Fabian Valdez, Director of Administrative Services Erica Melton, Director of Recreation and Community Services Julio Salcedo, Interim Director of Community Development Ron Garcia, and City Clerk Julia Fritz

Absent: None

**TELECONFERENCING REQUESTS/DISCLOSURE**

Vice Mayor Solorio participated under AB 2449 via remote teleconferencing using just cause due to child care reasons and confirmed that there was no one in the room 18 years of age or older.

**PLEDGE OF ALLEGIANCE**

Led by City Clerk Julia Fritz

**APPROVAL OF AGENDA**

Motion by Councilmember Fajardo, seconded by Councilmember Garcia to approve the agenda. The motion carried, unanimously.

**PRESENTATIONS**

A. ANNUAL PROCLAMATION

- NATIONAL VETERANS & MILITARY FAMILIES MONTH – NOVEMBER 2025

**PUBLIC STATEMENTS**

Celia Rivas spoke regarding seeking City Council's support for the proposed Christmas Parade.

Lupita Gonzalez spoke regarding Parking Lot 3 and is opposed to apartments being built at that location.

John David Rivera spoke about revenues from merchants of the bridal shop corridor continuing revitalizing the downtown area.

**SAN FERNANDO CITY COUNCIL**

**MINUTES – Special and Regular Meeting November 17, 2025**

Page 4 of 7

---

Paulina Torres Policy Advocate for Supervisor Horvath's Office, spoke, provided updates on events and on the rent relief program.

Albert Hernandez from Home Again Los Angeles reported on the number of unhoused families and individuals that received support and were assisted with securing housing.

**CONSENT CALENDAR**

Councilmember Lopez requested to pull Item Nos. 2, 3 and 4 for discussion.

Motion by Councilmember Garcia, seconded by Councilmember Lopez to approve the Consent Calendar Item Nos 1, 3 and 6:

- 1) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER
- 5) CONSIDERATION TO ADOPT A RESOLUTION AMENDING FISCAL YEAR 2025-2026 SALARY PLAN FOR HOURLY EMPLOYEES, CITY COUNCILMEMBERS, CITY MANAGER AND POLICE CORPORALS AND IMPLEMENT CHANGES TO THE PART-TIME BARGAINING UNIT GROUP MEMORANDUM OF UNDERSTANDING
- 6) CONSIDERATION TO ADOPT A RESOLUTION AMENDING THE CITY'S CURRENT FISCAL YEAR 2024-2025 ANNUAL FEE SCHEDULE TO ESTABLISH A SPECIAL EVENT DAILY LICENSE FEE

The motion carried, unanimously.

Motion by Councilmember Fajardo, seconded by Councilmember Lopez to approve Consent Calendar Item Nos. 2, 3 and 4:

- 2) RECEIVE AND FILE STATUS UPDATES FOR CITY PROJECTS AND CITY COUNCIL PRIORITIES
- 3) CONSIDERATION TO APPROVE A FIRST AMENDMENT TO THE CONTRACT WITH IGNITE THE LIGHT OF HOPE FOUNDATION FOR FOOD DISTRIBUTIONS, HOME GROCERY DELIVERY, AND RELATED FUNDRAISING SUPPORT
- 4) CONSIDERATION TO ADOPT A RESOLUTION APPROPRIATING MEASURE A FUNDS, AND APPROVE AMENDMENTS TO PROFESSIONAL SERVICES AGREEMENTS WITH HOME AGAIN LOS ANGELES AND NORTH VALLEY CARING SERVICES TO PROVIDE COMPREHENSIVE HOMELESS SERVICES

The motion carried, unanimously.

**SAN FERNANDO CITY COUNCIL**

**MINUTES – Special and Regular Meeting November 17, 2025**

Page 5 of 7

---

**PUBLIC HEARING**

7) PUBLIC HEARING TO CONSIDER ADOPTING A RESOLUTION TO APPROVE A PROPOSED DRAFT AMENDMENT TO THE 6TH CYCLE (2021-2029) HOUSING ELEMENT TO UPDATE THE SITES INVENTORY TO ENSURE COMPLIANCE WITH THE STATE HOUSING ELEMENT LAW

Mayor Mendoza opened the public hearing.

Interim Director of Community Development Ron Garcia presented the staff report and responded to Councilmember questions.

Mayor Mendoza opened public comments.

Brent Bell spoke in opposition to any residential on First Street.

Mayor Mendoza closed public comments.

Motion by Vice Mayor Solorio, seconded by Mayor Mendoza to adopt Resolution No. 8420 amending the Sites Inventory of the 6<sup>th</sup> Cycle (2021-2029) Housing Element of the San Fernando General Plan by removing certain parcels and adding new sites to ensure compliance with State Housing Law pursuant to Government Code Sections 65580–65589.11. The motion carried, unanimously.

**ADMINISTRATIVE REPORTS**

8) DISCUSSION AND CONSIDERATION TO ADOPT A RESOLUTION APPROVING PROPOSED COMPREHENSIVE UPDATES TO THE CITY COUNCIL PROCEDURAL MANUAL

Councilmember Joel Fajardo and City Attorney Richard Padilla presented the staff report and responded to Councilmember questions.

The City Council directed the City Attorney to continue to work on edits to the Procedural Manual with Councilmember Fajardo and provide a complete redlined version in advance of bringing final proposed edits to the second City Council meeting in January 2026; to keep December meeting as ceremonial as it is currently written in the Procedural Manual; and if the City Council is deadlocked during the annual reorganization process, the City Attorney will provide in advance options for tie breaker scenarios.

9) RECEIVE INFORMATION ON THE FEASIBILITY OF IMPLEMENTING A MUNICIPAL IDENTIFICATION CARD PROGRAM

Assistant to the City Manager Will Pettener presented the staff report and responded to Councilmember questions. The City council received and filed the informational report. No action was taken.

**SAN FERNANDO CITY COUNCIL**

**MINUTES – Special and Regular Meeting November 17, 2025**

Page 6 of 7

---

10) DISCUSSION AND CONSIDERATION TO TRANSITION THE DOWNTOWN MASTER PLAN TO A TARGETED IMPLEMENTATION PHASE AND AUTHORIZE THE CITY MANAGER OR DESIGNEE TO EXECUTE A FOURTH AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH DUDEK CONSULTING GROUP TO AMEND THE SCOPE OF WORK

Interim Director of Community Development Ron Garcia presented the staff report and responded to Councilmember questions.

Motion by Vice Mayor Solorio, seconded by Councilmember Garcia to approve the Transition of the Downtown Master Plan to a Targeted Implementation Phase by preparing an Opportunity Site Analysis; and authorize the City Manager or designee to execute a Fourth Amendment to the Professional Services Agreement with Dudek Consulting Group to amend the scope of work to transition the Downtown Master Plan effort to a Targeted Implementation Phase. The motion carried, unanimously.

11) DISCUSSION AND CONSIDERATION TO CO-SPONSOR A SAN FERNANDO CHRISTMAS PARADE

Councilmember Lopez presented the staff report and responded to Councilmember questions.

The City Council directed staff to continue to work on the process to obtain an estimated budget to bring options for the City to host a Christmas parade in 2026 that would be discussed during the upcoming FY 26-27 proposed budget study session.

12) DISCUSSION AND CONSIDERATION REGARDING SAFETY AND SECURITY PLAN MEASURES FOR PUBLIC MEETINGS

Councilmember Lopez presented the staff report and responded to Councilmember questions.

The City Council directed staff to return to a future City Council meeting with a draft safety and security plan.

13) DISCUSSION AND CONSIDERATION TO ACCEPT A DONATION OF EIGHT AIR PURIFIERS THROUGH VETERANS SUPPORT INITIATIVE AND ALICIA BROADOUS DUNCAN MULTIPURPOSE SENIOR CENTER (*This Item was removed for Consideration from the Agenda*)

14) DISCUSSION AND CONSIDERATION REGARDING THE PROMOTION OF THE CITY'S PROGRAMS, RESOURCES, AND EVENTS

Councilmember Garcia presented the staff report and responded to Councilmember questions.

The City Council directed staff to return to a future meeting with information on a consultant to help develop policy and procedure to supplement staff with assistance on social medias engagement and cost in-house versus outsourcing.

**SAN FERNANDO CITY COUNCIL**

**MINUTES – Special and Regular Meeting November 17, 2025**

Page 7 of 7

---

**STAFF COMMUNICATION INCLUDING COMMISSION UPDATES**

Staff provided updates regarding upcoming events for San Fernando Together program, Foodzilla, the Holiday Tree Lighting Ceremony, closure of City Facilities on November 27 and 28 in observance of Thanksgiving and City Hall will be closed to the public during the week of December 25 through January 5, 2026, announced new employees recently hired and that the new city email domain will be rolled out from SFCity.org to SanFernando.gov and that the Citywide Employee Appreciation Holiday Party will occur on December 10.

**GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES**

Councilmember Garcia attended the Veteran's Day Parade.

Councilmember Lopez thanked staff for their work and requested a City jacket with her name, City logo and Title imprinted on the jacket.

Councilmember Fajardo spoke about the mall merchants in District Area B and spoke about having an accurate accounting of money disbursed thus far.

Vice Mayor Solorio wished everyone a Happy Thanksgiving and is looking forward to reorganizing at the next meeting.

Mayor Mendoza participated in the Veteran's Day Parade, attended the Metropolitan State Water Trip in Sacramento and wished everyone a Happy Thanksgiving.

**ADJOURNMENT (9:31 p.m.)**

Mayor Mendoza adjourned the regular meeting to the next regular meeting of December 1, 2025.

I do hereby certify that the foregoing is a true and correct copy of the minutes of the November 17, 2025, Regular meeting and approved by the San Fernando City Council at the meeting of January 5, 2026.

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Julia Fritz, CMC  
City Clerk